

SAMPLE—SUBJECT TO CHANGE

University of St. Thomas

Spring 2003

Introduction to Latin II (1332)

Dr. Robert J. Yankow

Course description

1. The only text you will need for this course is Frederick M. Wheelock's *Latin An Introductory Course Based on Ancient Authors*. If there is a need for additional reading material, you will be provided with handouts. This is the same text used by us during the previous semester.
2. Owing to the nature of the course, Wheelock's Table of Contents (pages xv-xvii) is in effect our curriculum. After a brief review we shall start at the first chapter (the last chapter completed by us in the fall, 2001, semester) and proceed in order through to the end of the book. The goal of the course is to be able to translate Latin passages of a moderate complexity and to acquire as much vocabulary as possible.
3. There is no required reading list, nor is there a language lab. In order to satisfy the University's writing requirement, you must keep a journal of your class experience and, one hopes, progress. This journal, which is to be continuously updated by you, is worth a portion of your final grade and may be requested by me at any time (after the first week of class). You must keep this journal in a separate note book, so that you can hand it to me with a minimum amount of fuss when I ask for it.
4. You are expected to arrive in a timely manner for all classes; be prepared for class, i.e., do your homework. Homework in this and the preceding sentence means spending the time it takes, on your own time, to acquire points of grammar, vocabulary, and sentence translation. There is no chance that you will succeed in this course if you limit your effort solely to casual observation of my effort in class. After the recent holidays, you should strive, as quickly as possible, to get out of "relaxation mode" and into "academic mode."
5. There will be a quarterly exam as well as a final exam. You are required to take the quarterly exam; it is your "admission ticket" to the final exam in May. There will also be quizzes about which you will typically, but not inevitably, have advance notice. You may make up missed quizzes (assuming you have truly excellent reasons for missing them in the first place and have informed me beforehand of your inability to take the quiz), but you must do so within 24 hours of your return to class. It is **your responsibility** to seek me out and make the necessary arrangements. If you have not followed this procedure, do not bother to ask to retake missed quizzes or tests. Missed quizzes and tests will count as "0." As you may know, a "0" does not help one's average, i.e., $100 \div 2 = 50$, a number that, at least in this temporal dimension, is not going to get you a passing grade. If you decide at some point to drop this course, **you** must drop or withdraw from it in a manner that satisfies the registrar. If you simply stop coming to class, the registrar will **not** be satisfied, you will **not** be officially dropped, and you **will** get a final grade of "F."
6. Grades: (a) final exam is 25%; (b) quarterly is 20%; (c) quizzes are 35%; (d) journal is 10%; (e) class participation is 10%.

7. Office Hours:

| | Class (Courses & Times) | | Office Hours |
|-----------|-------------------------|---------------------|-----------------|
| Monday | Latin 1332 | 10:10 AM - 11:00 PM | 8:00 - 10:00 AM |
| | Greek 1342 | 1:10 - 2:00 PM | |
| Tuesday | Advanced Latin 4393 | 3:45 - 5:00 PM | 8:00 - 9:00 AM |
| Wednesday | Latin 1332 | 10:10 AM - 11:00 PM | 8:00 - 10:00 AM |
| | Greek 1342 | 1:10 - 2:00 PM | |

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|----------|---------------------|-------------------|-----------------------|
| Thursday | Advanced Latin 4393 | 3:45 – 5:00 PM | NONE (by appointment) |
| Friday | Latin 1332 | 10:10 am-11:00 pm | 8:00 - 10:00 AM |
| | Greek 1342 | 1:10 pm-2:00 pm | |

8. The final exam is scheduled for: Wednesday, May 7, 2003 at 8:30 AM-11:00 AM.

9. The following table shows letter grades with corresponding numerical values (you might note that the university does not use the following letter grades: A+; D-; F+):

| | |
|----|-------------|
| A | 93-100 |
| A- | 90-92 |
| B+ | 87-89 |
| B | 83-86 |
| B- | 80-82 |
| C+ | 77-79 |
| C | 74-76 |
| C- | 70-73 |
| D+ | 67-69 |
| D | 64-66 |
| F | 63 or below |

10. If there are any questions or problems along the way, please do not hesitate to see me. My office is located in room 219 of Malloy Hall (2nd floor). My phone extension is #3139 (from outside the university it is: 713-525-3139). E-mail is: yankow@stthom.edu. Feel free to stop by at any time.

11. **ACADEMIC SUPPORT:** Along with individual and group counseling for both personal and academic concerns, Counseling Services provides students with workshops each semester that focus on study skills and related academic needs. A schedule for these workshops can be found on the UST website under "Campus Calendar" as well as the Counseling Services website at www.stthom.edu/counseling. For more information, contact Rose Signorello or Debby Jones at 713-525-3162 or 6953.

12. Any student with a documented disability requiring accommodations in this course is encouraged to contact me after class or during office hours. Additionally, students will need to contact the office of Counseling Services for Students with Special Needs (Disability Services) at 713-525-3162 or 6953.

13. Unless you have money to throw away, be careful where you park your vehicle. Minions of the City of Houston regularly look for and ticket parking violators. Also, you would be well advised not to park in spaces marked "Reserved" or "Assigned." Good luck with parking; you'll need it. For whatever it's worth, I've noticed that if you arrive on campus by 6:00 AM, you should have no problems finding a place to park.
