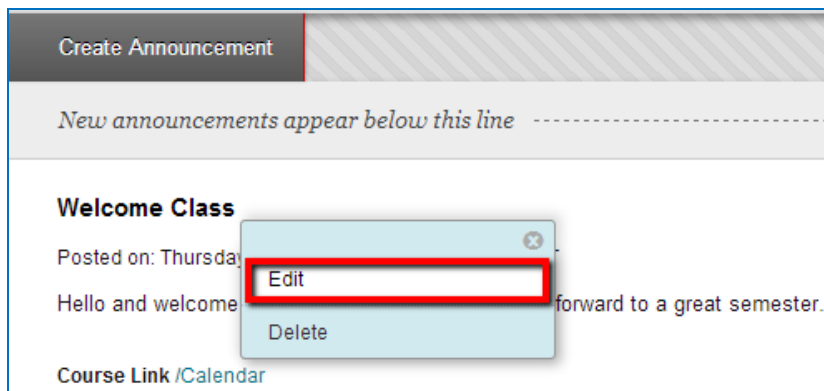


## Modifying and Deleting Announcements

To modify or delete an announcement, start by clicking **Course Tools** under the Control Panel, then **Announcements**.

1. Click on the contextual menu next to the announcement title. Select **Edit** to make modifications, or **Delete** to remove the announcement.



2. After making any necessary edits, click **Submit** to post the revision. If deleting, confirm your intentions.

