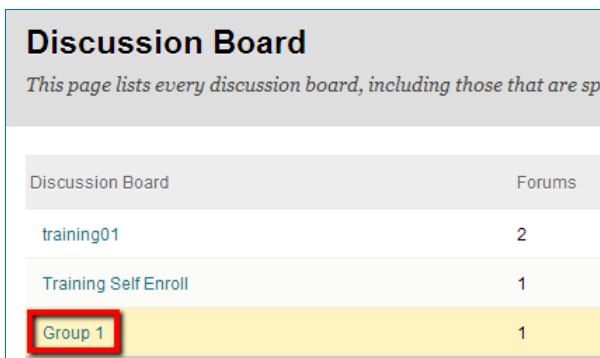


Editing Group Discussion Board Settings

Each new Group Discussion Board contains a default forum titled with the group's name. You and all assigned group members can edit the forum name and provide a description.

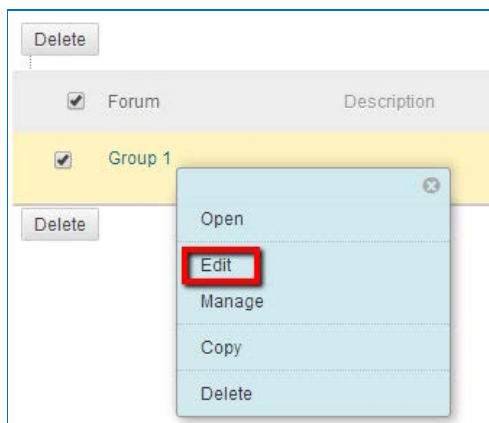
If you want to grade participation in a Group Discussion Board, you can edit a forum's settings and enable grading in the forum or threads.

1. In the Control Panel, expand the **Course Tools** section and select **Discussion Board**.
2. On the Discussion Board page, the course Discussion Board and all Group Discussion Boards appear. Click a Group Discussion Board link.



| Discussion Board | Forums |
|--------------------------------------|--------|
| training01 | 2 |
| Training Self Enroll | 1 |
| Group 1 | 1 |

3. On the next Discussion Board page, access the forum's contextual menu, and select **Edit**.



4. On the Edit Forum page, change the Name, provide a Description, and edit the Forum Availability.

1. Forum Information

Name

Description

Path: p

2. Forum Availability

If links to this forum exist and are hidden, the forum itself may be hidden, even if this setting is set to 'Yes'.

Available Yes No

Enter Date and Time Restrictions Display After

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

You can change the name, description, and availability of the forum.

5. Edit the Forum Settings. If you want to grade the group's posts, you can enable grading for the forum or threads and type the **Points possible**.

3. Forum Settings

If a Due Date is set, submissions are accepted after this date, but are marked late.

Viewing Threads/Replies Standard View
 Participants must create a thread in order to view other threads in this forum.
If participants are required to create threads in order to view other threads in the cannot post anonymously. Those options will be set for you automatically.

Grade No Grading in Forum
 Grade Discussion Forum: Points possible:
 Grade Threads

Enable forum grading →

Show participants in "needs grading" status after every Posts

Due Date
Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Associated Rubrics

| Name | Type | Date Last Edited |
|------|------|------------------|
| | | |

Subscribe Do not allow subscriptions
 Allow members to subscribe to threads
 Allow members to subscribe to forum
 Include body of post in the email
 Include link to post

6. Click **Submit** to save all changes.

4. Submit

*Click **Submit** to finish. Click **Cancel** to quit.*

If you provided a description, it appears in the Description column on the Group Discussion Board page. You or any group member can create more forums.