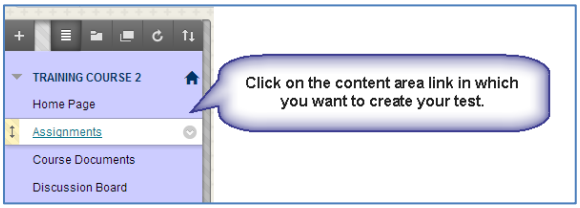
Making a Test Available (Deployment)

Once you have created a test, you will need to make it available (deploy) in order for your students to take it.

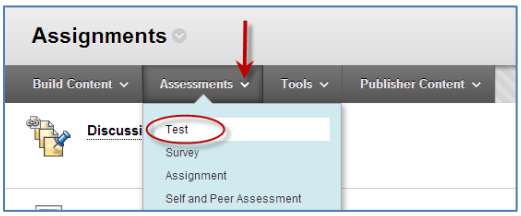
There are two overall steps in deploying a test:

- Add the test to a Content Area
- Make the test available to students by selecting test options.

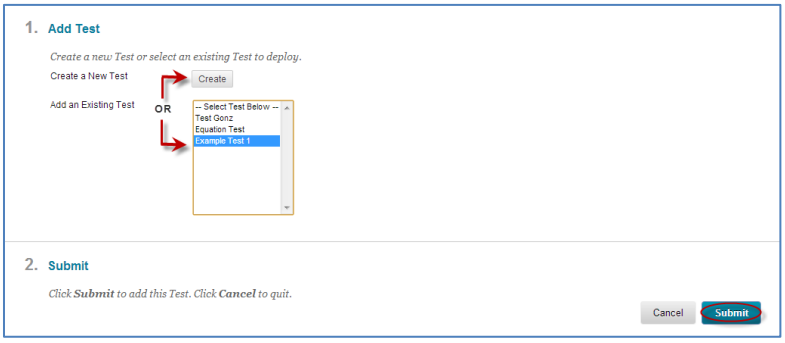
1. Click on a Content Area link in which you want to create a test.



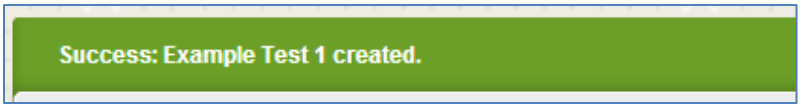
2. Click the Assessments action bar and select Test.



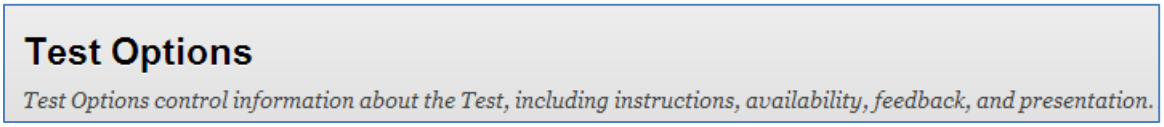
3. Select an existing Test and click the Submit button to add it to this content area or click the Create button to start a new Test (for this lesson we are selecting an existing test).



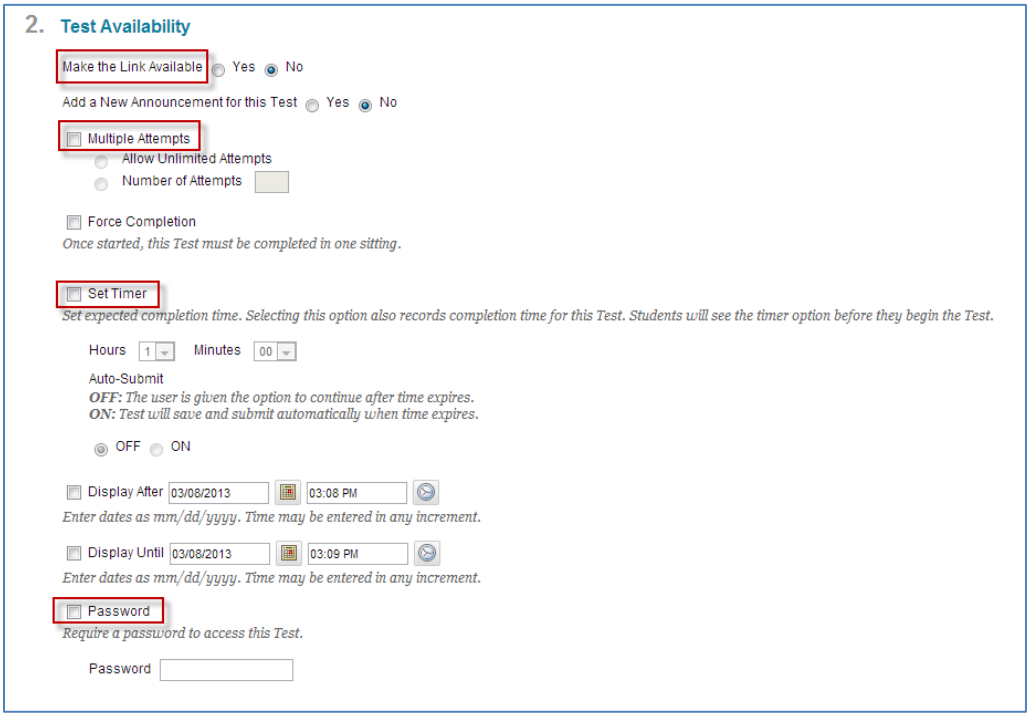
4. A test added message is displayed at the top of the page.



5. The Test options are automatically displayed. Here you find the link to select Availability, Feedback, and Presentation options for the test. Modify the test is an option available prior to students having access to the test, after that point no changes should be made.



6. Choose from the following Test Availability Options that best suit your needs. You will need to select the radio button "Yes" next to Make the Link Available in order for students to see the test.



Make the Link Available: Select "Yes" to make the link to this assessment visible. Select "No" and the link to this assessment will not be visible.

Multiple Attempts: Select this option to allow students to take as many attempts at the quiz as they wish. This option only tracks the last score of the multiple attempts the student took. It will not average the scores.

Note: When an exam is deployed with the Force Completion option checked, it forces a student to complete the test within the initial launch of the exam. If a student closes their browser, experiences a computer crash, their network/browser times out, or their Internet provides boots them, they will not be able to resume the exam. The instructor must then choose whether or not to clear the student's exam attempt. This forces the student to start over.

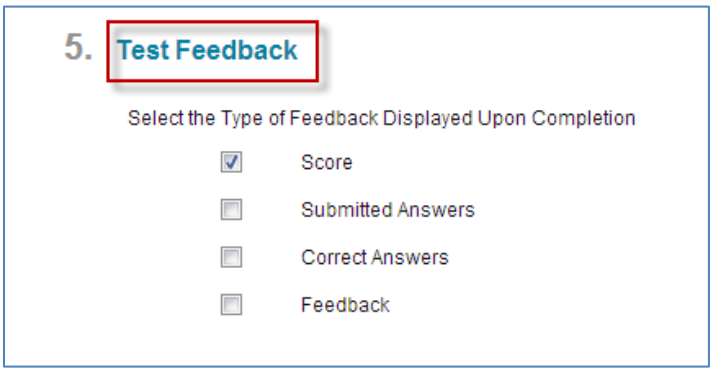
Set Timer: Select this option to time the quiz. This option provides students with a running clock and a warning when time is up. The student will be allowed to finish the quiz past the time allotment. There will be a notation in the online grade center for the student that exceeds the time.

Display After: Select the date and time for this assessment to be available to students in the date and time area below or clicking the calendar icon and selecting the date and time.

Display Until: Click the "Display Until" check box to stop displaying the link on a specific date. Select the date and time for this to occur in the date and time area below or by clicking the calendar icon and selecting the date and time.

Password protect: Select this option to require a password to access the test. Students will need to get the password from you in order to access the test. It is not required to have a password on a test. It is only there for your convenience.

7. Choose from the following Feedback Options:



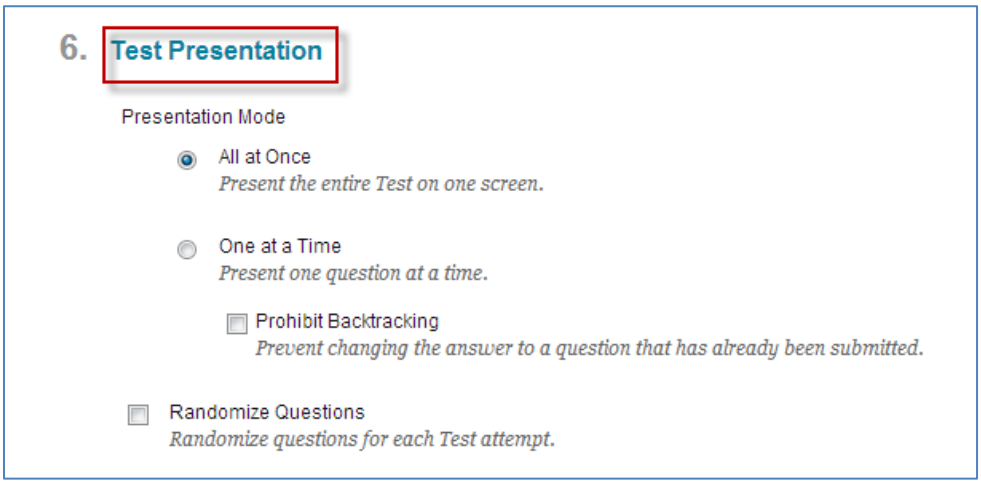
Score: Select this option to present only the final score to students. This is the default.

Submitted Answers: Select this option to present both the student's answers and the final score to students.

Correct Answers: Select this option to present the student's answers, the correct answers, and final score.

Feedback: Select this option to present the student's answers, the correct answers, the final score, and any feedback to the student.

8. Choose from the following Test Presentation options. In this example the questions will be given at once and randomized.



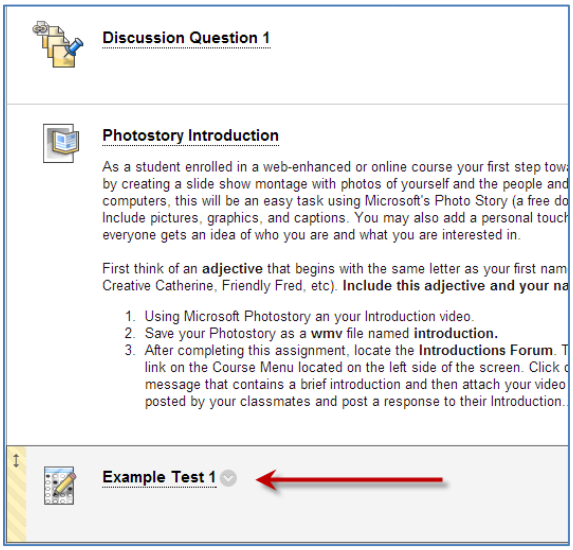
All at Once: Select this option to present the entire assessment on one screen to the Student.

One at a Time: Select this option to display one question at a time. Students will be given navigation tools to move between questions.

Prohibit Backtracking: Select this option to prevent students from returning to questions they have already answered.

Randomize Questions: Select this option to display questions in a random order each time the assessment is taken.

9. Click Submit.

10. A success message is displayed.

11. The Test is now available from the Assignments area of the course.