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**MAGGIE J. FERNANDEZ**

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3800 Montrose Blvd. ▪ Houston, TX 77006 ▪ (713) 525-3160 ▪ mfernandez@email.com

**PROFILE**

Ten years financial experience in the oil and gas industry. Results-driven MBA candidate with concentration in finance. Exceptional communication and presentation skills. Demonstrated leadership and ability to deliver corporate objectives. Critical thinker with strong problem solving abilities. Bilingual and bi-cultural English & Spanish. Full range of electronic spreadsheets, word processing, statistics, project planning and graphic software on IBM-PC and Apple Macintosh. Internet Research.

**EDUCATION**

**University of St. Thomas**, Cameron School of Business  
MBA, Concentration: Finance  
GPA: 3.8

Houston, TX  
Expected May 2011

**Texas A&M University**, Mays Business School  
BBA, Business Management  
GPA: 3.6

College Station, TX  
May 2000

**EXPERIENCE**

**Liquid Gold Oil Company**  
Senior Financial Analyst

Houston, TX  
2002 - Present

- Financial planning to optimize return on investment, evaluate long range resource requirements and organize management sciences activities
- Assist in the introduction of ADP data processing system for payroll, accounts payable and accounts receivable which reduced time interval between shipment and receipt of payment
- Create credit appraisal system for determining financial risk which was established by regional controller
- Establish control system to guarantee efficient use of internet operations resulting in annual savings of \$50,000
- Design computer software to identify profit and loss of existing business

Staff Assistant

2000 - 2002

- Implemented computerization of routine management reports which increased unit productivity by more than 150%
- Regulated regional station operations budgets by administering computerized reporting systems to locate deviations and trends
- Evaluated effectiveness of sales forecasting techniques

**PROFESSIONAL AFFILIATIONS AND ACTIVITIES**

- Financial Management Association
- Cameron Business Society, University of St. Thomas
- Graduate Student Association, University of St. Thomas