

**Collection 00016
Vice President for Academic Affairs
Dr. Kurt F. Geisinger**

**University of St. Thomas
Houston, Texas**

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Nancy Vesey**

15 December 2014

Size: 7 ft. 3 in.

Inclusive Date Range: 2001-2006

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Historical Note

Dr. Kurt F. Geisinger was appointed Vice President for Academic Affairs and professor of Psychology on July 1, 2001. His involvement in University affairs included membership on the Academic Affairs Committee of the Board of Directors, the President's Administrative Council, and the Academic Advisory Council. He also served on the following committees: Academic, Curriculum, Graduation, Faculty Development. He was the University's representative for the Southern Association of Colleges and Schools (SACS). Dr. Geisinger has had a strong interest in curriculum development and reform, including faculty development.

Biographical Note

Dr. Kurt F. Geisinger came to the University from LeMoyne College in Syracuse, New York, where he had served as academic vice president and professor of Psychology. His educational pursuits include: BA degree from Davidson College (1972); MS degree from the University of Georgia (1977); PhD from Pennsylvania State University (1977). He also attended the Institute for Educational Management at Harvard University (1995). He has served as a faculty and administrative member at State University (1977-92). His many professional affiliations include associations in the fields of psychology and testing practices. He has also been a member of the College Board's SAT Committee.

Scope and Content Note

Dr. Geisinger's papers covered the period from 2001 to 2006. Subjects include:

**Associations/Affiliations
Board of Directors
Correspondence
Councils
Committees
Departments
Doherty Library
Faculty
Financial Statements
Lecture Series
Miscellaneous Items
Policies
Reports
Signature Programs
Students**

Acquisition Information

The files were obtained from the Office of the Vice President for Academic Affairs.

Physical Condition

Most of the files are in good condition. Some of the papers have a small amount of rust on them from the fasteners that were used. No conservation work is planned.

INVENTORY

VPAA Correspondence

<u>Box</u>	<u>Folder</u>	
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- | | | |
|---|---|--|
| 1 | 1 | General, July 6, 2001 – September 27, 2001 |
| | 2 | General, October 1, 2001 – December 20, 2001 |
| | 3 | General, January 8, 2002 – April 23, 2002 |
| | 4 | General, May 1, 2002 – June 26, 2002 |
| | 5 | General, July 8, 2002 – September 26, 2002 |
| | 6 | General, October 4, 2002 – December 29, 2003 |

VPAA Correspondence

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|---|---|---|
| 2 | 1 | General, January 9, 2004 – May 14, 2004 |
| | 2 | General, June 2, 2004 – June 16, 2006 |

Councils

- | | | |
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| | 3 | Academic Council (1 of 2), 2001 – 2002 |
| | 4 | Academic Council (2 of 2), 2003 – 2005 |
| | 5 | Graduate Council, 2004 – 2005 |
| | 6 | Faculty Council, 2004 – 2005 |

Committees

- | | | |
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| 3 | 1 | Curriculum Committee, New Course Applications, Reports and Correspondence, 2000 |
| | 2 | Curriculum Committee, Memos, Agendas, Minutes and New Programs, 2002 |
| | 3 | Curriculum Committee, Memos, New Programs, Minutes and Miscellaneous Items, 2003 |
| | 4 | Curriculum Committee, Core Goals, 2004 |
| | 5 | Extra-University Scholarship Committee, 2001 – 2002 |
| | 6 | Faculty Awards Selection Committee, 2004 |
| | 7 | Faculty Compensation Committee, Proposal, Dec. 10, 2002 |
| | 8 | Faculty Development Committee, Faculty Release Time Application, 2005 – 2006 |
| | 9 | Faculty Development and Evaluation Task Force, Proposal, Feb. 28, 2006 |
| | 10 | Faculty Evaluation Committee, Final Version of Faculty Development Plan & Annual Evaluation Proposal, 2006 |
| | 11 | Faculty Evaluation Committee, Memos, Rating Logs and Miscellaneous Items, 2002 – 2006 |

Box Folder

Committees (continued)

- 4 1 Graduation Committee, Master Script, May 11, 2002
- 2 Governance Committee, Competing Conceptions of Academic Governance, John Hopkins University Press, 2005
- 3 Governance Committee, Faculty in Governance, 2005
- 4 Governance Committee, Study Group, 2006
- 5 Governance Committee, Trinitarian Root of Principles of Governance in a Catholic University, 2005
- 6 Instructional Technology Committee, Annual Report, 2001 – 2002
- 7 International Education Committee, 2004 – 2005
- 8 Promotion and Tenure Committee, Miscellaneous Items, 2001 – 2005
- 9 Promotion and Tenure Committee, Annual Report, 2002 – 2003
- 10 Promotion and Tenure Committee, Annual Report, 2003 – 2004
- 11 Promotion and Tenure Committee, Three and Four Year Faculty Review, April 2006
- 12 Search Committee for Dean, Cameron School of Business, Oct. 2002
- 13 Search Committee for Dean, School of Theology, 2002

Policies

- 14 Hiring New Faculty Policy, 2002
- 15 Policy on Intellectual Property, 2004
- 16 Sexual Harassment Policy, 2002
- 17 Smoking Policy, 2003

Reports

- 5 1 Computer Curricula, The Overview Report, 2005
- 2 Financial Quarterly Report, March 31, 2004
- 3 Helms Project, Annual Evaluation Report, Oct. 2001
- 4 Intellectual Property Report, 2003 – 2004

Departments

- 5 Department Course Bulletin Template Checklist, Spring 2005
- 6 Bachelor of Fine Arts, Glassell Cooperative Agreement, 2006
- 7 Center for Thomistic Studies, 2001 – 2006
- 8 Communication Department, 2004
- 9 Environmental Studies Department, 2002 – 2004

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Departments (continued)

- | | | |
|----------|-----------|---|
| 6 | 1 | Modern and Classical Languages, 2001 – 2005 |
| | 2 | Philosophy (Graduate) Department, 2000 – 2006 |
| | 3 | Philosophy (Undergraduate) Department, 2001 – 2005 |
| | 4 | Political Science Department, 2005 |
| | 5 | Psychology Department, 2005 |
| | 6 | Theology Department, 2002 – 2005 |
| | 7 | Urban Studies Proposal, 2004 |
| | 8 | Woman’s Catholic Studies, 2005 |
| | 9 | Doherty Library, Agendas and Meetings with VPAA, 2001 – 2006 |
| | 10 | Doherty Library, Miscellaneous Items, 1999 – 2002 |
| | 11 | Doherty Library, Miscellaneous Items, 2003 – 2006 |

Schools

- | | | |
|----------|-----------|---|
| 7 | 1 | Cameron School of Business, Competitive Overview, 2006 |
| | 2 | Cameron School of Business, Medical Center MBA Program, 2006 |
| | 3 | Cameron School of Business, Prospectus with Methodist Hospital, 2006 |
| | 4 | Cameron School of Business, Self-Study, 2002 -2003 |
| | 5 | School of Education, Examination for the Certification of Educators In Texas (ExCET), Oct. 13, 2001 |
| | 6 | School of Education, General Information, Nov. 2001 – July 2003 |
| | 7 | School of Education, Outcomes Assessment Plans, 2002 |
| | 8 | School of Education, Texas Pass Rates, 2001 |
| | 9 | Counselor Education Programs, 2003 |
| | 10 | State Board for Educator Certification, Aug. 2001 – July 2005 |
| | 11 | Master of Fine Arts (MFA), Glassell School of Art, Course Schedule, 2006 |
| | 12 | School of Theology, Agreement with Diocese of Galveston-Houston and Miscellaneous Items, 1970 – 2003 |

Finances

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| 8 | 1 | Deloitte & Touche Financial Statements, 2001 – 2004 |
| | 2 | Deloitte & Touche Financial Statements, 2005 – 2007 |
| | 3 | Auditor’s Report, 2005 – 2006 |

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Faculty

- 8 4 **Endowed Chairs, Oct.30, 2002 – April 5, 2006**
- 5 **Faculty Senate, Officers, Senators & Standing Comm., 2003 - 2004**
- 6 **Faculty Portfolios, 2002 – 2005**
- 7 **Faculty Salary Profiles by Rank, Texas 10 Universities, 1997 – 2002**
- 8 **Retired Faculty, Anne Pinkerton, 2004**
- 9 **Sabbatical Leave Requests (1 of 3), 2001 – 2002**
- 10 **Sabbatical Leave Requests (2 of 3), 2004**

Faculty

- 9 1 **Sabbatical Leave Requests (3 of 3), 2005 – 2006**
- 2 **Sabbatical Leave Reports, 2003 – 2006**
- 3 **Signature Programs, Memos, 2004 – 2005**
- 4 **Signature Programs, Application for Dual Language, 2005**
- 5 **Signature Programs, Criteria, 2004**
- 6 **Signature Programs, Proposal to Signature Program Status Initiative
for Undergraduate Research Committee (URC), n.d.**
- 7 **Signature Programs, Center for International Studies, 2005**
- 8 **Signature Programs, Center for Thomistic Studies, 2005**
- 9 **Signature Programs, Department of Theology, 2005**
- 10 **Signature Programs, Premedical, 2005**
- 11 **Study Day, Agendas and Miscellaneous Information, 2003 – 2006**

Faculty Evaluations

- 10 1 **Course Evaluation by Class, Summer 2003**
- 2 **Course Evaluation by Class, Fall 2003**
- 3 **Course Evaluation by Department, Summer 2004**
- 4 **Course Evaluation by Department, Fall 2004**
- 5 **Course Evaluation by Class, Spring 2005**
- 6 **Course Evaluation by Department, Summer 2005**
- 7 **Course Evaluation by Class, Summer 2005**
- 8 **Course Evaluation by Class (1 of 3), Fall 2005**
- 9 **Course Evaluation by Class (2 of 3), Fall 2005**
- 10 **Course Evaluation by Class (3 of 3) Fall 2005**
- 11 **Course Evaluation by Department, Fall 2005**
- 12 **Course Evaluation by Department, Spring 2006**
- 13 **Course Evaluation by Class (1 of 4), Spring 2006**
- 14 **Course Evaluation by Class (2 of 4), Spring 2006**

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Faculty Evaluations

- 11 1 Course Evaluation by Class (3 of 4), Spring 2006
- 2 Course Evaluation by Class (4 of 4), Spring 2006
- 3 Course Evaluation by Department, Summer 2006
- 4 Online Course Evaluation by Class, Summer 2006
- 5 Proposed Faculty Evaluation System, Sept. 21, 2004
- 6 Proposed Guidelines for Assessing Research and Scholarship
in Faculty Evaluation, 2005
- 7 Deans Self Evaluations and VPAA Evaluation of Deans, 2005 – 2006
- 8 Librarians Evaluation (part time non-faculty), 2004
- 9 Faculty Evaluation Timeline, Salary Plans & Memos, 2000 – 2005

Students

- 10 Project Grad (1 of 2), 2001 – 2003
- 11 Project Grad (2 of 2), 2004 – 2005

Board of Directors

- 12 1 Agenda and Attachments, Sept. 12, 2001
- 2 Highlights of Board Meeting, Jan. 16, 2002
- 3 Meeting, Minutes and Attachments, June 19, 2002
- 4 Meeting, Minutes and Attachments, Oct. 16, 2002
- 5 Meeting, Minutes and Attachments, Jan. 15, 2003
- 6 Meeting, Minutes and Attachments, April 16, 2003
- 7 Meeting, Minutes and Attachments, June 18, 2003
- 8 Meeting, Minutes and Attachments, April 21, 2004
- 9 Meeting, Minutes and Attachments, Oct. 26, 2004
- 10 Meeting, Minutes and Attachments, Jan. 9, 2005
- 11 Meeting, Minutes and Attachments, April 20, 2005
- 13 1 Meeting, Minutes and Attachments, June 15, 2005
- 2 Meeting, Minutes and Attachments, Oct. 20, 2005
- 3 Meeting, Minutes and Attachments, Jan. 19, 2006
- 4 Meeting, Minutes and Attachments, April 20, 2006
- 5 Meeting, Minutes and Attachments, June 15, 2006

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Executive Committee of the Board of Directors

- 13 6 Meeting, Oct. 10, 2001
 - 7 Meeting, Jan. 9, 2002
 - 8 Meeting, March 13, 2002
 - 9 Meeting, April 10, 2002
 - 10 Meeting, Oct. 9, 2002
 - 11 Meeting, April 9, 2003
 - 12 Meeting, Sept. 15, 2004
 - 13 Meeting, Dec. 8, 2004
 - 14 Meeting, March 9, 2005
 - 15 Meeting, April 13, 2005
 - 14 1 Meeting, June 8, 2005
 - 2 Meeting, Sept. 15, 2005
 - 3 Meeting, Oct. 13, 2005
 - 4 Meeting, Dec. 8, 2005
 - 5 Meeting, Jan. 12, 2006
 - 6 Meeting, April 13, 2006
- Academic Affairs Committee of the Board of Directors**
- 7 Agendas, Attendance, Minutes and Sabbatical Reports,
(1 of 2), August 28, 2001 – October 31, 2001
 - 8 Agendas, Attendance, Minutes and Sabbatical Reports,
(2 of 2), Nov. 1, 2001 – Dec. 5, 2001
 - 9 Minutes, April 16, 2002
 - 10 Minutes, Oct. 1, 2002
 - 11 Agenda, Minutes and Attachments, Jan. 14, 2003
 - 12 Agenda, Minutes and Attachments, Nov. 6, 2003
 - 15 1 Agenda, Minutes and Attachments, April 13, 2004
 - 2 Agenda, Minutes and Attachments, Mar. 2, 2005
 - 3 Agenda, Minutes and Attachments, Mar. 29, 2005
 - 4 Agenda, Minutes and Attachments, May 24, 2005
 - 5 Agenda, Minutes and Attachments, Mar. 14, 2006
 - 6 Agenda, Minutes and Attachments, April 5, 2006
 - 7 Special Called Meeting, June 8, 2006
 - 8 Agenda, Minutes and Attachments, Oct. 9, 2006
 - 9 Agendas, 2002 – 2006

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Lectures

- 15 10 Lenten Lecture by Dr. Paul Hahn, Critiqued by D. Sutter,
May 18, 2006
- 11 Catholic Intellectual Tradition Lecture Series, 2004

Miscellaneous

- 16 1 Annual Memorial Mass and Deceased Faculty, Staff and Board
Members, 1997 – 2004
- 2 College Comparisons, U.S. News, March 8, 2004
- 3 College Comparisons, U.S. News, March 22, 2004
- 4 Cost, Credit, Faculty and Student Indices, 2001 – 2004
- 5 Customer Service in Higher Education, Embrace the
Oxymoron, 2002
- 6 Five Year Calendar, 2003 – 2008
- 7 Foreign Educational Credentials, 2005
- 8 Joint Admission Medical Program (JAMP), 2004
- 9 Museum of Fine Arts, Houston, 2004 – 2005
- 10 Registrar Correspondence, June 2003 – Jan. 2005

Associations/Affiliations

- 17 1 American Chemical Society (ACS), Student Affiliates, Annual
Report, 205 – 2006
- 2 American Maritain Association, Membership Directory, 2005
- 3 The Association to Advance Collegiate Schools of Business (AACSB),
Salary Survey Report, 2005 – 2006
- 4 Business Education Initiative, U.S. College/Universities Guidelines,
2005
- 5 Fellowship of Catholic Scholars, Membership Directory, 2005
- 6 Hispanic Association of Colleges and Universities (HACU), Annual
Report, 2004
- 7 Independent Colleges and Universities of Texas (ICUT), Annual
Statistical Report, 2003
- 8 Independent Colleges and Universities of Texas (ICUT),
Correspondence, 2004
- 9 Southern Association of Colleges and Schools, Visiting Committee
and Evaluator Information Forms, 2003

