

Navigating to the Groups Page

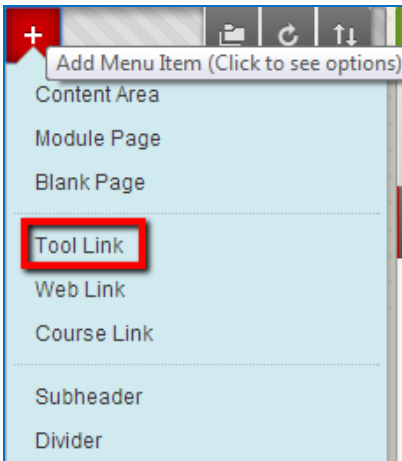
The Groups page displays the names of all groups to be used in the course. It lists the names, number of enrolled members, enrollment type, availability, and to which Group Set (if any) the group belongs. Blackboard modified the interface of the Groups page beginning with version 9.1 SP 13, making basic tasks such as creating new groups simpler and more intuitive.

To visit the Groups page, under the Control Panel, click **Users and Groups**, then select **Groups**.

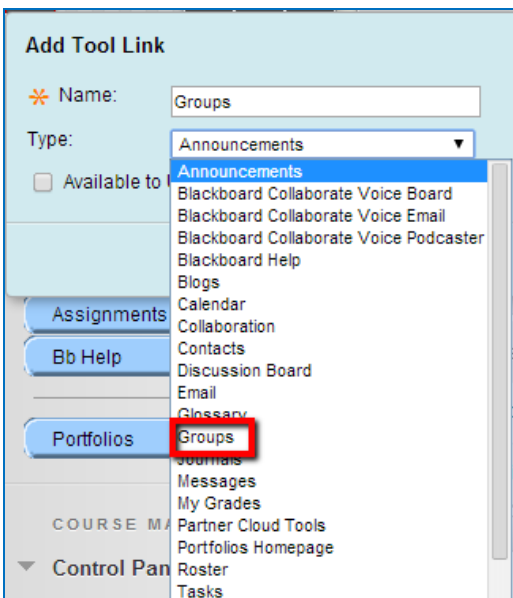


You can also place a Groups link on the Course Menu for easier access by Instructors and students. For Instructors, the link will display the table shown previously. For students, it will display links to any groups in which the student might enroll or already be enrolled, along with buttons to sign up for self-enroll groups.

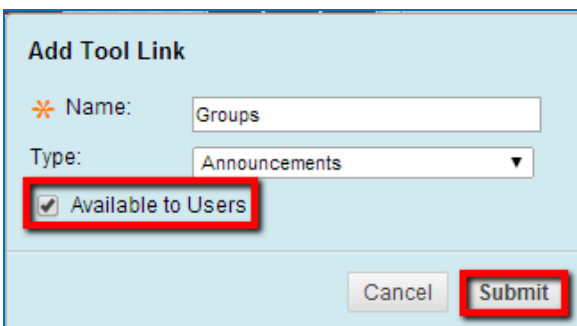
1. Point to the Add Menu Item icon () , and select **Tool Link**.



2. Type in a short and meaningful name for the link; from the **Type** dropdown list, select **Groups**.



3. Check the **Available to Users** checkbox if desired, and click **Submit**.



4. A link will appear at the bottom of the Course Menu; you can drag it to the desired location.

