December 6, 2012

Dear UST Student,

We are pleased to welcome you to the graduate program here at the University of St. Thomas. To facilitate your transition into the program, we have arranged an orientation session scheduled for **Wednesday**, **January 9** from **5:00 PM to 8:00 PM**. Our orientation is an open house forum in which you can navigate through several informational booths. These booths will be staffed by representatives from various offices and services on campus to answer any questions you might have. The orientation will be held in the Scanlan Room on the second floor of the Jerabeck Athletic Center. When you arrive for the orientation, you can park in the Moran Center (free of charge), at the corner of Graustark and West Alabama.

Here is the tentative schedule for the evening:

5:00pm	Check-in and resource tables open
5:30pm	Welcome remarks from President Ivany
5:45pm	Departmental Sessions (Business Office, Financial Aid, Information Technology and
	Doherty Library)
6:30pm	Breakout sessions (specific area of study)
7:00pm	Open House (resource tables remain open)

This orientation will give you an opportunity to meet the classmates of your graduate program. There will also be staff available to issue student IDs, discuss financial aid and payment plans, and the Graduate Student Association will be available throughout the entire orientation to inform you of their plans for social and networking events.

The breakout sessions will focus on important informational tools to help you throughout your specific graduate program as well as how to access your St. Thomas accounts, webmail, library resources and more. As you can see, this evening, designed specifically with graduate students in mind, is important to your success at the University of St. Thomas.

We look forward to you joining us and are eager to assist in making your experience here as rewarding as possible. You will find our faculty and staff very professional and helpful. Good luck to you in your studies.

You can RSVP for the orientation at <u>orientation@stthom.edu</u> or by calling 713-525-2157.

Sincerely,

Matt Prasifka Assistant Vice President of Campus Life prasifm@stthom.edu Angie C. Montelongo Director of Student Activities montela@stthom.edu