Creating Tests, Pools and Surveys

Blackboard Tests are online evaluations that can be used to measure a Student’s understanding of the Course. Tests are created in 3 steps:

- **Pool Manager**: a repository of questions to be used in one or more tests.
- **Test Manager**: location where tests are created by either selecting specific questions or using Random Blocks.
- **Deploy Test in Content Area**: location where test is made available, and specific test options and settings are chosen.

Creating a Test (Test Manager)

You can create a test/quiz directly in Blackboard using the “Add Test” option.

1. Click on **Control Panel | Course Tools | Tests, Surveys, and Pools**.

![Control Panel Image]

2. Click on **Tests**.

![Tests Image]
3. Click on Build Test.

4. Enter a name for the test. You can also add a description and instructions. When you are finished click the Submit button.

5. The newly created test is displayed in your list of tests. When you are ready for students to take the test you will need to make it available.