

Collection 00018
Dr. James T. Sullivan
Executive Assistant for Academic Affairs

The University of St. Thomas
Houston, Texas

Processed by
Nancy Vesey

6 September 2011

Size: 5 inches

Inclusive Date Range: 1966 – 1979

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HISTORICAL NOTE

Dr. James T. Sullivan, Jr., joined the University of St. Thomas as assistant professor of Chemistry in 1955. During his 40 years at St. Thomas, he also taught Physics, Quantitative Analysis, Electricity and Magnetism, Thermodynamics, and College Algebra.

He was the first president of the UST chapter of the American Association of University Professors after assisting with its formation. He served as chairman of the following committees: Faculty Organization; Rank, Tenure, and Promotion; Library Building. He was also a member of the committees for Premedical and Library Planning; Benefits; and from 1991 to 1994 an ex-officio member of Computer and Instructional Technology.

He served as Executive Assistant for Academic Affairs from 1972 to 1979. In 1980 he was appointed Vice President for University Affairs; the following year he was named Senior Vice President – these positions he held until 1985. Dr. Sullivan became Director of Telephone and Computing Services (CATS) from 1986 to 1995. He was further instrumental in bringing St. Thomas into the computer age.

BIOGRAPHICAL NOTE

Dr. James T. Sullivan, Jr., was born on May 30, 1928, in Seekonk, Massachusetts. He attended public schools in Cranston, Rhode Island. He received a BS degree in Chemistry, Physics and Math from Catholic University of America (1955). He

worked as a Research Associate in Experimental Interior Ballistics for the Bureau of Naval Ordnance.

Dr. Sullivan attended the National Science Foundation Summer Institute at Rensselaer Polytechnic Institute in Troy, New York, in 1966. He took a course on Infrared Spectrometry at the Massachusetts Institute for Technology in 1968. He was awarded a grant by NSF for Instructional Scientific Equipment. He was a member of the American Chemical Society, Sigma XI. He was considered both by students and colleagues as an outstanding professor. Living near the campus, he rode his bike to work every day. Dr. Sullivan, at the age of 81, died on April 8, 2010, at his home in Minnesota.

SCOPE AND CONTENT

The collection covers the period from 1966 to 1979. Subjects include:

Curriculum Committee Minutes

Contract between St. Mary's Seminary and Diocese of Galveston-Houston

Faculty Council Meetings and Minutes

Minnie Stevens Piper Foundation

School of Theology Dean's Reports

ACQUISITION INFORMATION

The files were obtained from Dr. James Sullivan.

PHYSICAL CONDITION

Most of the files are in good condition. Some of the papers have a small amount of rust on them from the fasteners that were used. Others are somewhat acidic which have turned the papers brown.

INVENTORY (Dr. James T. Sullivan)

COMMITTEES

Box Folder

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|---|---|---|
| 1 | 1 | Curriculum Committee Minutes, 1968 – 1973 |
| | 2 | Curriculum Committee Minutes, 1974 – 1979 |

DIOCESE OF GALVESTON-HOUSTON

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| 3 | | Contract between St. Mary's Seminary and the Diocese of Galveston-Houston, 1968 – 1971 |
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COUNCILS

- | | | |
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| 4 | | Faculty Council Meetings and Minutes, 1970 – 1979 |
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FOUNDATIONS

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| 5 | | Minnie Stevens Piper Foundation, 1966 – 1974 |
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REPORTS

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| 6 | | School of Theology Dean's Reports, 1975 – 1979 |
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CALENDARS

- | | | |
|---|---|--------------------------|
| | 7 | Annual, 1974; 1976 |
| | 8 | Annual, 1977; 1978; 1979 |
| 2 | 1 | Monthly, 1973 |

LOG OF NOTES

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| | 2 | 1972 – 1974 |
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3 1974 - 1977