

SALARY REVIEWS

I. SCOPE

All employees.

II. PURPOSE

To maintain a program of annual assessment of salaries.

III. POLICY

The University of St. Thomas strives to pay salaries that are competitive with those in the community and other similar institutions of higher education, recognizing individual effort and contribution to the mission of the University. The determination of the salary policy is the responsibility of the President, in consultation with the Vice Presidents. The salary plan is administered by the Director of Human Resources.

IV. PROCEDURE

Reviews for salary increases are conducted once each year. Increases, if granted, are normally given in annualized amounts determined through the merit allocation.

Staff and administrative salary changes become effective on July 1 of each year, unless otherwise approved by President.

Faculty salary changes become effective on September 1 of each year, unless otherwise approved by the President.

Revised 12/01/00
Supersedes policy No. 120 written 7/1/95

Filename: 120 - Salary Reviews.doc
Directory: A:
Template: C:\Program Files\Microsoft Office\Templates\Normal.dot
Title: SALARY REVIEWS
Subject:
Author: Marie-Pierre Stien
Keywords:
Comments:
Creation Date: 08.30.00 11:10 AM
Change Number: 4
Last Saved On: 11.06.00 9:27 AM
Last Saved By: Marie-Pierre Stien
Total Editing Time: 14 Minutes
Last Printed On: 08.13.02 7:20 PM
As of Last Complete Printing
Number of Pages: 1
Number of Words: 147 (approx.)
Number of Characters: 839 (approx.)