



UNIVERSITY
ST. THOMAS
HOUSTON

INTERNATIONAL STUDENT TRAVEL REQUEST FORM

Please complete this form in its entirety and attach your most recent UST I-20.

UST ID#: _____ SEVIS ID # N000 _____
(located on the upper-right hand corner of your I-20/DS-2019)

Date of Birth (mm/dd/yyyy): _____

Surname: _____

Given Name: _____

Current U.S. Address: _____

Phone Number: _____ Degree Program _____

Travel Destination (s): _____

Departure Date: _____ Returning Date: _____

Do You Need to Renew Your Visa? Yes _____ No _____
(If yes, you will need to request for a "visa renewal letter")

Are You on CPT or OPT? Yes _____ No _____
(If you are on OPT, there is no guarantee of re-entry to the U.S.)

What is the expiration date of your passport? _____
MONTH/DAY/YEAR

What is the expiration date of your visa? _____
MONTH/DAY/YEAR

IMPORTANT: The travel endorsement on page 3 of your most current I-20/DS-2019 form should not be more than 6 months old. You will be required to report to our office to turn in a copy of your new I-94 Card and/or stamped I-20.

FOR OFFICE USE ONLY

- Verify full-time enrollment/status in PeopleSoft
- Check SEVIS record
 - Address
 - Degree program
 - I-20/DS-2019 end date (notify the student immediately if their end date is approaching)
- Print, sign and date third page
- Attach copy of third page to this form