Adding and Removing Modules

Modules are items that include content, links, or tools that can be added to personalize a page. Users can browse for a module by category or search module titles and descriptions by keyword. Select a module More link or the Show/Hide toggle to preview that module. Select modules to appear on the Dashboard by clicking the Add Module button.

Adding and Removing Modules

You can add or remove modules by clicking Add Module. You will get an Add Module page with a list of all available modules.

Click the Add button next to any modules you want to add.
Click the **Remove** button next to any modules want to remove.

On the Dashboard, in the top-right corner of some modules you will find a **Close Module** button. Point the mouse at the top-right corner to reveal the button, and click it to remove the module from the Dashboard.

**Managing Modules**

You can use the icons in the upper left or right corner to manage your modules. Use the drag & drop functionality to organize your modules.

- **A.** Drag the module to a new location.
- **B.** Collapse or expand the module.
- **C.** Modify module settings.
- **D.** Remove the module from the Dashboard.

Other modules also have icons to view the contents of the module in a separate window.