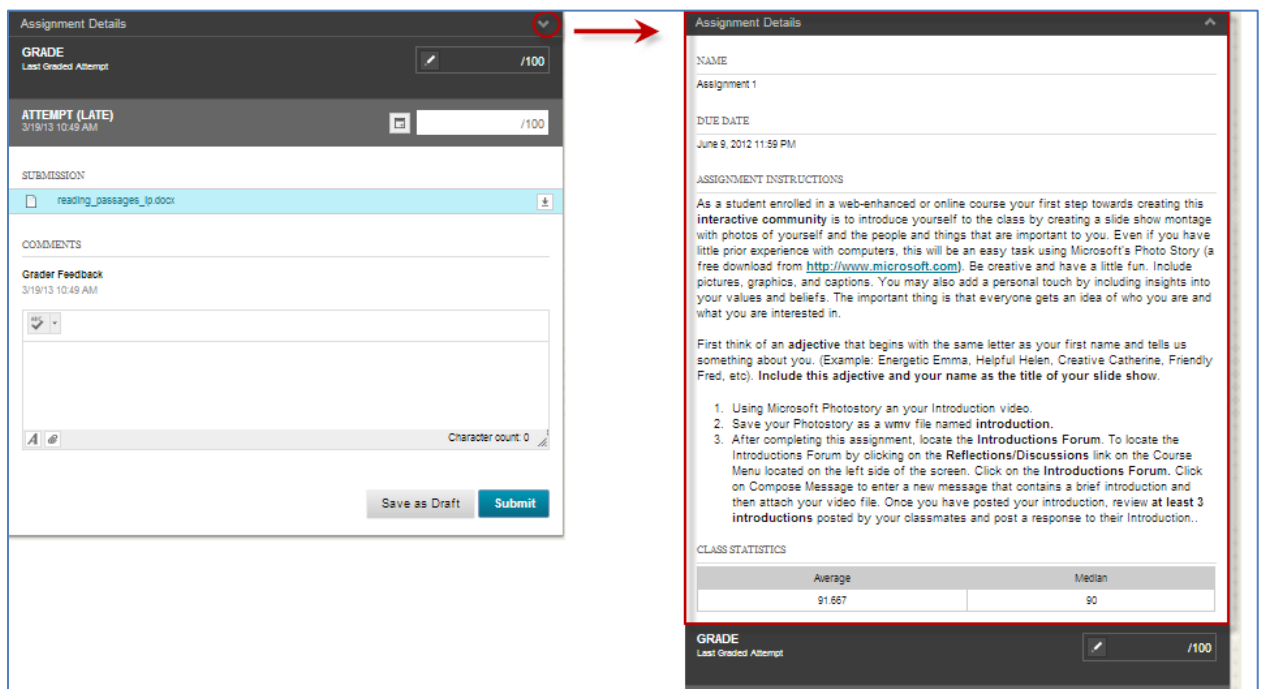


How to Grade a Submission Inline

From the Inline grading sidebar you can:

1. Expand assignment details to show the information from the assignment content item.



The image shows two screenshots of the Blackboard Assignment Details sidebar. The left screenshot shows the sidebar in a collapsed state with fields for Grade, Attempt, Submission, and Comments. A red arrow points to the expand icon. The right screenshot shows the sidebar expanded to reveal assignment instructions, class statistics, and a grade field.

Assignment Details

GRADE
Last Graded Attempt /100

ATTEMPT (LATE)
3/19/13 10:49 AM /100

SUBMISSION
reading_passages_to.docx

COMMENTS
Grader Feedback
3/19/13 10:49 AM

ASSIGNMENT INSTRUCTIONS

As a student enrolled in a web-enhanced or online course your first step towards creating this **interactive community** is to introduce yourself to the class by creating a slide show montage with photos of yourself and the people and things that are important to you. Even if you have little prior experience with computers, this will be an easy task using Microsoft's Photo Story (a free download from <http://www.microsoft.com>). Be creative and have a little fun. Include pictures, graphics, and captions. You may also add a personal touch by including insights into your values and beliefs. The important thing is that everyone gets an idea of who you are and what you are interested in.

First think of an **adjective** that begins with the same letter as your first name and tells us something about you. (Example: Energetic Emma, Helpful Helen, Creative Catherine, Friendly Fred, etc). **Include this adjective and your name as the title of your slide show.**

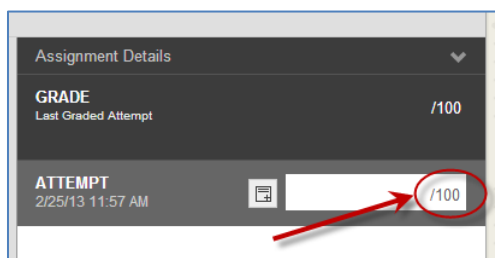
1. Using Microsoft Photostory an your Introduction video.
2. Save your Photostory as a wmv file named **introduction**.
3. After completing this assignment, locate the **Introductions Forum**. To locate the Introductions Forum by clicking on the **Reflections/Disussions** link on the Course Menu located on the left side of the screen. Click on the **Introductions Forum**. Click on Compose Message to enter a new message that contains a brief introduction and then attach your video file. Once you have posted your introduction, review **at least 3 introductions** posted by your classmates and post a response to their Introduction..

CLASS STATISTICS

Average	Median
91.667	90

GRADE
Last Graded Attempt /100

2. Type a grade for the attempt.



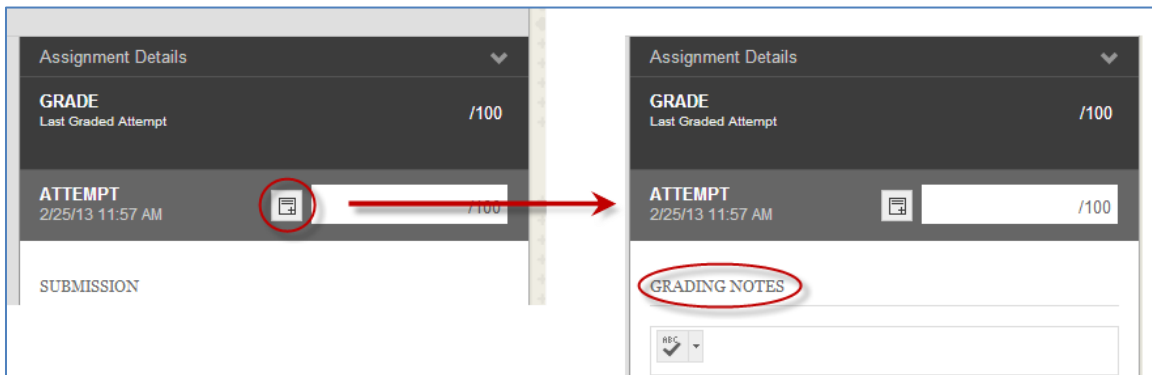
The image shows a screenshot of the Blackboard Assignment Details sidebar. The grade field for an attempt is highlighted with a red circle, and a red arrow points to it.

Assignment Details

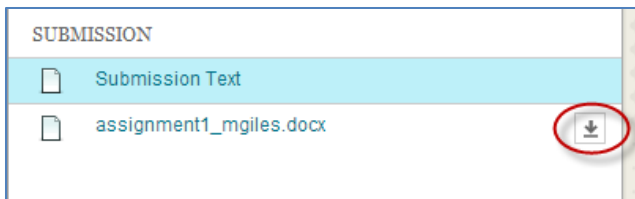
GRADE
Last Graded Attempt /100

ATTEMPT
2/25/13 11:57 AM /100

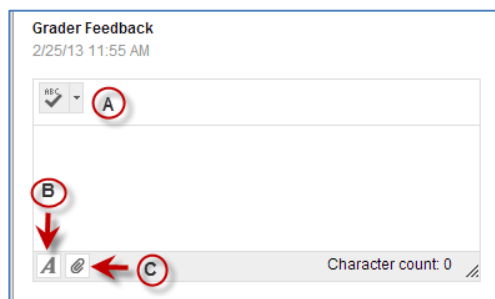
3. Show grading notes displays where you can add private notes, not visible to the student as feedback.



4. Download the originally submitted file. If more than one file was submitted for the attempt, all files are available here.



5. Type feedback for the student to see. Files can be attached to the feedback, and the Feedback field can be expanded to take advantage of the full Content Editor capabilities.



- A. Allows you to run spell check.
- B. Allows you to access text editor.
- C. Allows you to attach a file.