

**Collection 00012**  
**Vice President for Academic Affairs**  
**Rev. Richard J. Schiefen, CSB**

**University of St. Thomas**  
**Houston, Texas**

**Processed by**  
**Nancy Vesey**

**25 July 2011**

**Size: 3 ft. 2 inches**

**Inclusive Dates: 1983-1990**

**Bulk Dates: 1983-1990**

**Processed by: Nancy Vesey**

### **Historical Note**

**Rev. Richard J. Schiefen, CSB, was appointed to the position of Vice President for Academic Affairs in July of 1983. At that time he was serving as dean of the School of Theology at St. Mary's Seminary. From 1964-68 and 1970-72, he was a member of the faculty of the Department of History of St. Thomas. He served as chair of this department from 1966-68 and 1970-72.**

**Father Schiefen's other academic and administrative positions included: University of St. Michael's, Toronto – professor, Church History, School of Theology, 1972-81; chair, Department of Church History, School of Theology, 1978-79, 1980-81; University of Toronto – associate professor, Department of Religious Studies, 1973-81; academic secretary, Department of Religious Studies, 1974-78.**

**Schiefen was a member of the American Historical Society, the American Catholic Historical Association, the Canadian Catholic Historical Association, the Canadian Society for the Study of Religion, the Ecclesiastical History Society and the Victorian Studies Society.**

### **Biographical Note**

**Rev. Richard J. Schiefen was born May 9, 1932, in Rochester, New York, and made his first profession of vows in the Congregation of St. Basil in 1951. He received the B.A. degree from the University of Toronto in 1956; the M.Ed.**

degree from the University of Rochester in 1958; and the S.T.B. degree from the University of St. Michael's College in 1961. He was ordained a priest on June 29, 1961. He then continued his graduate studies, receiving the M.A. degree from the University of Toronto in 1962. On November 14, 2003, Father Schiefen died in St. Joseph's Hospital, Houston, Texas.

### **Scope and Content Note**

The collection of the Vice President for Academic Affairs covers the period from 1983 to 1990. Subjects include:

- Advanced Career Training, Inc.
- Associations
- Catholicity of UST
- Committees
- Councils
- Faculty
- Honors Program
- Lee Lectureship
- Pope John Medical-Moral Center
- School of Theology Dean's Reports
- Vice President for Academic Affairs Correspondence
- UST Self-Study

### **Acquisition Informaion**

The files were obtained from the Office of the Vice President for Academic Affairs.

### **Physical Condition**

Most of the files are in good condition. Some of the papers have a small amount of rust on them from the fasteners that were used. Others are somewhat acidic which have turned the papers brown. No conservation work is planned.

## INVENTORY

### CORRESPONDENCE

Box	Folder	
1	1	General, July 1, 1983 - June 30, 1984
2	1	General, July 1, 1984 - June 30, 1985
	2	General, July 1, 1985 - June 30, 1986
3	1	General, July 1, 1986 - June 30, 1987
	2	General, July 1, 1987 - June 30, 1988
4	1	General, July 1, 1988 - January 31, 1989
		General, February 1, 1989 - June 30, 1989
5	1	General, July 1, 1989 - January 31, 1990
	2	General, February 1, 1990 - June 30, 1990

### ASSOCIATIONS

6	1	Association of Catholic Colleges and Universities, 1987 - 1989
	2	National Academic Advising Association (NACADA), 1989 - 1990

### COMMITTEES

6	3	Academic Affairs Committee of the Board (AACB), 1988 - 1989
	4	Computer Task Force, May 1990
	5	Curriculum, August 1983 - November 1988
	6	Faculty Development, January 1990 - March 1990
	7	Human Subjects, July 1984 - March 1989
	8	Sears Award Selection, June 1989 - June 1990

### COUNCILS

6	9	Academic Council Meeting, June 1989 - February 1990
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## FACULTY

<b>Box</b>	<b>Folder</b>	
6	10	Faculty Council Meetings and Minutes, September 1983 - March 1990
	11	Faculty Senate Meetings and Minutes, September 1983 - April 1990
	12	Faculty Salaries by Rank, 1983 - 1984
	13	Faculty Study Day, August 1983 - January 1985
	14	Minnie Stevens Piper Foundation, (Piper Professors), September 1983 - May 1988

## SCHOOL OF THEOLOGY

7	1	Dean's Report, 1986 - 1988
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## UST SELF- STUDY

7	2	Self- Study prepared for the Commission on Colleges of the Southern Association of Colleges and Schools, (SACS), February 1983
	3	Southern Association of Colleges and Schools (SACS), Commission On Colleges Report, 1987

## GENERAL

7	4	Advanced Career Training, Inc., 1985 - 1988
	5	Catholicity of UST, April 6, 1990
	6	Honors Program; Christian Culture Program, 1983 - 1984
	7	Lee Lectureship, December 1983 - March 1988
	8	Pope John Medical-Moral Center, 1984
	9	Lawsuit: Edward Lyons

