



Parent PLUS Loan

As part of your dependent's financial aid package, you have been offered a Federal PLUS Loan. The University of St. Thomas has an exciting new web-based service for you to use in applying for this loan. This web-based system will simplify the process for you and for us.

To initiate this process, please follow the instructions below:

1. Navigate to TG Loans by Web™ at <https://lbw.tgslc.org>
2. Logon to myTG or click 'New User' and register for a myTG account.
3. Once you have logged on, select your borrower type — **Parent Borrower**
4. Enter your Social Security Number and date of birth and click on login.
5. Enter your son's/daughter's Social Security number and date of birth.
6. Select **Complete Loan Award** from the main menu.
7. Under Option 2, choose the University of St. Thomas from the drop-down list and select **Create Loan Request**.
8. Enter reference information, including the addresses and phone numbers of two references.
9. Select a lender from the sample list** provided or search for your lender.
For faster service, choose the **E-Sign*** button at the bottom of the final page.
**If you are not able to e-sign, you will need to print the application and mail it directly to your lender. If this is not done, your application will NOT be reviewed.*
10. Review and submit your loan award information.
(Click **Back** at the bottom of the screen to make changes.)
11. Your lender will obtain credit approval. To retrieve the results of your credit request, simply click on **Online Credit Status**.
12. Logout of Loans by Web™, and you are done!

IF you need help or do not have access to a computer, call TG at (800) 845-6267
or e-mail cust.assist@tgslc.org

*You may also contact us at the Office of Scholarships & Financial Aid (713) 525-2170
and we will be glad to assist you!*

**This list is by no means exclusive, you have the right to choose any participating lender in the FFELP (Federal Family Education Loan Program), whether they are included on the Sample Lender List or not.