School of Nursing Collection

Size: 8.5 feet

Inclusive Date Range: 1966–1986

Bulk Dates: 1973-1985

Restrictions: Access by permission of the Archivist only.

Selected and Identified by: Office of VPAA, School of Nursing and Nancy Vesey

Processed by: Nancy Vesey, January 2009

Historical Note

In 1905 the Sisters of Charity of the Incarnate Word established the St. Joseph's School of Nursing at St. Joseph's Hospital. Through the cooperative efforts of the University of St. Thomas and Sisters of Charity, the School of Nursing moved to the campus of the University in 1972. Students continued to receive their practical experience at St. Joseph's Hospital. In 1974 the first University graduates of the program were awarded a Bachelor of Science degree in Nursing.

The school of nursing program had a reputation for high quality in the Houston medical community. The program was fully accredited by both the Board of Nurse Examiners (BNE) for the state of Texas located in Austin and by the National League for Nursing (NLN) located in New York City.

During the 1984-85 time period, the Board of Directors conducted an extensive study and determined that the economics of the nursing program had become prohibitive. After an eighty year history in Houston and a fourteen-year tenure at the University of St. Thomas, the school officially closed June 30, 1986.

Scope and Content Note

The files for the School of Nursing are from 1966 to 1986. They include:

> The School of Nursing Faculty, Budgets, Board of Nurse Examiners (BNE) progress reports, Annual reports, curriculum and curriculum changes, gift transmittal forms, correspondence to/from Dean of School of Nursing, accredited schools, State Board Test Pool Examination, National League for Nursing Self-Evaluation, committees and councils, Ceremonies, Spring Awards Day, Mass, Commencement, HEW federal funding, awards and applications for training grant, nursing alumni association, and the Dominican college phase out.

The contents of the collection include the following: agreements, applications, articles, correspondence, course evaluations and descriptions, faculty contracts, faculty transcripts, grade reports, minutes, rules and regulations, and an undergraduate catalog.

Arrangement

The contents of the collection are arranged first by the files originated by the School of Nursing, faculty, curriculum and administrative, followed by the accrediting agencies, the National League for Nursing and the Board of Nurse Examiners. Student grades complete the collection.

Acquisition Information

The files were obtained from the School of Nursing and the Office of the Vice President for Academic Affairs. They were inventoried by Nancy Vesey, who, as the Administrative Assistant to the VPAA, was responsible for sending many of the files to the Archives and processing the collection.

Physical Condition

Most of the files are in good condition. However, some of the papers have a small amount of rust on them from the fasteners that were used. Others are somewhat acidic and the papers have turned brown.

Series Description

Series I: Faculty files are listed alphabetically and include employment records.

Series II: Course descriptions are listed by course number.

Series III: The Administrative series includes agreements, alumni, articles, committees, Board of Directors reports, budgets, commencement, correspondence, councils, finances, funding, HEW training grants and faculty funding, scholarships and other miscellaneous items.

Series IV: The National League for Nursing series includes accreditation, announcements, objectives, preamble, progress report, self-evaluation report and miscellaneous items.

Series V: The Board of Nurse Examiners series consists of annual report, progress reports, gift transmittal forms, licensure examination, fact sheet, enrollment and graduation lists, forms, magazines, newsletters, general correspondence, requirements and standards, Dominican College phase out, and test pool examinations.

Series VI: Student grades (restricted) from 1979 to 1985.

Inventory

Series I: Faculty; 1966 -1986

Box	Folder	
1	1	Adamson, Carol, 1973-1979
	2	Arikan, Veronica, 1982-1983
	3	Baker, Ann, 1985
	4	Bakken, Mary Ann, 1978-1985
	5	Bertrand, Julie, 1975-1980
	6	Bole, Betty, 1981-1985
	7	Booker, Roslyn, 1975-1981
	8	Casey, Sr. Martina, 1975-1985
	9	Cunningham, Janet, 1984-1985
	10	Currier, Ernestine, 1976-1986
2	1	Delmas, Christine, 1975-1980
	2	Dooling, Shirley, 1972-1981
	3	Dupre, Della, 1976-1985
	4	Edge, Valerie, 1976-1977
	5	Engebretson, Joan, 1980-1985
	6	Etzel, Judy, 1975-1981
	7	Foss, Gwen, 1974
	8	Fritsch, Rosemary, 1984
	9	Gaevert, Helen, 1981-1986
	10	Gano, Tina, 1976-1977
	11	Gray, Ella, 1973-1974
	12	Guidry, Mary Lee, 1975-1985
	13	Hearth, Kay, 1986
	14	Hilliard, Mary, 1976-1978
	15	Kellen, Pam, 1973-1976
	16	Kroll, Judy, 1984
3	1	Lambert, Vera, 1977-1985
	2	Langston, Rosemary, 1976
	3	Leake, Marsha, 1983
	4	Lee, Rebecca, 1978-1982
	5	Martindill, Cynthia, 1973-1985
	6	Metzger, Ruth, 1973-1977
	7	Montoya, Catherine, 1973-1984
	8	Moura, Patricia, 1980
	9	O'Donoghue, Sr. Carmello, 1975-1979
	10	Payne, Pamela, 1974-1976
	11	Peavy, Estelle, 1980-1982
	12	Pennington, Mavis, 1972-1980
4	1	Quillian, Janet, 1983-1985
	2	Raney, Elaine, 1973-1980
	3	Reed, Charlene, 1975-1976

Box	Folder	
4	4	Richard, Jane, 1973-1985
	5	Rick, Susan, 1973-1975
	6	Rodriguez, Molly, 1985-1986
	7	Rojas, Dahlia, 1985-1986
	8	Sanchez, Kathryn, 1973-1977
	9	Seelhorst, Sr. Mary, 1975-1980
	10	Silva, Maria, 1977-1986
	11	Silverman, Lynn, 1973
	12	Stewart, Nancy, 1982-1983
	13	Stoner, Robbie, 1973-1977
	14	Sturdivant, Doris, 1973
	15	Taylor, Meredith, 1978-1981
	16	Trahan, Sr. Celeste, 1976-1978
	17	Trussell, Janie, 1973-1986
	18	Zornes, Martha, 1974-1982
	19	Adjunct Faculty, 1982-83
5	1	Faculty, 1966-1984
	2	Faculty Contracts & New Faculty Correspondence, 1974-1981
	3	Minutes, Meeting, Faculty, Level III, 1982-1985
	4	Faculty Meeting Minutes, 1975-1982
	5	Faculty Meeting Minutes, 1983-1985
Series II: Curriculum; 1975-1986		
6	1	N 2441: Clinical Lab Objectives, 1983
	2	N 2441: Final Exam, 1984
	3	N 2442: Man's Adaptive Health Behavior & Analysis, 1982-1985
	4	N 2442: Man's Adaptive Health Behaviors I-B, 1982-1985
	5	N 2442: Nursing Interventions I-B, 1984-1985
	6	N 2442: Orthopedics-Healing Sensory Exam, n.d.
	7	N 3451, 3651: Maternal Child Nursing and Final Exam, 1982-1985
	8	N 3452: Nursing Theories II-B and Exam, 1982-1985
7	1	N 3652: Nursing Interventions II- B, 1984-1985
	2	N 3652: Psychiatric Nursing Clinical Rotation, 1983
	3	N 4204: SPL in Nursing Intro to Baccalaureate Nursing, 1984-1985
	4	N 4221: Fundamentals of Research in Nursing, 1984-1985
	5	N 4342: Behavioral Outcomes of Nursing Education Programs, 1985
	6	N 4342: Nursing Theories III-A, 1983-1985
	7	N 4342: Nursing Theories III-B, 1981-1986
	8	N 4441, 4641: Assignments, Objectives, 1982-1984
8	1	N 4441: Nursing Theories III-A, 1984-1986
	2	N 4542: Nursing Interventions III-B-Critical Care, 1984-1986
	3	N 4542: Nursing Interventions III-B-Secondary Care, 1983-1986
	4	N 4542: Nursing Interventions III-B-Tertiary Care, 1983-1985
	5	N 4542: Primary Track Area of Practice, 1983-1986
	6	N 4542: Secondary Care, 1983-1986
	7	N 4641: Applied Theory, n.d.

Box	Folder	
8	8	N 4641: Nursing Interventions III-A, 1985-1986
	9	Math Pre-Test, Spring 1983
	10	Nursing Courses, 1975-1976
	11	Nursing Course Outlines, complete list for fall 1984
Series III: Administrative 1967-1986		
9	1	Ad Hoc Task Force Memo, Review and Profile, 1984
	2	Admission, Progression & Graduation Committee Minutes, 1984
	3	Administrative Council, 1975-1981
	4	Advanced Standing Examination, 1974-1981
	5	Advisory Committee, 1972-1979
	6	Aims and Purposes, 1974
	7	American Council on Education, August 7, 1981 to Sept 18, 1981
	8	American Association of Colleges of Nursing, 1981-1985
	9	American Nurses Association, Inc., February, 1971; October 1984
	10	Articles, Campus Monthly, Newspaper Clippings, 1971-1984
	11	Aquinas Honor List, 1972-1986
	12	Board of Directors Report, 1984
10	1	Brochures, Others, 1971-1984
	2	Brochures, UST, 1977-1984
	3	Closure of School of Nursing, 1986
	4	Education Agreement between UST and St. Joseph's Hospital Baccalaureate Program, 1970-1982
	5	Facilities Agreement, UST/St. Joseph's Hospital, 1972-1981
	6	Graduation, 1977-1982
	7	Helen Pittman Testimonial, 1974-1985
	8	Inter-Office Memos, Letters, General Correspondence, 1974-1986
	9	Nursing Alumni, 1975-1985
	10	Policy on Unsafe Nursing Practice, 1984
	11	Search Committee for Dean of School of Nursing, 1980-1981
	12	Self-Study, Biscayne College, June 1967 to September 1967
	13	Spring Awards Day, Commencement, Baccalaureate Mass, 1982-1984
	14	SREB-Council on Collegiate Education for Nursing, 1973-1978
11	1	Budgets, 1973-1975
	2	Budgets, 1975
	3	Budgets, 1976
	4	Budgets, 1976-1977
	5	Budgets, 1978-1981
	6	Budgets, 1982-1983
	7	Budgets, 1985-1986
12	1	Agreements from V.A. Hospital, 1976-1984
	2	Correspondence with St. Joseph's Hospital re Budget w/them, 1975-1984
	3	Clinical Affiliation-Agreement with Hermann & Methodist Hospital, 1983
	4	Disadvantaged Learners, 1981-1984
	5	Dominican College and School of Nursing, 1971-1972
	6	Ethics, 1975-1983

Box	Folder	
12	7	Miscellaneous Items, 1978-1985
	8	Nursing Campaign Advisory Council, 1983-1984
	9	Nursing School Planning Committee, 1983-1984
	10	"Other" Agreements, 1973-1985
13	1	Donation Requests (Beg File), June 1985 to October 1985
	2	Funding Correspondence for School of Nursing, 1971-1985
	3	Future Financing, 1979-1985
	4	Long-Range Funding, UST/Sisters of Charity, 1975-1977
	5	HEW application for training grant, 1972-1982
	6	HEW Awards under Titles VII or VIII of Public Health Services, 1972-1984
	7	HEW federal funding grants, 1971-1986
	8	Marketable Securities for Finance Committee, 1975
	9	Nursing Endowment, 1983-1985
	10	Parry Foundation, 1980-1985
	11	Scholarship Fund, 1972-1986
Series IV: National League for Nursing; 1968-1985		
14	1	Accreditation Announcement by National League for Nursing, 1968-1979
	2	National League for Nursing Miscellaneous Items, 1977-1985
	3	National League for Nursing Preamble, Objectives/Accreditation, 1980
	4	Progress Report submitted to National League for Nursing, January 1972 – October 1972
	5	Report for Accreditation Purposes, 1974
	6	Progress Report to National League for Nursing, October 1972
15	1	Self-Evaluation Report submitted to National League for Nursing, 1974
	2	Self-Evaluation Report submitted to National League for Nursing, 1980
Series V: Board of Nurse Examiners (BNE); 1971-1986		
16	1	BNE Fact Sheet, 1971-1972
	2	BNE Progress Reports, January 1971 – January 1972
	3	BNE Progress Reports, 1972-1973
	4	BNE Progress Reports, 1974-1975
	5	BNE Progress Reports, 1977-1980
	6	BNE Progress Reports, 1981-1983
	7	BNE Progress Reports, 1984-1986
17	1	Accredited Schools List, 1981-1984
	2	Administrative Chart and Philosophy of School of Nursing, May 1974
	3	Curriculum Changes, 1976
	4	Enrollment and Graduation Lists, 1972-1985
	5	Faculty by Highest Credentials Earned, January 1972–Fall 1984
	6	Forms, Magazines, Newsletters, Miscellaneous Items, 1976-1982
	7	General Correspondence, 1972-1986
	8	Gift Transmittal Forms, June 1982-June 1983
	9	Materials sent to BNE, 1968-1975
	10	Memos to Deans/Directors, 1973-1986
	11	Memos – Shirley Dooling, Dean, 1972-1981

Box	Folder	
18	1	Memos – Helen Gaevert, Dean, 1972-1985
	2	National Council Licensure Examination, 1982-1986
	3	Nursing Faculty Salaries, 1979-1980
	4	Nursing vs. Liberal Arts hours, 1979-1983
	5	Nurse Practitioner Program, 1975-1976
	6	Phase out, Dominican College, 1972-1973
	7	Reports from Board of Nurse Examiners, 1973-1984
	8	Requirements & Standards for Professional Nurse Examiners, 1972-1974
	9	Resolution, Sisters of Charity of Incarnate Word, September 1971
	10	Rules and Regulations relating to Licensure & Practice, 1981-1984
	11	Scores (BNE), 1974-1986
	12	State Board Test Pool Examination, 1974-1980
19	1	Annual Reports, January 1974 and July 1983
	2	SACS Accreditation Report, 1972-1973
	3	Self-Evaluation Report for Re-Accreditation by UST/St. Joseph's Hospital School of Medical Records, October 1975

Series VI: Restricted: Grades; 1979-1985

20	1	Grades, 1979-1985