Career Action Plan
Junior Year

- Update your resume and UST Handshake profile.
- Gather references and letters of recommendation.
- Create a cover letter.
- Continue to gain experience through a part-time job or internship.
- Report your recent internship/jobs and give feedback to Career Services staff about the quality of the experience.
- Take on an officer role in clubs and organizations.
- Continue networking at career fairs and workshops on campus.
- Research graduate schools and entrance requirements if this is your future.
- Update your LinkedIn account and build a network with classmates, professors, alumni, etc.
- Clean up your online presence!
- Meet with the Career Counselor as needed for assistance with your professional development.

P: 713-525-3160
F: 713-525-3880
Career.Services@stthom.edu
www.CeltCareers.com

@USTCareerServices
@celtcareerservices
@CeltCareers
Celt Career Connections