

COLLECTION 00033
Strategic Planning, Institutional Research and Evaluation (SPIRE)
Vice President, Dr. Colleen Hester

University of St. Thomas
Houston, Texas

Processed by
Nancy Vesey

27 July 2015

Size: 4 ft.

Inclusive Date Range: 1984 – 2006

Bulk Dates: 1989 - 1999

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Historical Note

Dr. Colleen Hester came to the University of St. Thomas in 1984 with extensive background in academic and student affairs and institutional advancement. She held the position director of Counseling, Testing, and Career Services from 1984 to 1987. She served as chair of the Psychology Department from 1987 – 1994. Further, she was the recipient of the Cullen-Mitchell Chair in Psychology from 1997 to 1999. In 1998, the faculty of the University elected her chair of the Faculty Senate.

Other areas that Dr. Hester provided leadership included chair of the University's Human Subjects Committee, chief accreditation officer, member of the President's Administrative Council and the Long Range Planning Committee of the Board of Directors. In 1999 she was named vice president of Strategic Planning, Institutional Research and Evaluation (SPIRE). She provided leadership in academic and non-academic units on strategic planning, institutional effectiveness, outcomes assessment, institutional research, evaluation and accreditation.

Dr. Hester was named Professor of the Year of the University of St. Thomas on two occasions.

Biographical Note

As a licensed psychologist, Dr. Colleen Hester has had an active practice in psychological accreditation and licensing, providing a service to the American Psychiatric Association, the Texas State Board of Examiners, and other organizations. She received a Bachelor of Arts in philosophy from Murray State University in Kentucky, a Master of Arts in counseling psychology from

Southeast Missouri State University, and a Ph.D. in counseling psychology from the University of Missouri-Columbia.

Dr. Hester has published extensively in the field of psychology. She was the recipient of the 1989 Isabel Briggs Myers Memorial Research Award. This award is given annually after an international competition to the best study in psychological type research.

Scope and Content Note

SPIRE's papers cover the period from 1984 to 2006. Subjects include:

**Departmental Annual Reports
Dean's Annual Report
Program Reviews
Financial Statements
Strategic Planning
Texas 10
Students
Fact Books
Academic Yearbook
Capital Campaign
Admissions
Business Office
QEP
SACS**

Acquisition Information

The files were obtained from Dr. Colleen Hester, Vice President of SPIRE.

Physical Condition

The vast majority of the files are in good condition. A few of the papers have a small amount of rust on them from the fasteners that were used. No conservation work is planned.

INVENTORY

Box Folder

ACADEMIC ANNUAL REPORTS

- | | | |
|----------|-----------|---|
| 1 | 1 | Center for International Studies, 1994 – 1995 |
| | 2 | Center for Thomistic Studies, 1994 – 1995 |
| | 3 | Chemistry and Physics, 1994 – 1995 |
| | 4 | Communication, 1994 – 1995 |
| | 5 | English, 1994 – 1995 |
| | 6 | Environmental Studies, 1994 – 1995 |
| | 7 | History, 1994 – 1995 |
| | 8 | Honors Program, 1994 – 1995 |
| | 9 | Learning Center, 1994 – 1995 |
| | 10 | Master in Liberal Arts, 1994 – 1995 |
| | 11 | Mathematics, 1994 – 1995 |
| | 12 | Political and Social Science, 1994 – 1995 |
| | 13 | Special Sessions and Programs, 1994 – 1995 |
| | 14 | Psychology, 1994 – 1995 |
| | 15 | Theology, 1994 – 1995 |
| | 16 | Writing in the Disciplines, 1994 – 1995 |
| | 17 | Master's in Business Administration (MBA), June 1994 |
| | 18 | Master's in Business Administration (MBA), June 1995 |
| | 19 | Graduate Program in Business Administration, July 1996 |
| | 20 | Master in Education, 1993 – 1994 |
| 2 | 1 | Counselor Education Graduate Program, 1994 – 1995 |
| | 2 | Master of Education, 1995 – 1996 |
| | 3 | Accounting, 1994 – 1995 |

ADMINISTRATIVE ANNUAL REPORTS

- | | |
|-----------|---|
| 4 | Admissions, 1994 – 1995 |
| 5 | Campus Ministry, 1994 – 1995 |
| 6 | Career Services, 1994 – 1995 |
| 7 | Counseling and Testing Services, 1994 – 1995 |
| 8 | Doherty Library, 1994 – 1995 |
| 9 | Office of Volunteer Opportunities (OVO), 1994 – 1995 |
| 10 | Recreation and Sports Services, 1994 – 1995 |
| 11 | Residence Life, 1995 – 1996 |
| 12 | Student Activities, 1994 – 1995 |

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ANNUAL DEAN'S REPORT

2 13 School of Theology, John C. Gallagher, CSB, July 1995

PROGRAM REVIEWS

14 Academic Program Review, Revised, October 1997

15 Fine and Performing Arts, 1995

16 Music, 1995

FINANCIAL STATEMENTS

17 Price Waterhouse, 1984; 1985

18 Price Waterhouse, 1986; 1987

19 Price Waterhouse, 1988; 1989

20 Price Waterhouse, 1990; 1991

21 Price Waterhouse, 1992; 1993

3 1 Price Waterhouse, 1994

2 Coopers and Lybrand, 1995

3 Coopers and Lybrand, 1996

4 Coopers and Lybrand, Report to Management, 1996

**5 Coopers and Lybrand, Summary of Emerging Issues for Colleges
and Universities, 1997**

6 Price Waterhouse, 1998; 1999

7 Price Waterhouse, 2000

8 Deloitte and Touche, 2001; 2002

9 Deloitte and Touche, 2003

10 Deloitte and Touche, 2004; 2005

11 Deloitte and Touche, 2006

**12 Assistant Treasurer, Sara Benson Prepared Ten Month
Financial Statement, April 30, 1996**

**13 Controller, Quintin Wiggins, Prepared Nine Month Financial
Statement, March 31, 1997**

STRATEGIC PLANNING

THREE YEAR PLANS, ACADEMIC

4 1 School of Arts and Sciences; Dean's Overview, November 22, 1989

2 Academic Services Review, March 1991

3 Accounting, 1991

4 Art History, 1991

5 Biology, 1991

6 Business Administration and Marketing, 1991

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THREE YEAR PLANS, ACADEMIC

- | | | |
|----------|-----------|--|
| 4 | 7 | Cameron School of Business, 1991 |
| | 8 | Chemistry, 1991 |
| | 9 | Classics, 1991 |
| | 10 | Classical Languages, 1991 |
| | 11 | Communication, 1991 |
| | 12 | Computer Science, 1991 |
| | 13 | Doherty Library, 1991 |
| | 14 | Drama, 1991 |
| | 15 | Economics and Finance, 1991 |
| | 16 | Education, School of, 1991 |
| | 17 | English, 1991 |
| | 18 | Evening and Summer Division, 1991 |
| | 19 | French, 1991 |
| | 20 | History, 1991 |
| | 21 | Honors Program, 1991 |
| | 22 | International Studies, Center for, 1991 |
| | 23 | MLA Program, 1991 |
| | 24 | Mathematics, 1991 |
| | 25 | Meteorology, 1991 |
| | 26 | Music, 1991 |
| | 27 | Paralegal Studies, 1991 |
| | 28 | Philosophy, 1991 |
| | 29 | Physics, 1991 |
| | 30 | Psychology, 1991 |
| | 31 | Religious Education, 1991 |
| | 32 | Social and Behavioral Science, 1991 |
| | 33 | Sociology, 1991 |
| | 34 | Spanish, 1991 |
| | 35 | Theology, 1991 |

THREE YEAR PLANS, ADMINISTRATIVE

- | | | |
|----------|----------|-------------------------------------|
| 5 | 1 | Academic Affairs, 1989 |
| | 2 | Admissions, 1989 |
| | 3 | Business Office, 1989 |
| | 4 | Counseling and Testing, 1989 |
| | 5 | Development, 1989 |

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THREE YEAR PLANS, ADMINISTRATIVE

- 5 6 Financial Aid, 1989
- 7 General Office, 1989
- 8 Health, Physical Education and Recreation Services, 1989
- 9 Doherty Library, 1989
- 10 Office of Volunteer Opportunities (OVO), 1989
- 11 Physical Plant, 1989
- 12 Registrar's Office, 1989
- 13 Student Services, 1989
- 14 School of Arts and Sciences, Dean Kramer, 1993
- 15 President, Dr. Joseph McFadden, 1993
- 16 President, J. Michael Miller, CSB, 1998

FIVE YEAR PLANS – ACADEMIC

- 17 Art History, 1992
- 18 Biology, 1992
- 19 Chemistry, 1992
- 20 Classics, 1992
- 21 Communication, 1992
- 22 Computer Information Systems, 1992
- 23 Drama, 1992
- 24 Education, Undergraduate, 1993
- 25 Education, School of, 1998
- 26 English, 1992
- 27 Environmental Studies, 1992
- 28 French, 1992
- 29 German, 1992
- 30 History, 1992
- 31 Mathematics, 1992
- 32 Music, 1992
- 33 Philosophy, 1992
- 34 Physics, 1992
- 52 Political Science, 1992
- 36 Psychology, 1992
- 37 Sociology, 1992
- 38 Spanish, 1992
- 39 Theology, 1992

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TEN YEAR PLANS, ADMINISTRATIVE

- 6 1 **Physical Plant, June 5, 1997**
- 2 **Physical Plant, July 7, 1977**

STUDENTS

ENROLLMENT & REVENUE MANAGEMENT SYSTEMS (ERMS)

- 3 **First Year Students, 1997 – 1998**
- 4 **First Year Resident Students, 1997 – 1998**
- 5 **First Year Commuter Students, 1997 – 1998**
- 6 **Transfer Students, 1997 – 1998**
- 7 **First Year Catholic Students, 1997 – 1998**
- 8 **First Year Non-Catholic Students, 1997 – 1998**
- 9 **All Part Time Students, 1997 – 1998**
- 10 **Consolidated Report for All First Year Students, 1998**
- 11 **Consolidated Report for All Students, 1998**
- 12 **First Year Students, 1998 – 1999**
- 13 **First Year Catholic Students, 1998 – 1999**
- 14 **First Year Non-Catholic Students, 1998 – 1999**
- 15 **All Part Time Students, 1998 – 1999**
- 16 **Transfer Students, 1998 – 1999**
- 7 1 **First Year Residents, 1998 – 1999**
- 2 **First Year Commuters, 1998 – 1999**
- 3 **First Year Students, 1999**
- 4 **All Students Including Part Time, 1999**

STUDENTS, 12TH DAY REPORTS

- 5 **September 8, 1999**
- 6 **February 13, 2001**

STUDENTS, MISCELLANEOUS

- 7 **End of Semester Comparative Enrollment Reports, 1996 – 1999**
- 8 **Enrollment Statistics for New Undergraduate Non-Freshmen,
 Fall 1998**
- 9 **Enrollment Statistics for First Time Freshmen, 1999**
- 10 **Non-Returning Undergraduate Student Survey Findings,
 1999 – 2000**
- 11 **Enrollment Demographics for Transfer Students, Fall 2000**
- 12 **Enrollment Demographic Statistics for First Time Freshmen,
 Fall 2000**

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STUDENTS, MISCELLANEOUS

- | | | |
|----------|-----------|---|
| 7 | 13 | Student Perception Survey, Spring 2000 |
| | 14 | Enrollment Report for New First Time Freshmen and Transfer Students, Spring 2007 |
| | | ADMISSIONS |
| | 15 | Recruiting, 2003 – 2006 |
| | 16 | Applicants and Prospects Report (1 of 2), 1985 – 1988 |
| | 17 | Applicants and Prospects Report (2 of 2), 1985 – 1988 |
| | | BUSINESS OFFICE |
| | 18 | Comparison of Actual and Budgeted Revenues and Expenses, 1976 – 1980 |
| | 19 | Revenues and Expenditures for Fiscal Year, 1975 – 1982 |
| | 20 | Financial Assistance Opportunities, n.d. |
| | | TEXAS 10 |
| 8 | 1 | Reference Group Profiles, Doherty Library, 1998 – 1999 |
| | 2 | Reference Group Profiles, Students and Faculty, 1998 -1999 |
| | 3 | Reference Group and AAUP Faculty Salary Data, 2000 |
| | 4 | Reference Group Profiles, Students, 2000 – 2001 |
| | | FACT BOOKS |
| | 5 | 1996 |
| | 6 | 1998 – 1999; 1999 – 2000; 2000 – 2001 |
| | 7 | 2002 – 2003 |
| | | ACADEMIC YEARBOOK |
| | 8 | 1996 – 1997 |
| | | CAPITAL CAMPAIGN |
| | 9 | Report of Activities, 2000 |
| | | QUALITY ENHANCEMENT PLAN (QEP) |
| | 10 | Report by Members of Task Force, 2003 |

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		SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS (SACS)
8	11	Response Report to Visiting Team, September 13, 2005
9	1	Supporting Documentation for Section One of the Response to the Visiting Committee, September 13, 2005
	2	Non-Academic Institutional Effectiveness Evidence, Three Years of Outcomes and Assessment Plans and Abstract Coversheets, 2005 – 2006
	3	Cameron School of Business, School of Education, School of Theology and Libraries, Outcomes Assessment Plans and Abstract Coversheets, 2005 – 2006