



Portfolio Structure

Blackboard's Portfolios tool provides a vehicle for students and others to showcase their work in the form of miniature websites hosted in Blackboard. Each Portfolio may contain multiple Pages; each Page, multiple Sections; each Section, multiple Artifacts.

- Each **Page** is similar to a page on a website.
- Each **Section** is where a user can place content in the form of rich text, graphics, and media.
- Each **Artifact** consists of text and related files, including documents, presentations, spreadsheets, graphics, and media files.

You can construct a Portfolio as an assignment for a course, but the Portfolio lives outside of courses, enabling students to maintain a record of their achievements in all courses, as well as work done for no course at all.

When you have finished creating your Portfolio, you can share a snapshot of it with individual users, the whole class, the entire university, and even beyond. A snapshot is what the Portfolio looks like at that moment: If you change it, other users will not see the changes until you share it again. Users can comment on your Portfolio snapshot, however, and you can decide whether those comments will be visible to other users.