

POLITICAL ACTIVITY AND PUBLIC OFFICE

I. SCOPE

All employees.

II. PURPOSE

To set forth general guidelines for employees who wish to seek and/or hold political office.

III. POLICY

Employees may seek and hold elective political office.

An employee, both during any election campaign and during the term of any part-time office to which the employee may be elected, is required to make specific arrangements with the President to assure that his/her regular duties are performed.

An employee elected or appointed to a full-time public office, whether civil or ecclesiastical, is entitled to leave of absence without pay during the time he/she holds that office.

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