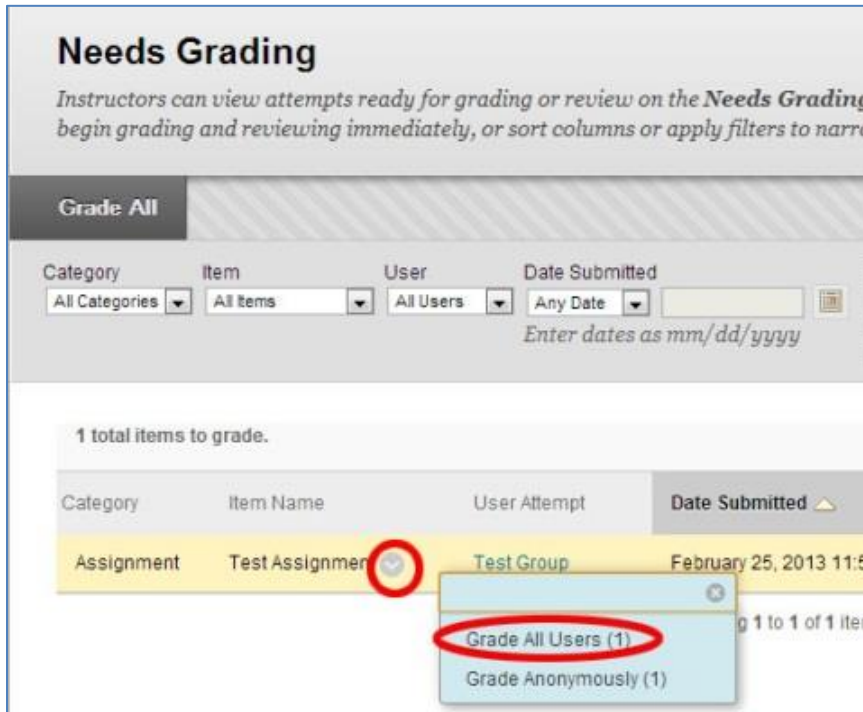


Grading Using Contextual Menus

Use an assignment's contextual menu to Grade All Users or Grade Anonymously. For tests, the contextual menu also includes Grade Tests by Questions and View All Attempts. A total number of attempts for the selected items are listed in parentheses.

Click the contextual icon (down arrow) next to an uploaded assignment or test to begin grading and reviewing. Click Grade All Users. A total number of uploaded assignments for that particular assignment will be listed in parentheses.



Needs Grading

*Instructors can view attempts ready for grading or review on the **Needs Grading** begin grading and reviewing immediately, or sort columns or apply filters to narrow*

Grade All

Category: All Categories | Item: All Items | User: All Users | Date Submitted: Any Date

Enter dates as mm/dd/yyyy

1 total items to grade.

Category	Item Name	User Attempt	Date Submitted
Assignment	Test Assignment	Test Group	February 25, 2013 11:5

Contextual Menu:

- Grade All Users (1)
- Grade Anonymously (1)

In the Grade Current Attempt section, assign a grade and feedback for the current assignment attempt. When available, click Save and Next (to go to the next student) or View Previous to navigate through or grade the attempts in the queue one at a time. If no grade is assigned for the attempt, clicking Save and Next will not change the status of the attempt. If multiple attempts have been allowed, a Student's grade is not released until all of the attempts have been graded.

*Note: When you have graded everything in the Needs Graded section for a particular assignment you

will not be able to do a Save and Next. You will have to do a Save and Exit to get back to the Needs Grading screen. When you have finished grading all submitted assignments there will no longer be any items listed on the Needs Grading screen.

