Career Action Plan
Senior Year

Polish your resume, reference list, and cover letter.
Prepare and submit graduate school applications.
Prepare for and complete testing for graduate school.
Continue building experience through an internship, part-time job, or volunteering.
Attend job fairs and participate in on-campus recruiting.
Manage your job search. Keep records and follow up with employers.
Report your job offers and acceptances to the Career Services staff.
Continue to utilize LinkedIn to build a network with classmates, professors, alumni, etc.
Participate in the UST Insights mentoring program.
Meet with the Career Counselor as needed for assistance with your professional development.
Go! Begin your job search! Start your job search 3-6 months before you graduate.
Stay focused and ask for help as needed!

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