

## Printing Rubrics

The contextual menu for a Rubric has an **Open** command, allowing you to display and print the Rubric, and a **Delete** command to delete the Rubric entirely. The **View Associated Content** command will be covered in the next section.

Use the **Open** command to open a non-editable view of the Rubric in a separate window. From this window, you can click the **Print** button to make printed copies of the Rubric. This is especially useful for distributing hard copies to students. If your computer has software for making PDF files, such as Adobe Acrobat, you can print to PDF and post the resulting file in your Blackboard courses.

Name	All-Purpose Rubric		
Description	This rubric works for any essay you can possibly imagine.		
Rubric Detail			
Criteria	Levels of Achievement		
	Novice	Competent	Proficient
Formatting Weight 33.00%	0 %	50 %	100 %
Organization Weight 34.00%	0 %	50 %	100 %
Grammar Weight 33.00%	0 %	50 %	100 %
<a href="#">View Associated Items</a>			
			<input type="button" value="Print"/> <input type="button" value="Close Window"/>

You can also click the **View Associated Items** link at the bottom-left of this window to see which assessments in the course make use of the Rubric.