University of St. Thomas · Early Warning Analysis Form

(For Fall and Spring Semesters Only)

Student Name:	Student ID #:	FR SO JR SR VS
Class:	Advisor:	Semester and year:
Department:	Course, Section and Class Number:	Instructor Name:

Grade assigned _____ is based on _____ examinations and _____

Has student formally exceeded the number of permitted absences in this course? [check one →]: YES NO

Your reason(s) for student's unsatisfactory performance: (Check all that apply)

- Student is frequently absent.
- Student missed _____ exam(s), _____ test(s), _____ quiz(zes).
- Student has not turned in _____ assignment(s).
- Student is inattentive.
- Student often sleeps in class.
- Student has not met with instructor to discuss performance/problems.
- Student does not follow specified guidelines in completing assignments.
- Student does not turn in work on time.
- Poor quality of work on assignment(s).
- Below average performance on quiz(zes) test(s) exam(s) [check one or more]
- Student has weak language skills.
- Student has weak reasoning skills.
- Student has weak reading and comprehension skills.
- Student has poor study skills.
- Student has not been able to acquire skills such as _____.
- Student has inadequate prior background in subject matter.
- Student has not mastered the material.
- Student performance is affected by illness.
- Student does not adequately participate in class.
- Student comes unprepared for each class meeting.
- Reason(s) unable to determine.
- Other:_____
- Other:_____
- Other:_____

Action(s) you recommend: (Check all that apply)

- Meet with instructor immediately.
- Meet with academic advisor immediately to discuss options.
- Seek tutorial help from UST's Learning Center.
- Seek counseling help immediately.
- Seek clarification and or help from instructor when required.
- Attend all review/help sessions offered by instructor.
- Improve study skills.
- Attend class regularly; do not miss any more classes.
- Turn in all assigned work on time.
- Devote more time to study for this course.
- Be adequately prepared for each class meeting.

Other Remarks/Comments:_____

Instructor Signature	**Date:**

2/28/08