

TABLE OF CONTENTS

Introduction2	
Fall 2013 Saturday Class Dates	
Cameron School of Business Faculty and Staff4	
Student Services Directory7	
Orientation, Enrollment, and Registration8	
Transfer Credit and Substitution Policies9	
Conditional Acceptance, Academic Probation, and Suspension Policies1	0
Policy on Academic Dishonesty1	1
Payment of Tuition and Fees14	4
CSB Degree Requirements1	7
Master of Business Administration (MBA)1	8
Master of Science in Accounting (MSA)2	6
Master of Science in Finance (MSF)3	0

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CAMERON SCHOOL OF BUSINESS

The Cameron School of Business (CSB) educates students of diverse backgrounds, teaching professional skills necessary for a changing global economy and instilling a deep appreciation for ethical behavior inspired by the educational tradition of the founding Basilian Fathers.

At CSB, students find a diverse, student-centered faculty, a wide variety of undergraduate and graduate courses, and convenient class times. Located near downtown Houston and the Galleria, CSB is a short commute from most well-known companies around Houston. These businesses provide UST students with opportunities for internships, networking, and career advancement. Small classes and a low student-to-faculty ratio assure individual attention.

Graduate Business Degree Programs

Working professionals can manage a full-time job and school with courses conveniently available weekdays, evenings, and Saturdays. CSB offers the following degrees:

- Master of Business Administration
- Master of Science in Accounting
- Master of Science in Finance
- Five-year BBA/MBA

The MBA student must complete 27 hours of core classes and 9 hours of electives, for a total of 36 hours. The MSA student must also complete 36 hours, consisting of 30 hours of core and 6 hours of elective courses. Finally, students have the opportunity to earn the MSF degree by completing 30 hours, consisting of 24 hours of core courses and 6 hours of electives. Students without adequate business preparation may be required to complete proficiency courses to prepare them for the rigors of the graduate business programs. The proficiency courses required of each student will be noted on the plan of study, which is provided to the student with his/her acceptance letter so that he/she has a clear understanding of all course requirements upon entry to the program.

CAMERON SCHOOL OF BUSINESS FALL 2013 SATURDAY CLASS DATES

Saturday Class Meeting Dates:

August 24 – first day of classes

September 7

September 21

September 28

October 5

October 26

November 9

November 23

December 7

December 14 – final exam



CAMERON SCHOOL OF BUSINESS FACULTY AND STAFF

CSB MAIN NUMBER: 713-525-2100

713-525-2100

Acting Dean (June 2012-June 2013)

Dr. Barry Wilbratte

Associate Dean				
Dr. Beena George	georgeb@stthom.edu	713-942-5903		
CSB Staff				
Ms. Sue Klein Director of Developme	kleincs@stthom.edu ent and External Relations	713-525-3115		
Ms. Juletta Palyan Graduate Program Mar	palyanj@stthom.edu nager	713-525-2115		
Ms. Diane Simpson Administrative Assista	simpsod@stthom.edu nt II	713-942-5087		
Ms. Denise Torres Director of Internal Aft	torresda@stthom.edu fairs	713-525-2105		
Ms. Rosemary Tran Assistant to the Associa		713-942-5916		
MASTER IN BUSINESS ADMINISTRATION				
MBA Program Faculty				
Dr. Javed Ashraf Economics	ashrafj@stthom.edu	713-525-2109		
Professor DeeDee Baba Business Law	babad@stthom.edu	713-525-6920		
Dr. Ulyses Balderas Economics	balderj@stthom.edu	713-525-3533		
Professor Michael Burg	burgm@stthom.edu	713-525-6920		

canac@stthom.edu

ckdavis@stthom.edu

wilbratt@stthom.edu

713-525-2123

713-525-3528

Business Law

Economics, Finance

Management Information Systems

Dr. Pierre Canac

Dr. Charles Davis

Dr. Rebecca Dowden Business Communicati	dowdenr@stthom.edu	713-525-6920
Dr. Charlene Dykman Management	cadykman@stthom.edu	713-525-3526
Dr. Jack Follis Statistics	follisj@stthom.edu	713-942-5046
Dr. Beena George Management, Manager	georgeb@stthom.edu ment Information Systems	713-942-5903
Dr. Lynn Godwin Marketing, Manageme	godwin@stthom.edu nt	713-525-2119
Dr. Sujin Horwitz Management	horwits@stthom.edu	713-525-2122
Dr. Shabnam Lutafali Economics	lutafas@stthom.edu	713-525-6920
Dr. Jan McCollum Management	mccollj@stthom.edu	713-525-3102
Dr. Roger Morefield Economics	mofield@stthom.edu	713-525-2121
Dr. Elham Mousavidin Management	mousave@stthom.edu	713-942-5914
Dr. Hassan Shirvani Economics, Finance	shirvani@stthom.edu	713-525-2118
Dr. Michele Simms Ethics	simmsm@stthom.edu	713-942-5918
Dr. John Story Marketing	storyjw@stthom.edu	713-525-2139
Dr. Shahram Taj Management	tajs@stthom.edu	713-942-3444
Dr. Joe Ueng Finance, International	ueng@stthom.edu Business	713-525-2114
Professor John Whitney Management	whitnej@stthom.edu	713-525-3875
Dr. Shuoyang Zhang Marketing	zhangs1@stthom.edu	713-525-2104

MASTER OF SCIENCE IN ACCOUNTING

Chair, MSA Program

Dr. John Leavins	leavinj@stthom.edu	713-942-3479
MSA Program Faculty		
Professor Ramon Fernandez	ramonf@stthom.edu	713-525-2103
Dr. Marina Grau	graum@stthom.edu	713-525-6920
Professor Charles Lewis	lewiscl@stthom.edu	713-525-9667
Dr. Vinita Ramaswamy	vinitar@stthom.edu	713-525-6913
Dr. John Simms	simmsj@stthom.edu	713-942-3446
Professor Edgar Smith	esmith@stthom.edu	713-525-6920
Dr. Mark Turner	turnerma@stthom.edu	713-942-3477

MASTER OF SCIENCE IN FINANCE

Chair, MSF Program

Dr. Joe Ueng

· ·		
MSF Program Faculty		
Dr. Gulfem Bayram	bayrams@stthom.edu	713-831-7232
Dr. Pierre Canac	canac@stthom.edu	713-525-2123
Dr. Yiying Cheng	chengy@stthom.edu	713-525-2158
Dr. Eric Prentis	prentise@stthom.edu	713-525-6920
Dr. Hassan Shirvani	shirvani@stthom.edu	713-525-2118
Professor Ed Socha	sochae@stthom.edu	713-525-6920
Dr. Ross Van Wassenhove	vanwasr@stthom.edu	713-525-6920

ueng@stthom.edu 713-525-2114

STUDENT SERVICES DIRECTORY

Bookstore	713-525-3806
Business Office	713-525-2130
Cameron School of Business	713-525-2100
Campus Ministry	713-525-3589
Campus Security/Parking	713-525-3888
Career Services and Testing	713-525-3160
Counseling/Disability Services	713-525-3162
Doherty Library	713-525-2180
Financial Aid	713-525-2170
Information Technology Hotline	713-525-6900
International Student & Scholar Services	713-525-3503
Registrar's Office	713-525-2150
Tutorial Services	713-525-3175



Cameron School of Business Graduate Handbook

ORIENTATION, ENROLLMENT, AND REGISTRATION

Upon acceptance to the University of St. Thomas, each student must contact the Graduate Program Manager to schedule a meeting for a one-on-one advising session and to register for classes. The meeting provides students with the opportunity to discuss the curriculum, learn the registration process, and have an open discussion about the program. In addition, students will activate their webmail and myStThom accounts.

WEBMAIL AND MYSTTHOM SETUP

Webmail

Webmail is the official communication medium of the University, and it is very important that you check this email account on a regular basis because faculty members use Webmail to contact you regarding your classes, or the University may notify you of special occurrences, such as campus closings due to bad weather.

You will need your seven-digit student identification number to set up your Webmail account. You can find this number at the top of your acceptance letter.

myStThom

MyStThom is the online portal of the University of St. Thomas that provides students with links to all University services. Your myStThom account allows you to look up course offerings, register for classes, accept financial aid, pay tuition, or set up tuition payment options, etc.



TRANSFER CREDIT AND SUBSTITUTION POLICIES

The University of St. Thomas will accept up to six (6) graduate credit hours in transfer from accredited universities toward a graduate degree in the Cameron School of Business, provided that the grade in each course is B or higher. Transfer courses must be equivalent in content and credit hours to the University's listed curriculum offerings. Applicants to the Cameron School of Business (CSB) are automatically evaluated for transfer credit based on the transcripts they submit as a part of the admissions process. Students who are currently enrolled in one of the graduate business programs at CSB and wish to enroll in a class at another university for transfer credit at UST must first submit a written request to do so to the CSB office for approval.

The University may exempt a student from certain core courses with substitution in order to avoid duplication of content and to permit the student to broaden his or her educational background by taking an alternative course. Such course exemptions are considered on the basis of an appropriate group of closely-related college level courses completed with a grade of B or higher. If you are exempted from a course or if courses are accepted in transfer, it will be noted on your plan of study as Substitution (S) or Transfer (T), respectively.

However, students who already hold a graduate degree from the University of St. Thomas may be required to complete as few as 24 hours to obtain a master's degree. The number of hours required by CSB will depend upon the specific courses completed in the prior graduate program and upon whether they fulfill the specific requirements of the degree to be earned here (between 24 and 36 hours).



Cameron School of Business Graduate Handbook

CONDITIONAL ACCEPTANCE, ACADEMIC PROBATION, AND SUSPENSION POLICIES

Conditional Acceptance

Conditionally-admitted students are limited to taking no more than nine (9) credit hours their first semester and must earn at least a B in each of the first nine (9) hours completed. Academic dismissal will result from failure to do so. Appeals to such dismissal will be reviewed by the Curriculum and Standards Committee of the Cameron School.

Academic Probation and Dismissal

Students enrolled in our graduate business programs must maintain a term grade point average (GPA) of 3.0 as well as a cumulative 3.0 average. When a student's cumulative GPA falls below a 3.0, the student is placed on academic probation. Under this status, a student must earn a term GPA of 3.0 or higher in each succeeding semester until the cumulative GPA has reached at least a 3.0. Failure to achieve a term GPA of 3.0 while on probation will result in academic dismissal. Appeals to such dismissal will be reviewed by the Curriculum and Standards Committee of the Cameron School of Business.

** Please note that CSB uses grades earned in all courses, including proficiency courses, to calculate term and cumulative GPAs to determine academic probations and dismissals.



POLICY ON ACADEMIC DISHONESTY

(Taken from the University Coordinating Committee, February 22, 2013)

Policy/Procedure

Every offense against academic honesty seriously undermines the teaching-learning process for which the University exists, and such offenses will be dealt with expeditiously according to the following criteria.

Definition

Academic dishonesty includes but is not limited to:

- 1. Cheating on an examination or test; for example, by copying from another's work or using unauthorized materials before or during the test, including the use of electronic devices;
- 2. Plagiarism, which represents as one's own the work of another, whether published or not, without acknowledging the precise source;
- 3. Participation in the academic dishonesty of another student, even though one's own work is not directly affected:
- 4. Any conduct which would be recognized as dishonest in an academic setting.

Procedures for Cases of Academic Dishonesty

Faculty and/or exam administrators who consider that they have a valid case of academic dishonesty against a student must ...

- a. Inform the student of the charge and penalty in writing, using the Report of Academic Dishonesty Form, available from the Registrar. The faculty member will inform the student after the cheating has been discovered and investigated, no later than the date when course grades are due for the semester or academic session. If necessary, the faculty member will send the student a copy of the report by certified mail. The student has the right to appeal the facts of the charge, as outlined below in "Procedures With Appeal".
- b. Determine the penalty for the dishonesty. The penalty is at the discretion of the faculty member, not the exam administrator, and can include either a mark of zero for the work in question or the grade of "F" for the course. The faculty member is encouraged to discuss this incident with the student and offer recommendations, as appropriate.

Procedure Without Appeal

- 1. The original signed Report of Academic Dishonesty Form will be submitted for the record to the Registrar, who will keep it in a locked confidential file until the student graduates.
- 2. The case will be treated as a matter of deferred adjudication; if and when the student graduates, the record will be expunged.

Procedure With Appeal

- 1. A student who wishes to appeal must write a letter of appeal to the Registrar within three days of signing the Report of Academic Dishonesty Form or receiving notice of the charge. The Registrar will notify the chair of the Academic Committee.
 - a. The chair will schedule a special meeting of the committee in a timely manner, but no later than 30 days after notification by the Registrar, and will notify the student, the faculty member, and/or the test administrator accordingly.
 - b. Copies of all pertinent written evidence will be submitted to the members of the committee a minimum of one week prior to the scheduled meeting.
 - c. The committee may rule on the appeal immediately or may first schedule a hearing. If the committee chooses to conduct a hearing, it will proceed as follows:
 - i) The student may bring a member of the faculty to serve as an advocate during the hearing.
 - ii) The student and the faculty member/test administrator may each bring witnesses to speak to the facts of the alleged offense. Ordinarily, the number of witnesses should not be more than two for each party; they must have direct knowledge of the alleged offense.
 - iii) The student, the faculty advocate (if one is brought) and the faculty member/test administrator will be present for all aspects of the hearing except the committee's deliberations.
 - d. The chair of the committee will conduct the hearing in the following manner:
 - i) The chair will ask the parties present to provide a more detailed statement of the circumstances and evidence than has already been filed in writing. Members of the committee may then ask questions for further information or clarification.
 - ii) Witnesses to support the allegation will be heard, one at a time. After a witness' initial presentation, questions may be put in the following order: by members of the committee, by the student and the faculty advocate, by the faculty member/test administrator and/or by members of the committee.
 - iii) Witnesses to support the appeal will be heard, one at a time. After a witness' initial presentation, questions may be put in the following order: by members of the committee, by the faculty member/test administrator, by the student and the student advisor, and by members of the committee.
 - iv) The faculty member/test administrator and then the student will each be given the opportunity to make a final statement to the committee regarding their respective positions in the matter, after which they will withdraw to allow the committee to deliberate.
 - v) Should the hearing be lengthy, the chair will have the option of postponing the committee's deliberations for not more than three working days.
 - e. The chair will report the committee's decision to the Vice President for Academic Affairs, who will notify in writing the faculty member/test administrator and the student.
 - f. The report of the decision will be handled in the same way as the report in Procedure When There Is No Appeal, described above.

Procedure in Second Offense Cases:

- 1. Initially, second offense cases will be treated according to the procedures outlined above.
- 2. When a second charge of academic dishonesty has been upheld against a student, the student shall be dismissed from the University. The transcript will note "Dismissed for Academic Dishonesty," along with the date.
- 3. Readmission to the University may be considered under extraordinary circumstances through a written appeal to the office of the Vice President of Academic Affairs.

UNIVERSITY OF ST. THOMAS CAMERON SCHOOL OF BUSINESS "I" GRADE PETITION

A student who is making satisfactory progress in a given semester but is unable to complete the course requirements on schedule may petition for an Incomplete ("I") grade. The petition may be approved or denied by the instructor. Specific assignments or examinations yet to be completed must be listed below at the time the student's request is granted.

All assignments must be completed and submitted to the instructor within 8 weeks of the end of the semester in which the "I" was granted. If the student does not complete the required work by the end of the eight weeks, the "I" grade is automatically changed to an "F." For students graduating, completion of work after the eighth week will delay graduation. (NOTE: A student graduating in the summer term must have his/her "I" grade changed by September 30th in order to graduate in the summer term.)

Student's Name:		
Last Name	First Name	Middle Initial
Student I.D. Number:	Stude	nt's Program:
Course Number:	Term/	Year:
Instructor:		
Petition Initiated by: Student	Instructor	
The following assignments must be comp	leted in order to remove the gra	ade of "I."
Student's Signature:	Date:	
Instructor's Signature	Date:	

^{*}Deadlines are extended one term for students who are on a full-time cooperative education assignment during the term following the receipt of the "I" grade.

PAYMENT OF TUITION AND FEES

(Taken from the Undergraduate Catalog 2012-2014)

Terms and Conditions

By enrolling at the University of St. Thomas, students agree to the formal add/drop and withdrawal procedures of the University and agree that non-attendance does not automatically withdraw them from a course or from the University. Furthermore, enrollment indicates that students agree to pay all collection expenses, including reasonable attorney's fees, which the University may incur if they do not fulfill the payment obligations as set for them by their enrollment.

Payment or payment arrangements are due prior to the start of the semester. Tuition, fees, and other charges not covered by financial aid or other means must be paid by the due date. Students not meeting payment deadlines, not making sufficient payment arrangements, or not honoring payment arrangements made will be subject to administrative deletion from the University. Payment deadline date for the Fall 2013 semester is August 12, 2013.

Cash or Checks

The University accepts cash and checks with the proper identification. A student whose check is returned for any reason will be charged a \$25 returned check fee.

Credit Cards

Credit card payments may be made online via myStThom at www.stthom.edu through a third-party service. A convenience fee will be assessed for each credit card payment. The University of St. Thomas does not directly accept card payments.

E-Checks

E-check payments are available online via myStThom at www.stthom.edu without a convenience fee. E-checks are utilized with the banking information available on most paper checks.

Payment Plans

The University offers a monthly payment plan option administered by FACTS Tuition Management for tuition, fees, campus housing, and meal plans. This plan is an interest-free way to pay educational expenses in monthly installments during the academic term. There is a \$35 participation fee for each payment plan and a \$25 missed payment fee when applicable.

Payment plans must be set up prior to the start of the semester. Payment plans are set up online through the student's myStThom account via the University's website at www.stthom.edu. The E-Cashier is available beginning April 15, 2013. The student must be registered for the term and have an outstanding semester balance for the term to set up the payment plan. Any anticipated financial aid for the term is deducted from the charges, and the balance is divided into monthly payments for the rest of the term. Payments are made via direct deposit or direct credit card charge. Credit card payments will be assessed a convenience fee for each transaction. Students who fail to fulfill the obligations they agree to under a payment plan are ineligible to enroll in the payment plan in subsequent semesters and may be administratively withdrawn from the University.

There are three payment plan schedules for Fall 2013: The six-month payment plan requires no down payment, and the deadline to enroll is July 2, 2013. The five-month payment plan requires a 10% down payment, and the deadline to enroll is July 22, 2013. The four-month payment plan requires a 20% down payment, and the deadline to enroll is August 21, 2013.

Company Deferments

The University allows students to defer tuition and fee charges until the end of the term if they are eligible for employer tuition reimbursement programs. At the time of the registration, eligible students must submit to the Business Office a letter from the employer certifying eligibility for the program for the current term as well as the percentage of reimbursement granted. Any portion of tuition not covered by the employer reimbursement must be paid at the time of registration. Students are required to sign a promissory note and pay by cash or check a non-refundable \$50 fee per deferment. Students who fail to fulfill the obligations they agree to under a company deferment plan are ineligible to enroll in a company deferment plan in subsequent semesters and may be administratively withdrawn from the University. The deadline date to submit all paperwork for Fall 2013 is August 12, 2013. Please contact the Student Accounts Counselor at 713-525-2133 for more information.



Cameron School of Business Graduate Handbook

GRADUATE TUITION AND FEES FALL 2013

Credit \$1,040 per credit hour

Audit \$520 per credit hour*

Senior Citizens (65+) 30% discount of total cost

Seniors audit \$50 per credit hour

UST Alumni Eligible for discount**

Activity Fee (7 hours or fewer per semester) \$47

Activity Fee (8 hours or more per semester) \$82

Late Registration Fee \$50

Technology Fee \$36

New Graduate Student Fee (one-time) \$100

International Student Fee (annual) \$225

F-1 Student Mailing Fee (one-time) \$75

Parking Fee (not mandatory) \$75

Company Deferment Fee \$50 Late Company Deferment Fee \$100

^{*} Admitted and non-admitted students may register for lecture courses as auditors. Permission will be given to graduates of approved business schools to audit a course, depending on availability of space and instructor approval. Space availability will be determined on the Friday before the start of the term. Spaces in courses will be assigned to audit students on the first-come/first-served basis, after assigning seats to degree-seeking students. Permission to audit conveys only the privilege of listening and observing but not taking part in class discussions, examinations, or other assignments. Auditors will not receive credit for any courses(s) taken; however, their attendance will be reflected on their official transcripts of the University.

^{**} UST graduates taking courses may be eligible to receive a tuition discount. Undergraduate alumni may take only undergraduate courses on this basis, and graduate alumni may take only graduate courses on this basis. Completion of a bachelor's degree does not qualify a student for a discount toward graduate tuition. Please contact the Office of Financial Aid for more information (713-525-2170).

CAMERON SCHOOL OF BUSINESS DEGREE REQUIREMENTS

The Cameron School of Business at the University of St. Thomas offers the following graduate degrees:

- 1. Master of Business Administration (MBA)
- 2. Master of Science in Accounting (MSA)
- 3. Master of Science in Finance (MSF)

A five-year BBA/MBA program is available to undergraduate students pursuing a Bachelor of Business Administration degree at the University of St. Thomas.

Graduate Business School Application Requirements

To be admitted to CSB for pursuit of a graduate degree, the following must be submitted:

- An online application (found at www.stthom.edu) and a \$35 application fee
- Official transcripts from all colleges attended (minimum GPA of 2.5) A bachelor's degree from an accredited college or university is required.
- An official GMAT score (minimum of 400) or GRE score (minimum of 290) (This requirement is waived for students who have already earned a graduate degree. Also, for recent UST BBA graduates with a GPA of 3.5 or higher, the Dean may waive this requirement.)
- Three professional or academic letters of recommendation

Additional admission requirements for international applicants:

- Official evaluation of transcripts and diploma
- Official TOEFL score (minimum of 79) or IELTS score (minimum of 6.0)

Graduate Business School Degree Requirements

To earn a graduate business degree, a student must meet the following requirements:

- Complete 36 semester hours for the MBA or MSA or 30 hours for the MSF in graduate coursework (not counting proficiency courses), unless otherwise specified in the student's acceptance letter
- Maintain a 3.0 cumulative GPA for all graduate courses completed, including proficiency courses
- Complete all degree requirements within six years

Degree Requirements for the Five-Year BBA/MBA Program

To graduate from the five-year BBA/MBA program, a student must meet the following requirements:

- Make a satisfactory GMAT or GRE score and complete the BBA degree with a cumulative GPA sufficient for admission to the BBA/MBA program (GMAT requirement is waived for those students with a cumulative GPA of 3.5 or higher.)
- Complete 156 semester hours of coursework (120 hours undergraduate plus 36 hours graduate classes), unless otherwise specified in the student's acceptance letter
- Maintain a 3.0 cumulative GPA for all graduate courses completed

Note: A student in the BBA/MBA program will receive both the BBA and MBA simultaneously upon successful completion of the five-year program.

Also, BBA/MBA students may pursue Accounting, Finance, General Business, and Marketing concentrations only. The graduate concentration must be the same as the undergraduate business major. A BBA/MBA student may choose to double-major and/or earn more than one graduate concentration. When this is the case, one undergraduate major must match one graduate concentration.

MASTER OF BUSINESS ADMINISTRATION (MBA)

UST's MBA program is designed to enable students to draw on all perspectives of business to solve multifaceted business problems. While the curriculum is divided into different disciplines, the overall program stresses the integrative nature of management and the links between various courses and concepts.

Curriculum

Excluding proficiency courses, students are required to take 36 credit hours in the program. There are 27 credit hours of core courses, including the capstone course (Applied Strategic Management), and 9 credit hours of elective courses.

MBA Proficiency Courses

Students who enter the program with insufficient undergraduate business courses will be notified in writing which proficiency courses they are required to take. Upon transcript reviews, some or all proficiency courses may be waived based on previous studies.

ACCT 5311:	Fundamentals of Financial Accounting	3.0 Credit Hours
MBA 5X03:	Fundamentals of Business Statistics	3.0 Credit Hours
FINA 5X04:	Fundamentals of Finance	1.5 Credit Hours
MBA 5X05:	Fundamentals of Microeconomics	1.5 Credit Hours
MBA 5X06:	Fundamentals of Macroeconomics	1.5 Credit Hours
MBA 5X07:	Fundamentals of Management	1.5 Credit Hours
MBA 5X08:	Fundamentals of Marketing	1.5 Credit Hours
MBA 5X09:	Legal Environment of Business	1.5 Credit Hours
		15 Credit Hours

MBA Core Courses (27 Hours)

ACCT 5313:	Managerial Accounting	3 Credit Hours
MBA 5315:	Operations Management and Supply Chain	3 Credit Hours
FINA 5318:	Financial Management	3 Credit Hours
MBA 5320:	Marketing Management Theory	3 Credit Hours
MBA 5322:	Organizational Behavior	3 Credit Hours
MBA 5325*:	Ethical and Moral Business Management	3 Credit Hours
MBA 5326:	International Economics	3 Credit Hours
MBA 5357:	Management Information Systems	3 Credit Hours
MBA 5370:	Applied Strategic Management	3 Credit Hours
		27 Credit Hours

^{*} Upon approval from the MSA Chair, MBA students interested in preparing for the CPA exam may be allowed to take ACCT 5399 instead of MBA 5325.

Recommended Sequence for MBA Courses

The following table provides the sequence of courses recommended for each long semester. For full-time students, adjustments must be made if summer courses are taken. For part-time students, summer can count as a semester. Proficiency courses are not included.

	9 hours/sem.	6 hours/sem.	3 hours/sem.	Saturdays
1st semester	ACCT 5313 MBA 5322 MBA 5326	ACCT 5313 MBA 5322	MBA 5322	ACCT 5313 MBA 5322
2nd semester	MBA 5315 FINA 5318 Elective	MBA 5315 MBA 5320	ACCT 5313	MBA 5315 MBA 5320
3rd semester	MBA 5325 MBA 5320 Elective	MBA 5325 MBA 5326	MBA 5315 or FINA 5318	MBA 5325 MBA 5326
4th semester	MBA 5357 MBA 5370 Elective	FINA 5318 Elective	FINA 5318 or MBA 5315	FINA 5318 Elective
5th semester		MBA 5357 Elective	MBA 5326	MBA 5357 Elective
6th semester		MBA 5370 Elective	MBA 5325	MBA 5370 Elective
7th semester			MBA 5320	
8th semester			MBA 5357	
9th semester			Elective	
10th semester			Elective	
11th semester			Elective	
12th semester			MBA 5370	

MBA Elective Courses (9 Hours)

Students must complete three elective courses to achieve the required 36 hours of graduate work. The electives may be selected to achieve a concentration (see options below), or a range of general business electives that interest the student may be chosen to earn a general MBA without an area of concentration. As indicated in the above table, students should not wait until all core classes are completed to begin taking electives. Students who seek a second concentration can apply no more than one course from the first concentration to the requirements of the second concentration (a minimum of five courses for two concentrations). If there are no courses common to both concentrations, the student must take three courses (nine hours) for the second concentration.

Note on Out-of-class Electives:

Based on approval from the Dean or Associate Dean, a student can register for Study Abroad (listed as MBA 5393: Special Topics), Independent Research (MBA 5339), or Internship (MBA 5391) to receive three hours of credit applicable toward his/her concentration. A student seeking a particular concentration may count the Study Abroad course (MBA 5393) offered in the Summer II session toward his/her nine elective hours if the subject matter of the Study Abroad course pertains to his/her chosen concentration (requires approval from the Dean or Associate Dean). Alternatively, a Study Abroad course may apply to a concentration if the Study Abroad experience is supplemented by a term project supervised by a faculty member who teaches in the desired area of concentration.

Where applicable, a student is allowed to apply only one out-of-class elective toward his/her concentration; he/she can choose either Study Abroad (MBA 5393), Independent Research (MBA 5339), or Internship (MBA 5391) and two other in-class courses. Independent Research courses (MBA 5339) are reserved for students who need an elective but no courses in that concentration are offered in that semester.

Areas of Concentration

Accounting (three of the following courses)

- ACCT 5330 Advanced Accounting
- ACCT 5331 Financial Accounting Theory
- ACCT 5333 Auditing
- ACCT 5353 Federal Tax Concepts for Individuals
- ACCT 5354 International Accounting
- ACCT 5360 Governmental/Not-for-Profit Accounting
- ACCT 5362 Taxation of Business Entities
- ACCT 5366 Comparative Accounting Practices
- ACCT 5393 Accounting Information Systems
- ACCT 5397 Forensic Accounting
- ACCT 5399 Professional Ethics and Social Responsibility

(Other courses will be considered, conditional upon approval of the Dean, Associate Dean, or Department Chair.)

Ethics (three of the following courses)

- ACCT 5399 Professional Ethics and Social Responsibility
- MBA 5339 Independent Research
- MBA 5351 International Management
- MBA 5393 Special Topics

Finance (three of the following courses)

- FINA 5319 Investment Theory
- FINA 5330 International Finance
- FINA 5331 Financial Institutions and Markets
- FINA 5332 Bank Management
- FINA 5333 Real Estate Investment
- FINA 5336 Financial Statement Analysis
- FINA 5341 Futures, Swaps, and Options
- FINA 5346 Fixed Income Securities
- FINA 5347 Behavioral Finance
- FINA 5348 Mergers and Acquisitions
- FINA 5350 Securities Analysis and Portfolio Management

(Other courses will be considered, conditional upon approval of the Dean, Associate Dean, or Department Chair.)

Health Care Administration (offered by Texas Woman's University)

NOTE: Students are strongly advised to begin the TWU courses in the fall semester, taking classes in the following preferred order:

- HCA 5001 Health and Disease (prerequisite for those students without a life-science background) *Fall, online, one hour credit*
- HCA 5103 Foundation of Health Services Fall, three hours credit
- HCA 5483 Epidemiological Methods (HCA 5001 and HCA 5103 are prerequisites for this course) *Spring, three hours credit*
- HCA 5193 Health Law (Spring) or HCA 5633 Health Policy Analysis (Summer) CHOOSE ONE, each provides three hours credit

Please note that a student interested in this concentration must be registered as a visiting graduate with Texas Woman's University. To apply as a visiting graduate student at TWU, please complete the Texas Common application online, and mark "non-degree" and "TWU/UST concentration." See the Graduate Program Manager for more details.

International Business (three of the following courses)

- ACCT 5366 Comparative Accounting Practices
- FINA 5330 International Finance
- MBA 5337 Human Resource Management
- MBA 5351 International Management
- MBA 5355 Global Marketing
- MBA 5366 Sourcing Management
- MBA 5367 Managing and Working in Virtual Teams

(Other courses will be considered, conditional upon approval of the Dean, Associate Dean, or Department Chair.)

Marketing (three of the following courses)

- MBA 5321 Marketing Applications and Research
- MBA 5333 Seminar in Marketing
- MBA 5355 Global Marketing
- MBA 5360 E-Business Strategies
- MBA 5362 Entrepreneurship
- MBA 5366 Sourcing Management

(Other courses will be considered, conditional upon approval of the Dean, Associate Dean, or Department Chair.)

Management Information Systems (three of the following courses)

- MBA 5358 Systems Project Management
- MBA 5360 E-Business Strategies
- MBA 5366 Sourcing Management
- MBA 5367 Managing and Working in Virtual Teams
- MBA 5368 Systems Analysis and Design

(Other courses will be considered, conditional upon approval of the Dean, Associate Dean, or Department Chair.)

MBA Course Descriptions

MBA 5X03: Fundamentals of Business Statistics

3 Credit Hours

This course provides an introduction to probability and statistics with applications for students without an introductory undergraduate course in statistics. It is not a course in mathematical statistics but provides a balance between statistical theory and application. Topics include descriptive statistics, basic probability models, random variables, discrete and continuous probability distributions, statistical estimation and testing, confidence intervals, and an introduction to linear regression. The course is supported by a statistical software package. *Prerequisite: None.*

MBA 5X05: Fundamentals of Microeconomics

1.5 Credit Hours

This course provides an introduction to microeconomic concepts and principles. Special attention is given to consumer and firm behavior, supply and demand analysis, decision making by business firms in competitive and monopolistic markets, and factors affecting operational efficiency of business firms. *Prerequisite: None.*

MBA 5X06: Fundamentals of Macroeconomics

1.5 Credit Hours

This course provides an introduction to macroeconomic concepts and principles. Special attention is given to the analysis of national income and its determinants, causes and consequences of economic growth and instability, and the role of monetary and fiscal policies in stabilizing the price level and fostering high levels of employment and rapid economic growth. *Prerequisite: None.*

MBA 5X07: Fundamentals of Management

1.5 Credit Hours

This course provides an introduction to fundamental concepts and vocabulary of management for the students required to take the proficiency course in Management. Emphasis is placed on the applications of management theories and concepts to practical problems in planning, organizing, leading, and controlling functions of management. This course is conducted primarily in a lecture and group-discussion format. *Prerequisite: None.*

MBA 5X08: Fundamentals of Marketing

1.5 Credit Hours

This course provides an introduction to fundamental concepts and theories of marketing with an emphasis on delivering value to the customers, for students required to take the proficiency course in Marketing. Topics include marketing environment, segmentation and targeting, buying behavior, marketing mix, and ethical and global perspectives. This course follows a lecture and discussion approach. *Prerequisite: None.*

MBA 5X09: Legal Environment of Business

1.5 Credit Hours

This course provides a study of law as it relates to organizational activity. Emphasis is placed on current legal problems, together with evolving theories or trends within the law. Primary emphasis is placed on business; the formation of contracts; the problems with sales contracts; secured sales contracts and security interests; and the proper forms of business organizations, including sole-proprietorships, partnerships, limited liability companies, and corporations. The course introduces the student to the problems that currently beset the business community, the origins of those problems, the consequences anticipated, and basically what is to be expected in the future. The student should come to an understanding of the dangers to be encountered with such problems as changes in corporate structures, mergers and acquisitions, changes in employment responsibilities, civil rights considerations and violations, harassment problems, early buy-outs, forced retirements, etc. At the end of the course, it is hoped that the student will be familiar with not only the problems to be encountered in the business world but the language and legal thinking surrounding these problems. *Prerequisite: None.*

MBA 5315: Operations Management and Supply Chain

3 Credit Hours

Operations management is primarily responsible for creating values on business output by transforming the quantity, quality, forms, and place attributes of input variables. Theoretical and quantitative concepts, models, methods, and strategies covered in the course for designing and managing manufacturing and service systems include quality, inventory, forecasting, scheduling, and logistics. Students are expected to have a moderate level of proficiency with spreadsheet application. The course is also supplemented with simulation technology to provide a real-time experience of managing supply chain and logistics. *Prerequisite: MBA 5X03*.

MBA 5320: Marketing Management Theory

3 Credit Hours

This course presents a graduate-level overview of marketing principles from a strategic perspective. Topics include positioning, market intelligence, consumer behavior, marketing mix, ethics, and social issues. Lectures, cases, presentations, and teamwork reinforce the concepts. *Prerequisites: MBA 5X05, MBA 5X06, MBA 5X07, MBA 5X08*.

MBA 5321: Marketing Applications and Research

3 Credit Hours

This course presents marketing problems designed to develop the student's problem-solving and research ability for marketing decisions. Topics include market research, design and evaluation of data gathering techniques, current trends in marketing, the marketing mix, and consumer behavior. Discussions, group work, cases and readings, presentations, and experiential assignments are basic to the courseware. *Prerequisite: MBA 5320*.

MBA 5322: Organizational Behavior

3 Credit Hours

The purpose of this course is to provide the student with an in-depth study of concepts relevant to understanding and predicting human behavior in organizations. Topics include personality, motivation, leadership, group processes, decision making, conflict resolution, and interpersonal communication. Research in psychology, sociology, human resources, and management is synthesized as they contribute to the understanding of individual and group productivity within the organization. Teamwork, leadership, and problem solving are emphasized through experiential learning and/or case methods. Assignments include written and oral presentations. *Prerequisite: MBA5X07*.

MBA 5325: Ethical and Moral Business Management

3 Credit Hours

The purpose of this course is to introduce the student to the ethics and morality of business management and to the corporation as a social system. Topics include the difference between ethics and morality, the role of leadership, types of moral theories, the moral foundations of the market, and sustainability. Seminal cases, role-playing, and/or a service learning project are used to enhance a student's ability to recognize, describe, and address ethical and moral issues at the personal, organizational, and societal levels.

Prerequisites: MBA5X07, MBA5X08, and to be taken after six hours of CSB courses.

MBA 5326: International Economics

3 Credit Hours

The purpose of this course is to introduce the student to both the principles of international trade and the fundamentals of balance of payments and exchange rate determination. Topics covered include the economic impact and the political economy of trade barriers, multilateral and bilateral trade arrangements, the conduct of monetary policy under alternative exchange rate systems, and the impact of trade restrictions and changes in exchange rates on business firms. *Prerequisites: MBA 5X05, MBA 5X06.*

MBA 5333: Seminar in Marketing

3 Credit Hours

The purpose of the course is to introduce the student to methods of integrating marketing strategy and research for the purpose of developing an original marketing plan. Topics include the analysis of secondary market research, competitive strategy, buyer behavior, and the marketing mix. Students participate in simulation, group work, presentations, and experiential assignments. *Prerequisite: MBA 5320*.

MBA 5337: Human Resource Management

3 Credit Hours

The purpose of this course is to develop managers and professionals who can contribute to an organization's success by aligning human resource functions with the goals and strategy of the organization. In doing so, this course provides students with an overview of the critical issues, theories, and practices in the field of Human Resource Management. *Prerequisite: MBA 5322*.

MBA 5339: Independent Research

3 Credit Hours

The purpose of the course is to provide students the opportunity to engage in an in-depth study in a field in which the student has a special interest and in which a faculty member is willing to supervise an extended project. The course proposal must be submitted for approval in advance and will include proposed reading, original research, and a substantial written project. *Prerequisite: Approval of the Dean, Associate Dean, or Department Chair.*

MBA 5351: International Management

3 Credit Hours

The purpose of this course is to provide the student with an in-depth study of the impact of cultural variations on managerial practices within global organizations. Topics include cultural variations in organizational strategy, motivating employees, leadership styles, group dynamics, and managerial direction and control. Political and economic risk and human resource implications are addressed. This course utilizes lectures, case studies, and/or experiential assignments in addition to readings. *Prerequisite: MBA5X07*.

MBA 5355: Global Marketing

3 Credit Hours

The purpose of the course is to expose the student to the complexity of marketing strategy decisions in a global marketplace. Topics include global consumer markets; the global cultural, legal, political, economic environment; marketing mix; consumer behavior; and global marketing research. Assignments include group work, cases and readings, and presentations. *Prerequisite: MBA 5320*.

MBA 5357: Management Information Systems

3 Credit Hours

This course presents the major issues in the realm of managing cross-functional information in complex organizations. Topics include planning, designing, acquiring, evaluating, and financing information systems and technologies. Students will understand competing perspectives of the end-user client and the information system manager with opportunities to work together to improve competitive advantage through effective management of information. The course is largely a discussion-based class with a case study emphasis including extensive Internet research to solve business problems and make decisions. Assignments include written and oral presentations. *Prerequisite: MBA5X07*.

MBA 5358: Systems Project Management

3 Credit Hours

The purpose of the course is to introduce the student to project management techniques. Topics include project organization and staffing, planning and controlling, scheduling and resource allocation, and leadership. This course involves a combination of lecturing and case studies, with a major case analysis due at the end of the course. *Prerequisite: MBA5X07*.

MBA 5360: E-Business Strategies

3 Credit Hours

This course provides an overview of the conduct and management of e-business. Topics covered include technologies that support e-business, different e-business models and applications, security issues, electronic payment systems, legal and ethical issues, global issues, design and implementation issues, and strategy for implementing an e-business. Students will write weekly case and current event analyses that address these issues. *Prerequisite: MBA 5357*.

MBA 5362: Entrepreneurship

3 Credit Hours

This course provides the students with the tools necessary for a complete understanding of the entrepreneurial process. The course focuses on recognizing and pursuing business opportunities, evaluating the feasibility of new ventures, and learning how to manage growing businesses. Lectures, cases, presentations, and team projects reinforce the concepts. *Prerequisite: MBA 5X07, MBA 5X08*.

MBA 5366: Sourcing Management

3 Credit Hours

This course addresses issues related to current sourcing practices in business organizations, including outsourcing and off-shoring of services. Topics include the challenges of global sourcing as well as the costs, risks, rewards, and strategies involved in making sourcing decisions. A field project, case studies, and current event analysis assignments will enhance creative thinking and analysis by requiring the students to apply the course material to real-life situations. *Prerequisite: MBA5X07*.

MBA 5367: Managing and Working in Virtual Teams

3 Credit Hours

This course provides a practical focus for leaders and members of virtual and global teams. Topics include techniques for developing trust, shared understanding, performance evaluation, training, technology evaluation, and managing across cultures. Virtual teamwork and utilizing information technologies are fundamental to this class. Oral and written presentations emphasize critical analysis, decision making, problem solving, and resolution within a virtual context. *Prerequisite: MBA5X07*.

MBA 5368: Systems Analysis and Design

3 Credit Hours

This course focuses upon solving complex problems within modern business setting using the techniques and tools of business systems analysis and design. Topics include problem identification and preliminary investigation, feasibility assessment, analysis and documentation of current work processes, evaluation of alternative solutions, and work process redesign. This course relies heavily upon case study methods, with an ongoing case study that is addressed and updated weekly by students working in teams as new topics are introduced during the class. *Prerequisite: MBA5X07*.

MBA 5370: Applied Strategic Management (Capstone)

3 Credit Hours

This course is the graduate capstone which integrates concepts and theories from various functional areas of business including accounting, finance, marketing, operations, and management. The course covers the strategic management process of environmental scanning, strategy formulation, strategy implementation and strategy evaluation. Students work extensively in teams to manage a company in a simulated industry environment. Case studies, projects, or paper presentations may also be included. *Prerequisite: To be taken in the last nine hours of MBA coursework.*

MBA 5391: Internship in area of concentration

3 Credit Hours

The purpose of this course is to provide students with practical experience in a job related to the student's academic and professional goals. The course is graded only on a pass/fail basis. *Prerequisite: Approval of the Dean, Associate Dean, or Department Chair.*

MBA 5393: Special Topics

3 Credit Hours

The purpose of this course is to provide students with focused knowledge in a topic of special interest in management, marketing, finance, MIS, international business, accounting, or ethics. *Prerequisite: Approval of the Dean, Associate Dean, or Department Chair*:

MASTER OF SCIENCE IN ACCOUNTING (MSA)

Curriculum

Excluding proficiency courses, students are required to take 36 credit hours in the program. There are 30 credit hours of core courses and 6 credit hours of elective courses.

MSA Proficiency Courses

Students who enter the program without undergraduate business courses will be advised about the necessary proficiency courses they are required to take. Upon transcript reviews, some or all proficiency courses may be waived based on previous studies.

ACCT 3341:	Intermediate Accounting: Assets	3.0 Credit Hours
ACCT 3342:	Intermediate Accounting: Equities	3.0 Credit Hours
ACCT 5311:	Fundamentals of Financial Accounting	3.0 Credit Hours
MBA 5X03:	Fundamentals of Business Statistics	3.0 Credit Hours
FINA 5X04:	Fundamentals of Finance	1.5 Credit Hours
MBA 5X05:	Fundamentals of Microeconomics	1.5 Credit Hours
MBA 5X06:	Fundamentals of Macroeconomics	1.5 Credit Hours
MBA 5X07:	Fundamentals of Management	1.5 Credit Hours
MBA 5X08:	Fundamentals of Marketing	1.5 Credit Hours
		19.5 Credit Hours

MSA Core Courses (30 Credit Hours)

ACCT 5313:	Managerial Accounting	3 Credit Hours
ACCT 5330:	Advanced Accounting	3 Credit Hours
ACCT 5331:	Financial Accounting Theory	3 Credit Hours
ACCT 5333:	Auditing	3 Credit Hours
ACCT 5353:	Federal Tax Concepts for Individuals	3 Credit Hours
ACCT 5360:	Governmental/Not-for-Profit Accounting	3 Credit Hours
ACCT 5361:	Seminar in Business Law	3 Credit Hours
ACCT 5393:	Accounting Information Systems	3 Credit Hours
ACCT 5399:	Professional Ethics & Social Responsibility	3 Credit Hours
FINA 5318:	Financial Management	3 Credit Hours
		30 Credit Hours

For students who desire to sit for the CPA exam, the following requirements must be met:

- 1. Thirty semester hours of upper division accounting courses
- 2. Twenty-four semester hours of business-related courses

MSA students who do not have undergraduate business degrees must take additional business-related courses to meet this requirement.

Included in the above hours, candidates must have taken:

- 1. A Board-approved Ethics course (3 semester hours) ACCT 5399 meets this requirement.
- 2. A Board-approved Accounting and Research Analysis course (2 semester hours) ACCT 5331 meets this requirement.
- 3. A Board-approved Accounting or Business Communications course (2 semester hours) MGMT 3320 meets this requirement. This requirement can also be met if students take two of the following: ACCT 5333, ACCT 5366, and ACCT 5362.

Accounting Electives (Two courses from the following)

Students are encouraged to take electives in fall and spring semesters.

ACCT 5362: Taxation of Business Entities	3 Credit Hours
ACCT 5366: Comparative Accounting Practices	3 Credit Hours
ACCT 5391: Internship in Accounting	3 Credit Hours
ACCT 5392: Independent Study in Accounting	3 Credit Hours
ACCT 5395: Special Topics	3 Credit Hours
ACCT 5397: Forensic Accounting	3 Credit Hours
MBA 5315: Operations Management and Supply Chain	3 Credit Hours
	6 Credit Hours

Accounting Course Descriptions

ACCT 3341: Intermediate Accounting: Assets

3 Credit Hours

The purpose of this course is to provide the student with a thorough understanding of the concepts, theory, and guidelines related to assets and to prepare students for the CPA exam and entrance into the accounting profession. Topics include accounting for cash, inventory, receivables, investments, and fixed assets. *Prerequisites: Principles of Accounting I or ACCT 5311.*

ACCT 3342: Intermediate Accounting: Equities

3 Credit Hours

The purpose of this course is to provide each student with a thorough understanding of the concepts, theory, and guidelines related to accounting for equities and to prepare the student for the CPA exam and entrance into the accounting profession. Topics include accounting for long-term debt, troubled debt, stock options, leases, pensions, and income tax allocation. Additional topics include the computation of the earnings per share ratio and the preparation of the statement of cash flows. *Prerequisite: ACCT 3341*.

ACCT 5311: Fundamentals of Financial Accounting

3 Credit Hours

The purpose of this course is to introduce the student to the development and interpretation of accounting records and the use of accounting information as a managerial tool for reporting and decision making. Major topics covered in this course are double-entry bookkeeping, the accounting cycle, individual assets and liabilities, interpretation of financial statements, managerial accounting concepts, and ethical issues of financial reporting. *Prerequisite: None.*

ACCT 5313: Managerial Accounting

3 Credit Hours

The purpose of this course is to examine how accounting information is used for management decisions. Topics covered include variable costing, job-order costing, activity-based management, cost-volume profit analysis, and budgeting. *Prerequisite: Principles of Accounting I or ACCT 5311*.

ACCT 5330: Advanced Accounting

3 Credit Hours

The purpose of this course is to provide a comprehensive coverage of the accounting and reporting principles used in a variety of business entities. Topics covered include acquisitions accounted for as a purchase, computation of goodwill, special purpose entities, consolidation procedures, intercompany transactions, foreign currency transactions, derivatives and hedge accounting, segment and interim reporting, and partnership accounting. *Prerequisites: Intermediate Accounting I & II*.

ACCT 5331: Financial Accounting Theory

3 Credit Hours

The purpose of this course is to examine the history and development of accounting concepts and theories with an emphasis on generally accepted accounting principles. Topics covered include the changing role of the accountant, the conceptual framework of the FASB, the various rules of GAAP affecting income statement and balance sheet accounts, earnings management, stock market valuation, and the role of accounting information in contracting and managerial compensation. *Prerequisites: Intermediate Accounting I & II*.

ACCT 5333: Auditing

3 Credit Hours

The purpose of this course is to provide an introduction to auditing and the public accounting profession. Topics include generally accepted auditing standards, audit reporting, evidence, audit objectives, audit risk, materiality, ethics, and legal liability. *Prerequisite: Principles of Accounting I or ACCT 5311*.

ACCT 5353: Federal Tax Concepts for Individuals

3 Credit Hours

The purpose of this course is to address federal income tax issues pertinent to individuals as employees, business owners, and investors. Emphasis is placed on building a broad conceptual understanding of principles that govern income and expense recognition. The course also gives consideration to primary authoritative tax literature thereby enhancing the student's ability to conduct tax research on topics faced by individuals. *Prerequisite: Principles of Accounting I or ACCT 5311.*

ACCT 5354: International Accounting

3 Credit Hours

International Accounting provides the technical expertise for MSA students to reconcile U.S. Generally Accepted Accounting Principles (GAAP) with other non-U.S. accounting systems, specifically International Financial Reporting Standards (IFRS). Topics to be covered include sources and reasons for accounting diversity, as well as differences in recognition, measurement, disclosure, and presentation. *Prerequisites: Intermediate Accounting II, Corporate Finance, and International Business.*

ACCT 5360: Governmental/Not-for-Profit Accounting

3 Credit Hours

The purpose of this course is to provide an introduction to governmental and non-profit accounting. Topics include the development of governmental and non-profit accounting principles, fund accounting, budgeting, and financial reporting. *Prerequisite: Principles of Accounting I or ACCT 5311*.

ACCT 5361: Seminar in Business Law

3 Credit Hours

The purpose of this course is to provide a comprehensive overview of the major areas of business law. Topics include general principles of contract law, negotiable instruments, partnerships, corporations, bankruptcy, and securities law. *Prerequisite: None.*

ACCT 5362: Taxation of Business Entities

3 Credit Hours

New Course Description – The purpose of this course is to address federal income tax issues pertinent to various business entities and their owners. Consideration is given to how federal tax law affects the formation and operation of Corporations, Partnerships, and S Corporations. Distributions to owners and the liquidation of these entities are also covered. *Prerequisite: ACCT 5353*.

ACCT 5366: Comparative Accounting Practices

3 Credit Hours

The purpose of this course is to review U.S. and international accounting aspects of multinational enterprises. Topics include guidelines for financial and other types of reporting, disclosure requirements, foreign currency translation, financial statement analysis, and U.S. taxation issues. *Prerequisite: ACCT 5313*.

ACCT 5391: Internship in Accounting

3 Credit Hours

The purpose of this course is to provide students with practical experience in a job related to the student's academic and professional goals. The course is graded only on a pass/fail basis. *Prerequisite: Approval of Chair of the MSA Program*.

ACCT 5392: Independent Study in Accounting

3 Credit Hours

The purpose of this course is to provide students with the opportunity to engage in an in-depth study in a field in which the student has a special interest and in which a faculty member is willing to supervise an extended project. The course proposal must be submitted for approval in advance and will include proposed reading, original research, and a substantial written project. *Prerequisite: Approval of the Dean, Associate Dean, or Department Chair.*

ACCT 5393: Accounting Information Systems

3 Credit Hours

The purpose of this course is to introduce the student to the study of accounting information systems with emphasis on management control and financial information needs. The course also emphasizes the integration of technology into business accounting systems. *Prerequisite: Principles of Accounting I or ACCT 5311*.

ACCT 5395: Special Topics

3 Credit Hours

The purpose of this course is to provide the student an opportunity to do specialized study in a current accounting topic. Topics can be selected from financial accounting, managerial accounting, auditing, or government/nonprofit accounting. *Prerequisite: Approval of the Chair of the MSA Program.*

ACCT 5397: Forensic Accounting

3 Credit Hours

The purpose of this course is to examine the methodology for resolving allegations of fraud from inception to disposition. Topics covered include the reasons and motivation behind fraudulent behavior, the need for an efficient system of internal control to detect and prevent fraud, the red flags that indicate fraud, various types of fraud, interview skills, business loss valuations, commercial damages, and courtroom procedures involving the accountant as an expert witness. *Prerequisite: Principles of Accounting I or ACCT 5311*.

ACCT 5399: Professional Ethics and Social Responsibility

3 Credit Hours

The purpose of this course is to gain a thorough understanding of ethical reasoning, integrity, objectivity, and independence. Topics include the examination of core values, professional codes of conduct for accountants, other rules governing the accounting profession, and the responsibility of the profession to the public, not limited by traditional accounting rules. *Prerequisite: None.*

MASTER OF SCIENCE IN FINANCE (MSF)

The Master of Science in Finance is designed to serve the needs of working professionals in the field of finance.

Curriculum

Excluding proficiency courses, students are required to take 30 credit hours in the program. There are 24 credit hours of core courses and 6 credit hours of elective courses.

MSF Proficiency Courses

Students who enter the program with insufficient undergraduate business courses will be notified in writing which proficiency courses they are required to take. Upon transcript reviews, some or all proficiency courses may be waived based on previous studies.

		10.5 Credit Hou	rs
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MBA 5X06:	Fundamentals of Macroeconomics	1.5 Credit Hour	S
MBA 5X05:	Fundamentals of Microeconomics	1.5 Credit Hour	S
FINA 5X04:	Fundamentals of Finance	1.5 Credit Hour	S
MBA 5X03:	Fundamentals of Business Statistics	3.0 Credit Hour	S
ACCT 5311:	Fundamentals of Financial Accounting	3.0 Credit Hour	S

MSF Core Courses (24 Hours)

ACCT 5313:	Managerial Accounting	3 Credit Hours
FINA 5318:	Financial Management	3 Credit Hours
FINA 5319:	Investment Theory	3 Credit Hours
FINA 5330:	International Finance	3 Credit Hours
FINA 5331:	Financial Institutions and Markets	3 Credit Hours
FINA 5341:	Futures, Swaps, and Options	3 Credit Hours
FINA 5346:	Fixed Income Securities	3 Credit Hours
FINA 5350:	Securities Analysis and Portfolio Design	3 Credit Hours
		24 Credit Hours

Finance Electives (two courses from the following)

Students are encouraged to take electives in fall and spring semesters.

ACCT 5331	: Financial Accounting Theory	3 Credit Hours
ACCT 5399	Professional Ethics and Social Responsibility	3 Credit Hours
FINA 5332:	Bank Management	3 Credit Hours
FINA 5336:	Financial Statement Analysis	3 Credit Hours
FINA 5339:	Independent Research	3 Credit Hours
FINA 5347:	Behavioral Finance	3 Credit Hours
FINA 5348:	Mergers and Acquisitions	3 Credit Hours
FINA 5393:	Special Topics in Finance	3 Credit Hours
FINA 5399:	Internship in Finance	3 Credit Hours
MBA 5326:	International Economics	3 Credit Hours
		(Cuadit II arms

MSF Course Descriptions

FINA 5X04: Fundamentals of Finance

1.5 Credit Hours

This course provides an introduction to financial concepts and principles for students required to take the proficiency course in Finance. Special attention is given to the role of the financial system in the economy, the fundamentals of investment analysis, and the financial decisions of business firms as related to capital budgeting, capital structure, and dividend policies. In addition, the course emphasizes the importance of ethical responsibility in the conduct of business financial operations. *Prerequisite: None.*

FINA 5318: Financial Management

3 Credit Hours

The purpose of this course is to provide the student with a comprehensive study of the core concepts of financial management. Topics include financial performance evaluation, asset valuation, capital budgeting, risk and return in the context of the capital asset pricing model, capital structure theory, dividend policy, short-term financial planning and budgeting, and long-term financial planning and forecasting. This course introduces the student to corporate financial responsibilities and the methods required to meet these responsibilities effectively. Students are required to perform case analyses or written projects. *Prerequisites: MBA 5X03, FINA 5X04*.

FINA 5319: Investment Theory

3 Credit Hours

The purpose of the course is to introduce the student to modern developments in investment analysis and management. The course focuses on the impact of recent contributions to the theory of valuation of securities on the determination of the fundamental values of various securities and the role of these values in formulation of efficient and optimal investment strategies. The course also emphasizes the role of derivative securities in business and financial risk management. *Prerequisite: FINA 5318*.

FINA 5330: International Finance

3 Credit Hours

The purpose of this course is to introduce the student to the study of multinational financial management and investment decisions. The course focuses on foreign exchange markets, international portfolio management, and financial management of multinational corporations, with emphasis on business use of derivative instruments and operating strategies to hedge exchange rate risk. Topics covered include the international financial environment and markets; exchange rate determination; currency derivatives; international arbitrage and interest rate parity theory; relationships among inflation, interest rate, and exchange rate; exchange rate risk management; multinational capital budgeting analysis; and global capital structure analysis. Cases are assigned to enhance creative thinking and analysis to apply to real-world situations. *Prerequisite: FINA 5X04*.

FINA 5331: Financial Institutions and Markets

3 Credit Hours

The purpose of this course is to provide the student with a comprehensive analysis of the role of the financial system in a modern industrial economy, emphasizing its institutions, markets, instruments, and regulation. The course discusses how the financial system creates money, serves as a tool of intermediation and risk management, and acts as a tool of monetary policy to achieve the national economic goals of price stability, high employment, and balance of international payments. *Prerequisites: MBA 5X05, MBA 5X06.*

FINA 5332: Bank Management

3 Credit Hours

This course is designed to prepare students to analyze the functional areas of commercial banking from an administrative and technical perspective. It involves a study of the role of commercial banks in relation to the financial sector as a whole. Additionally, it examines the bases upon which commercial banks are evaluated by professional investors and regulators such as liquidity and capital adequacy. *Prerequisite: None.*

FINA 5333: Real Estate Investment

3 Credit Hours

This course presents a study of the fundamentals and practices of real estate investment. Topics include, but are not limited to, analyses of risk and return in light of the unique tax treatments of real estate investments, sources of funds, alternative financing instruments, mortgage securitization, and cash flow projection. *Prerequisite: None.*

FINA 5336: Financial Statement Analysis

3 Credit Hours

This course provides an in-depth study into the area of financial statement and investment analysis. This course is ideal for the business person who encounters financial statements in daily business activities. *Prerequisite: Principles of Accounting I or ACCT 5311.*

FINA 5339: Independent Research in Finance

3 Credit Hours

This course is designed to provide an in-depth study in a field of finance in which the student has completed at least 2 MSF courses. Students work independently on assigned readings on a particular topic and discuss/write results to the satisfaction of the directing faculty member. The course proposal must be submitted for approval in advance and will include proposed reading, original research, and a substantial written project. Students completing such a course will have several meetings with the supervising faculty member throughout the semester. In accord with University policy, this course can be taken only by advanced and generally superior students and those needing such a course to complete degree requirements in a timely manner. *Prerequisite: Approval of the Chair of the MSF Program.*

FINA 5341: Futures, Swaps, and Options

3 Credit Hours

The purpose of this course is to introduce the student to financial derivatives, including options, swaps, futures, and forward contracts, and to explain how they are used to transfer financial risk from risk-averse hedgers to speculators who are willing to accept this risk. Topics include hedging and trading strategies, portfolio insurance, and the valuation of financial derivatives, including the binomial model and the Black-Sholes model. *Prerequisites: FINA 5318, FINA 5319.*

FINA 5346: Fixed Income Securities

3 Credit Hours

The purpose of the course is to analyze fixed income securities of various types, with payments being fixed, floating, or dependent upon market benchmarks, such as the LIBOR. A primary focus of the course is the valuation, risk, and return of fixed income securities. Additionally, it covers the concepts of duration, convexity, and the term structure of interest rates as they apply to bond portfolio immunization strategies. Additional topics include yield curves and spreads, credit ratings, capital structure, leverage, default, recovery risks, and valuation. *Prerequisite: FINA 5319 or Approval of the Chair of the MSF Program.*

FINA 5347: Behavioral Finance

3 Credit Hours

The purpose of this course is to provide an in-depth understanding of behavioral finance and how the concepts of this emerging field complement the traditional finance models. The course sheds light on the behavioral, as opposed to purely analytical, aspects of portfolio management, securities pricing, and investment practices. In this course, participants examine whether the standard economic paradigm adequately describes behavior in capital markets and learn the implications of alternative theories of such markets. *Prerequisite: None.*

FINA 5348: Mergers and Acquisitions

3 Credit Hours

The purpose of this course is to present tools and methods for developing and implementing successful merger and acquisition strategies, focusing primarily on the financial as opposed to purely administrative issues. The course identifies the reasons mergers succeed or fail and provides some of the basic skills needed to design and evaluate mergers and acquisitions transactions. *Prerequisite: FINA 5319 or Approval of the Chair of the MSF Program.*

FINA 5350: Securities Analysis and Portfolio Management

3 Credit Hours

This course focuses on securities analysis and portfolio management from the perspective of the professional investor. Topics include a review of the structure of capital markets, valuation of equity and fixed income securities, market efficiency, modern portfolio theory, asset pricing models relating risk and return, and derivatives. *Prerequisite: FINA 5319 or Approval of the Chair of the MSF Program.*

FINA 5391: Internship in Finance

3 Credit Hours

This course provides opportunities for students to enhance their practical skills through application of classroom concepts and theories to real-life situations. Students are supervised individually by a finance faculty member with the approval of the Department Chair. This course is graded only on a pass/fail basis. *Prerequisites: Approval of the Chair of the MSF Program and at least 6 hours of graduate finance courses.*

FINA 5393: Special Topics in Finance

3 Credit Hours

The purpose of this course is to provide students with the opportunity to perform in-depth studies of selected finance topics. Students completing such a course will have several meetings with the supervising faculty member throughout the semester. In accord with University policy, this course can be taken only by advanced and generally superior students and those needing such a course to complete degree requirements in a timely manner. *Prerequisite: Approval of the Chair of the MSF Program*.

CAMERON SCHOOL OF BUSINESS MISSION

The Cameron School of Business will serve students of diverse backgrounds, providing them with the necessary professional skills for a changing global economy and instilling in them a deep appreciation for ethical behavior as the hallmark of a successful and fulfilling business career. The Cameron School of Business will provide its students with a timely and comprehensive business curriculum with opportunities for specialized study in major business fields. The faculty will provide quality teaching, as this is the core of our mission. As an extension of our teaching mission, the faculty will engage in scholarly activity and service to the University, the profession, and the community.

AACSB ACCREDITATION



AACSB's (Association to Advance Collegiate Schools of Business) mission is to advance quality management education worldwide through accreditation, thought leadership, and value-added services. AACSB accreditation is the mark of quality distinction most widely sought after by business schools—less than 5% worldwide have earned the prestigious achievement. AACSB International is the premier accreditation body for institutions offering undergraduate and graduate degrees in business and accounting. The University of St. Thomas's Cameron School of Business achieved initial accreditation at both undergraduate and graduate levels by AACSB International in April of 2011.

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3800 Montrose Boulevard • Houston, Texas 77006
Phone: 713.525.2100 • Fax: 713.525.2110 • cameron@stthom.edu
www.stthom.edu/bschool