2014-2015 Independent Verification Worksheet

The U.S. Department of Education has selected your file for a process called "Verification." UST will be comparing information from your application with your financial documents. If there are differences between your application information and the documents you submit, your application may need to be reprocessed. Federal financial aid payments may not be available to you until all verification requirements have been met and necessary corrections have been made. This worksheet will be considered incomplete if there are missing documents. Your financial aid awards will be available via your MyStThom once the process is complete. The process will take approximately one week.

A. Student Information

Last Name	First Name	Middle Initial

UST ID	UST Email
Date of Birth	Cell Phone Number

B. Household Information

List names of all persons in your household. Include yourself, your spouse and all children (even if they do not live with you) if you will provide more than half of their support from July 1, 2014 through June 30, 2015. Also include other people if you provide MORE THAN HALF of their support and will continue to provide more than half of their support through June 30, 2015. Also include unborn child(ren), if the child(ren) will be born before June 30, 2015.

Full Name	Birthdate	Age	Relationship to the Student	Indicate college name if the individual will attend at least half-time between July 1, 2014 – June 30, 2015
	/ /		**Self**	**University of St. Thomas**
	/ /		Spouse	
	/ /			
	/ /			
	/ /			
	/ /			
	/ /			
	/ /			

C. Other Information to be Verified

☐ 1) Check here if anyone in your household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2012 or 2013. Please submit a copy of the SNAP/Lonestar card or award letter from the issuing agency for Food Stamps.

2) If one of the parents included above paid child support in 2013 because of a divorce or separation, or as a result of a legal requirement, please complete the following information:

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2013

Return this form and documents to:

Office of Scholarships & Financial Aid | 3800 Montrose Blvd. Houston, TX 77006 | (713) 525-2170 Fax(713) 525-2142 | finaid@stthom.edu

D. Student's Tax Forms & Income Information (All Applicants)

Check the following which pertains to you

☐ **Yes, I did file or will file a 2013 tax return. Please check ONE of the following:**

☐ I, the student, have used the IRS DRT in FAFSA on the Web to transfer 2013 IRS income tax return information into my FAFSA, either initially or by making a correction to my FAFSA.

OR

☐ I, the student, am unable or chose not to use the IRS DRT in FAFSA on the Web, and instead will provide the school a ***2013 IRS Tax Return Transcript(s).*** NOT the income tax return (1040).

To obtain a **2013 IRS Tax Return Transcript**, go to **www.IRS.gov** and click on the "**Order a Return or Account Transcript**" link. Please request the *"IRS Tax Return Transcript*" and **not** the "Account Transcript." (Electronic filers may request the Transcript within 2–3 weeks after filing / 8-11 weeks for paper filers.)

☐ **No, I did not and am not required to file a 2013 federal income tax return:**

Please provide W-2's for each employer, if applicable, and list any employers and income received in 2013:

	Employer(s) (IF YOU DID NOT FILE A 2013 FEDERAL INCOME TAX RETURN)	**2013 Income**
Self		$
Spouse		$

☐ I have other untaxed income.
I will submit the **Additional Income Worksheet**

E. Certification & Signature

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Signature: _____Date:_____