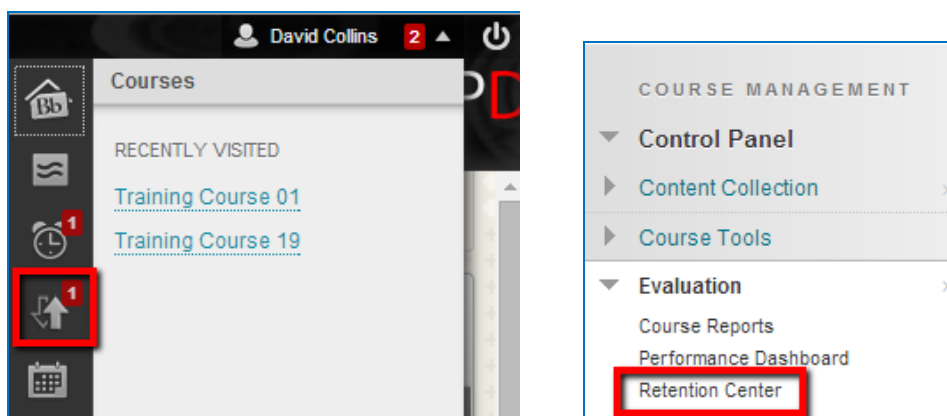


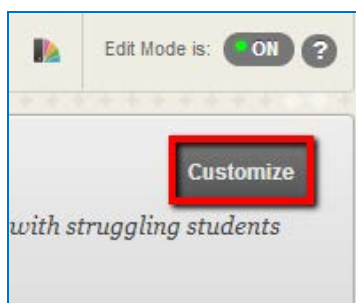
Modifying Rules in Retention Center

To change any built-in or custom rule in Retention Center:

1. Navigate to the Retention Center for the course using Global Navigation or the link in the Evaluation section of the Control Panel.



2. Click the **Customize** button on the main Retention Center page.



3. In the table of rules, click the contextual arrow next to the name of the rule, and select **Edit**.

Name ▲	Type
Below 80	Grade
Default Ac	course
Default C	course
Default G	rade

✕

- Edit
- Include in Risk Table
- Exclude From Risk Table
- Delete

4. Make any changes in the Rule Information or Rule Criteria sections.

RULE INFORMATION

* Rule Name 10 Below Average

Rule Type Grade

Included in Risk Table Yes No

RULE CRITERIA

To define the score threshold for a particular Grade Center item, first select the item from the drop-down list. Possible points for the items appear in parentheses.

* Select Grade Monitor Final Grade
 Monitor Specific Item

* Define Criteria Set Grade Value
 Use Average Grades

Grade is Below ▼ the average grade by a percentage of: 10 %

5. Click **Submit** to save the changes.

Cancel
Submit