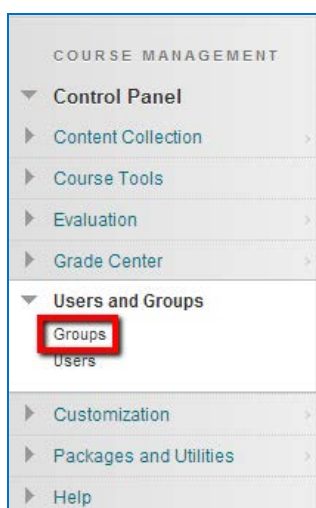


Creating a Random-Enroll Group Set

To create a Group Set that allows the computer to assign members evenly and randomly to groups, using the **Random Enroll** option from the Group Sets column of the **Create** menu. After Blackboard creates the groups and assigns members, the Instructor can still make adjustments in the membership of the groups.

1. Under Control Panel, click **Users and Groups**, then **Groups**.



2. Point to the **Create** button, and select **Random Enroll** from the Group Set column.

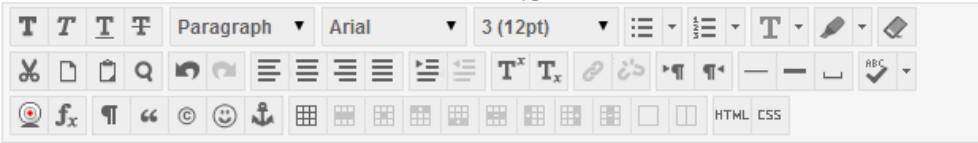


3. In the Group Information section, type in the Name and Description, and check availability.

GROUP INFORMATION

* Name

Description
 Press Tab to enter the content editor. For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).



Eight students will be randomly assigned to two groups.

- In the Tool Availability section, check the boxes of the tools you want available in the group. Note that Blogs, Journals and Wikis allow for graded participation, and Discussion Board has an option to allow members to create their own new forums.

TOOL AVAILABILITY

Blogs
 No grading
 Grade: Points possible:

Collaboration

Discussion Board
 Allow any group members to create forums.
 Do not allow student group members to create forums.

Email

File Exchange

Journals
 No grading
 Grade: Points possible:

Tasks

Commercial Content Tools

Course Materials

Wikis
 No grading
 Grade: Points possible:

- The Module Personalization Setting section determines whether group members can customize the Groups home page with a color scheme and banner image via links in the Group Tools.

MODULE PERSONALIZATION SETTING

Allow individual group members to personalize group modules.

Allow Personalization

6. In the Group Options section, check the **Create smart view for this group** checkbox to have Blackboard create a Smart View in Grade Center. This allows quick filtering of the Grade Center grid to focus on just the students in this group.

GROUP OPTIONS

Create smart view for this group

7. Membership is allocated in Section 5. You must specify a number of groups *or* a number of students assigned to each group. The options are explained below:

MEMBERSHIP

Automatic distribution applies only to students who are currently enrolled in your course. Additional students may be enrolled manually.

* Determine Number of Groups by

Number of Students per Group

Number of Groups

* Determine how to enroll any remaining members

Distribute the remaining members amongst the groups.

Put the remaining members in their own group.

Manually add the remaining members to groups.

Determine Number of Groups by:

- **Number of Students per Group:** Blackboard will randomly enroll the students in the groups evenly and create a sufficient number of groups.
- **Number of Groups:** Blackboard will create a set of groups in the number specified and randomly enroll the students equally.

Determine How to Enroll any Remaining Members: Instructors can choose how to enroll the left-over users into the groups:

- **Distribute the remaining members amongst the groups:** Assigns randomly.
- **Put the remaining members in their own group:** Creates an additional group and enrolls them into it, regardless of the number of members remaining.
- **Manually add the remaining members to groups:** Allows the instructor to enroll the extra users manually into the groups of the instructor's choice.

8. Click **Submit** to finish creating the new Group Set.



The groups appear on the Groups page.

<input type="checkbox"/>	Random Set 1	Random Set	2	No
<input type="checkbox"/>	Random Set 2	Random Set	2	No