SAMPLE—SUBJECT TO CHANGE

Fall 2006
MACL 1331N Elementary Mandarin Chinese I
Dr. Sarah C. Tsai

Course Description
Chinese 1331, Elementary Mandarin Chinese I, is designed based on the American Council on the Teaching of Foreign Languages (ACTFL Proficiency Guidelines) to develop students' listening, speaking, reading and writing skills. The semester is divided into 6 units. By the end of the semester, the students will be able to greet and respond to greetings; introduce and respond to introductions; ask and answer questions; exchange information and knowledge; express opinions, ideas, and emotions; follow directions; demonstrate ideas and familiar details; read, listen, and interpret signs, simple stories, and information texts; describe people, places, and things; write lists and short notes; and present information in brief reports. A learning environment will be created in the classroom through the usage of Chinese. Students will enjoy speaking, listening, reading and writing Chinese from various interactive activities.

Materials Needed
1. Textbook: Integrated Chinese
2. Workbook: Integrated Chinese
3. Character Workbook: Integrated Chinese
4. Cheng & Tsui Chinese- Pinyin- English Dictionary for Learners
5. 3- ring binder/ loose leaf papers
6. Tape recorder, MP3, CD players

Students with Disabilities
Students who require reasonable accommodations for disabilities are encouraged to report to the disability counselor to make necessary arrangements. The faculty is only authorized to provide accommodations requested by the Disability Support Services Office.

Academic Honesty
Students are expected to do their own work, unless an assignment is made specifically as a group assignment. Plagiarism (handing in another person's work as your own), or cheating will result in a grade of F for the assignment, quiz, or test in question. If a second offense occurs, the student may receive a grade of F for the course.

Attendance and Withdrawal policies
Attendance is essential and daily records will be kept. Consult with the instructor in case of serious illness or business reasons for absence. Students will lose points on participation grade for every class missed. Absences will be counted from the first class period of the semester, regardless of when the student registers or first attends.

Grading Policy/Scale and Code

Class participation and class work (effort, attendance, tardiness)	20%
Quizzes-Reading/writing	20%
Homework	20%
Mid-term Exam	20%
Final Exam	20%

***Participation will be evaluated based on behavior, efforts made to communicate in Chinese, asking questions, and student interest. This requires you to actively participate in the classroom.

90-100 %	A
80-89 %	B
70-79 %	C
60-69 %	D
59 & below	F

Course Content

Reading and writing approximately 300 basic Chinese characters.
Vocabulary building
Language structure and pronunciation
Culture and other tradition from China

Course Calendar with Due Dates for Assignment

8/29 - 8/31	Lesson 1. Greetings
9/5 - 9/7	Self- introduction
9/12 - 9/14	Lesson 2. Family
9/19- 9/21	Occupations
9/26 -9/28	Lesson 3. Date and time
10/3 -10/5	Meals
10/10- 10/12	Lesson 4. Hobbies
10/17- 10/19	Personalities/Characters
10/24 -10/26	Midterm Exam/ Oral and Written
10/31- 11/2	Lesson 5. Visiting Friends
11/7- 11/9	Invitation Cards
11/14-11/16	Lab
11/21-11/23	Lab /Thanksgiving Holiday
11/28-11/30	Lesson 6. Making Appointments
12/5 - 12/7	Phone calls

12/12 -12/14 Final Exam/ Presentation Tape/Project due

Make-up Policy

1. Make-ups for homework, quizzes, and exams can be done only for excused absences.
2. Students are responsible for the material covered during their absence. It is the responsibility of the student to consult with the instructor about work missed and make-up assignments.
3. Homework: Must be turned in by the due date for credit. Late homework will not be accepted and will receive a grade of F. Consult the instructor in case of illness.
4. Quizzes: All make-ups must be completed prior to the next class period following the missed quiz.
5. Major exams: If you are ill or have an excused absence, it is your responsibility to notify the instructor in advance, if possible, and to request for a make-up.

Suggestions

1. Bring a recorder or MP3 to class.
2. Prepare the vocabulary and the text of each lesson before each class.
3. Listen to the tape for each lesson 30 minutes a day.

Extra help outside class

Office hours: Tuesday & Thursday 4:00-5:00pm at Malloy building, Room # 212.
Extra help outside the classroom can be made by appointment. Appointments can be made by emailing me: sarahtsai@aol.com