

Collection 00032
Auxillary: Siena

University of St. Thomas
Houston, Texas

Processed by
Nancy Vesey

13 January 2015

Size: 10 ft. 5 in.

Inclusive Dates: 1949 – 2003

Bulk Dates: 1959 – 1998

Processed by: Nancy Vesey

HISTORY

The Siena Club, an organization created for Catholic business and professional women, was founded under the guidance of Basilian Father Vincent J. Guinan, CSB, president of the University of St. Thomas. The purpose of the organization included creating an environment of mutual support of one another, conducting activities that would foster growth of its members spiritually, intellectually, and socially – essentially to work at restoring Christian principles wherever you are; and providing funds for scholarships for women.

The organization adopted St. Catherine of Siena as its patroness. She was a Dominican nun and was known for her mysticism and spiritual writings, especially, *The Dialogues*. She lived during a stormy time in history – 1347 – 1380 – but because of her holiness and her political boldness ‘to speak truth to power’ her influence was felt by people of all walks of life, including popes, kings, emperors, and on world history. It was evident that she would be an appropriate model for the Siena members: “Do not be satisfied with little things, for God expects big ones.”

The Siena Club began with its first organizational meeting on September 19, 1949, under the direction of Fr. Guinan. A month later – October 17, 1949 – the first official meeting occurred on the campus of the University of St. Thomas. Shortly after that meeting, a Constitution and By-Laws were written for the organization. Members paid annual dues and received a monthly newsletter. Monthly meetings, including retreats, fund raising events, book discussions, lectures, were held for over fifty years.

The endeavors of the Siena Club not only benefitted its individual members but also the University of St. Thomas. Several hundred scholarships have been awarded to women students. Following their patroness, the "Siena Ladies" can count themselves among those who have made a difference in the lives of many, including, but not limited to, their members, their co-workers, UST women students.

Scope and Content

The Siena collection covers the period from 1949 to 2003.

Subjects include:

- Appreciation Plaque
- Bulletins
- By-Laws
- Committees
- Correspondence
- Guest Books
- History
- Membership
- Minutes
- Miscellaneous
- Mounted Thank you from Vatican
- Scholarships
- Scrapbooks
- Treasurer's Reports
- Yearbooks

Acquisition Information

The files were obtained from both the Siena Organization and Institutional Advancement.

Physical Condition

Most of the files are in good condition. Some of the papers have a small amount of rust on them from the fasteners that were used. Others are

somewhat acidic which have turned the papers brown. No conservation work is planned.

INVENTORY

Correspondence

Box Folder

1	1	General, 1956 – 1971
	2	General, 1972
	3	General, 1973
	4	General, 1974
	5	General, 1975
	6	General, 1977 – 1998
	7	Vincent J. Guinan, CSB, 1949 – 1973
	8	Francis E. Monaghan, CSB, 1980 – 1995
	9	James W. Embser, CSB, 1964 – 1986

Minutes: Monthly Meetings and Board of Directors

2	1	Monthly Meetings, Minutes, 1949
	2	Board of Directors, Minutes, 1949
	3	Monthly Meetings, Minutes, 1950
	4	Board of Directors, Minutes, 1950
	5	Monthly Meetings, Minutes, 1951
	6	Board of Directors, Minutes, 1951
	7	Monthly Meetings, Minutes, 1952
	8	Board of Directors, Minutes, 1952
	9	Monthly Meetings, Minutes, 1953
	10	Board of Directors, Minutes, 1953
	11	Monthly Meetings, Minutes, 1954
	12	Board of Directors, Minutes, 1954
	13	Monthly Meetings, Minutes, 1955
	14	Board of Directors, Minutes, 1955
	15	Monthly Meetings, Minutes, 1956
	16	Monthly Meetings, Minutes, 1957
	17	Board of Directors, Minutes, 1957
	18	Monthly Meetings, Minutes, 1958
	19	Board of Directors, Minutes, 1958

Minutes: Monthly Meetings and Board of Directors (continued)

<u>Box</u>	<u>Folder</u>	
2	20	Monthly Meetings, Minutes, 1959
	21	Board of Directors, Minutes, 1959
	22	Monthly Meetings, Minutes, 1960
	23	Board of Directors, Minutes, 1960

Minutes: Monthly Meetings and Board of Directors

<u>Box</u>	<u>Folder</u>	
3	1	Regular Monthly Meetings, Minutes, 1961
	2	Board of Directors, Minutes, 1961
	3	Regular Monthly Meetings, Minutes 1962
	4	Board of Directors, Minutes, 1962
	5	Regular Monthly Meetings, Minutes, 1963
	6	Board of Directors, Minutes, 1963
	7	Regular Monthly Meetings, Minutes, 1964
	8	Board of Directors, Minutes, 1964
	9	Regular Monthly Meetings, Minutes, 1965
	10	Board of Directors, Minutes, 1965
	11	Regular Monthly Meetings, Minutes, 1966
	12	Board of Directors, Minutes, 1966
	13	Regular Monthly Meetings, Minutes, 1967
	14	Board of Directors, Minutes, 1967
	15	Regular Monthly Meetings, 1968
	16	Board of Directors, Minutes, 1968
	17	Regular Monthly Meetings, Minutes, 1969
	18	Regular Monthly Meetings, Minutes, 1974
	19	Board of Directors, Minutes, 1974
	20	Board of Directors, Minutes, 1975

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Minutes: Monthly Meetings and Board of Directors

<u>Box</u>	<u>Folder</u>	
4	1	Regular Monthly Meetings, Minutes, 1977
	2	Board of Directors, Minutes, 1977
	3	Regular Monthly Meetings, Minutes, 1978
	4	Board of Directors, Minutes, 1978
	5	Regular Monthly Meetings, Minutes, 1979
	6	Board of Directors, Minutes, 1979
	7	Regular Monthly Meetings, Minutes, 1980
	8	Board of Directors, Minutes, 1980
	9	Regular Monthly Meetings, Minutes, 1981
	10	Board of Directors, Minutes, 1981
	11	Regular Monthly Meetings, Minutes, 1982
	12	Board of Directors, Minutes, 1982
	13	Regular Monthly Meetings, Minutes, 1983
	14	Board of Directors, Minutes, 1983
	15	Board of Directors, Minutes, 1984
	16	Regular Monthly Meetings, Minutes, 1985
	17	Board of Directors, Minutes, 1985
	18	Regular Monthly Meetings, Minutes, 1986
	19	Board of Directors, Minutes, 1986
	20	Regular Monthly Meetings, Minutes, 1992
	21	Regular Monthly Meetings, Minutes, 1994
	22	Regular Monthly Meetings, Minutes, 1996
	23	Board of Directors, Minutes, 1996
	24	Regular Monthly Meetings, Minutes, 1997
	25	Board of Directors, Minutes, 1997
	26	Regular Monthly Meetings, Minutes, 1998
	27	Board of Directors, Minutes, 1998
	28	Regular Monthly Meetings, Minutes, 1999 – 2000

History

Box Folder

- 5 1 Historical Information, 1949 – 1990
- 2 St. Catherine of Siena History
- 3 Certificate of Ownership, 1973
- 4 Constitution, By-Laws, 1949 – 1986

Membership

- 5 Nell L. Johnson, Diplomas and Certificates, Personal, 1933 - 1984
- 6 1949
- 7 1950 – 1954
- 8 1955 – 1959
- 9 1964 – 1966
- 10 1969 – 1973
- 11 1977 – 1990

Membership

- 6 1 Active Membership, 1967 – 1980
- 2 Membership Attendance Reports, 1964 – 1974
- 3 Guidelines, Officers and Membership, n.d.
- 4 Installation, Banquet Brochures, 1950 – 1999
- 5 Installation, Miscellaneous Items, 1949 – 1999
- 6 Chair and Officers Reports, n.d.
- 7 Membership, Officers, Attendance, 1990 - 2000
- 8 Anniversaries/Birthdays of Members, 1966 - 1999

Committees

- 9 Committee Reports, 1963 – 1974
- 10 Auditing, 1964
- 11 Publicity, 1964 – 1974
- 12 Raffle, n.d.
- 13 Reception, 1963 – 1979
- 14 Remembrance, 1963 – 1977
- 15 Rosary, n.d.
- 16 Scholarship, n.d.
- 17 Telephone, 1964 – 1977
- 18 Obituaries, 1985 - 1996

Box Folder

Committees (continued)

- 6a 1 Programs, 1966 – 1977
2 Day of Recollection, 1965 – 1999
3 Socials, 1959 – 1992
4 Memorial Mass, 1991 – 1992
5 Rummage Sale, 1975 - 1979

Treasurer

- 7 1 Budgets, 1955 – 1999
2 Treasurer's Reports, 1963 – 1972
3 Treasurer's Reports, 1973 – 1980
4 Treasurer's Reports, 1984 – 1999
5 Bank Statements, 1971
6 Bank Statements, 1972

Scholarships

- 8 1 1951 – 1977
2 1979 – 2000
3 Donations, 1978 – 1980

Miscellaneous

- 9 1 Diocesan Council of Catholic Women Newsletter, 1969 – 1984
2 Nocturnal Adoration, 1973 - 1984
3 Miscellaneous Items and Correspondence, 1964 – 1999
4 Songs, n.d.

Monthly Bulletins

- 10 1 History, Rules and Miscellaneous Items, 1949 – 1999
2 1949
3 1950
4 1951
5 1952
6 1953
7 1954
8 1955
9 1956
10 1957
11 1958
12 1959
13 1960

11	1	1961
	2	1962
	3	1963
	4	1964
	5	1965

Bulletins (continued)

<u>Box</u>	<u>Folder</u>	
11	6	1966
	7	1967
12	1	1968
	2	1969
	3	1970
	4	1971
	5	1972
	6	1973
	7	1974
	8	1975
	9	1976
13	1	1977
	2	1978
	3	1979
	4	1980
	5	1981
	6	1982
	7	1983
14	1	1984
	2	1985
	3	1986
	4	1987
	5	1988
	6	1989
	7	1990
	8	1991
	9	1992
	10	1993
	11	1994

- 12 1995
- 13 1996
- 14 1997
- 15 1998
- 16 1999

Checkbook Stubs, Cash Journals, Guest Books

Box Folder

- 15 1 Checkbook Stubs, 1968 – 1974
- 2 Cash Journals, 1959 – 1960
- 3 Cash Journals, 1961 – 1962
- 4 Cash Journals, 1962
- 5 Cash Journals, 1963 – 1964
- 6 Cash Journals, n.d.
- 7 Guest Book, 1958 – 1961
- 8 Guest Book, 1963 – 1973
- 9 Guest Book, 1979 – 1986

Yearbooks

- 16 1 Procedures for Preparing Yearbooks, n.d.
- 2 Yearbooks, 1959 – 1969
- 3 Yearbooks, 1970 – 1979
- 4 Yearbooks, 1980 – 1998

Scrapbooks

- 17 1 Scrapbook (in very bad condition; falling apart), 1950 – 1957
- 2 Photographs, n.d.
- 18 1 Scrapbook, 1950 – 1974
- 19 1 Scrapbook, 1959 – 1966
- 20 1 Scrapbook, 1984 – 1993
- 21 1 Scrapbook, 1993 – 1999
- 2 Scrapbook, 2002 – 2003

Letter from Vatican and Appreciation Plaque

- 22 1 Mounted Thank You Letter to Siena from the Vatican, June 18, 1952
- 2 Appreciation Plaque to Siena Club from President of San Jacinto TB and Respiratory Diseases Association, n.d.

