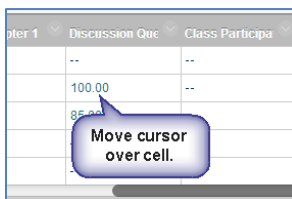


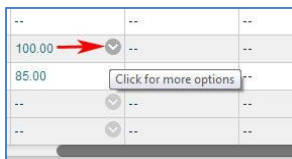
## Change/Override Grades from the View Details Page

To change a grade from the View Grade Detail page, follow these steps:

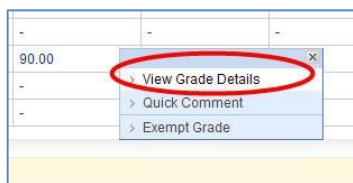
1. Move the cursor over the desired cell.



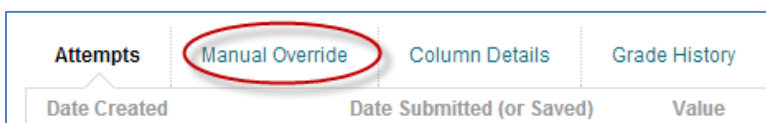
2. Click the Action Link to the right of the cell to activate the contextual menu.



3. Click View Grade Details.



4. Click Manual Override.



5. Enter the value in the Override Grade Value textbox. Add Feedback to User or Grading Notes.

Attempts Manual Override Column Details Grade History

Override Grade

90

Feedback to User

Path: p Words:0

Grading Notes

Path: p Words:0

Cancel Save

6. Click Save to complete.



7. Click Return to Grade Center to return to the Grade Center page.

