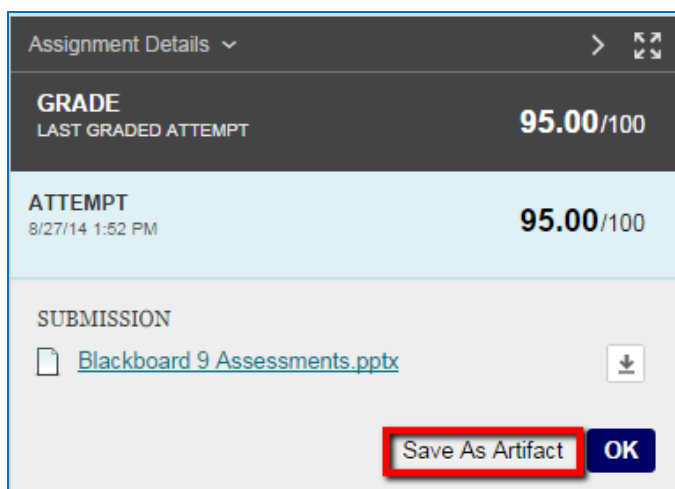


## Saving Assignments as Artifacts

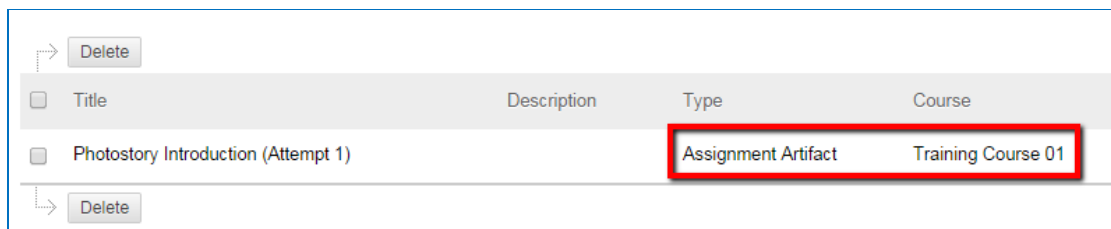
When students receive grades on assignments they have submitted, Blackboard allows them to save their uploaded documents as Artifacts. The process is quite easy with the addition of the **Save As Artifact** link in the right pane of the Review Submission History page.

1. A student may navigate to the assignment's Review Submission History page via the assignment link in a content area, or via My Grades.
2. In the right pane, the student may click the **Save As Artifact** link below the Download icon. The caption changes to **Saved As Artifact**.



The screenshot shows the 'Assignment Details' pane for a submission. It displays the grade as 95.00/100 for the last graded attempt on 8/27/14 at 1:52 PM. Below the submission information, there is a download icon and a link to the submission file 'Blackboard 9 Assessments.pptx'. At the bottom of the pane, the 'Save As Artifact' button is highlighted with a red box, next to an 'OK' button.

3. Then the student may navigate to the Portfolios Homepage and click the **My Artifacts** button. The table lists the Artifact as the Assignment Artifact type, displaying the name of the course from which it was saved. It can then be added to a Section of a Portfolio Page.



<input type="checkbox"/>	Title	Description	Type	Course
<input type="checkbox"/>	Photostory Introduction (Attempt 1)		Assignment Artifact	Training Course 01

The screenshot shows a table of artifacts. The 'Type' and 'Course' columns for the first row are highlighted with a red box. The table is flanked by 'Delete' buttons on both sides.