

CRIMINOLOGY, LAW AND SOCIETY CREDIT BY EXAMINATION APPLICATION

Please email all documents to Dr. Michael Kane at kanemf@stthom.edu. Click [here](#) to pay your test fee.



UNIVERSITY OF ST. THOMAS

PROCEDURE FOR REQUESTING CREDIT BY EXAMINATION:

- Fill out an application for credit by examination.
- Provide a copy of TCOLE peace officer identification card and TCOLE or law enforcement agency record of two years full-time experience as a Texas peace officer. Graduates of a Texas law enforcement academy prior to September 1, 1985 must have at least three years full-time experience as a Texas peace officer. All examinees are expected to meet the established requirements for the CLS program and the University of St. Thomas as documented in the most recent online university catalog.
- Submit the completed application along with copies of records indicating the individual is a Texas peace officer as well as years of full-time service to the University of St. Thomas Criminology, Law and Society Department Chairperson.
- The individual will pay a \$100.00 examination fee for each course being tested. The fee is non-refundable. The credit by examination assessments are prepared, administered and graded by the Criminology, Law and Society Department. A one hour time limit will be enforced for each examination.
- The individual will receive notification that the application and copies of experience have been received by the Criminology, Law and Society Department Chairperson or designee and how to access the study guide and examination for credit. One examination attempt is permitted per course.
- The individual shall be notified of the examination results within 10 working days of completing the examination.
- Credits accepted in this manner will count toward a student's total credits. Please note that credit by examination will not satisfy the University's residence requirement. Unless an exception is granted, a student's last 36 hours of credit must be taken in residence at UST (either through on-campus or UST online courses). Appeal for an exception to the 36 credit hour residence requirement may be made to the Academic Committee. Please see the Registrar's Office if you wish to obtain a petition form for this process.

NUMBER OF SEMESTER CREDIT HOURS SUCCESSFULLY COMPLETED AT THE UNIVERSITY OF ST. THOMAS

CREDIT BY EXAMINATION COURSES

12 semester credit hours

CRIM 1301 Introduction to Criminal Justice
CRIM 1306 Court Systems and Practices

24 semester credit hours

CRIM 1310 Fundamentals of Criminal Law
CRIM 2328 Police Systems and Practices

36 semester credit hours

CRIM 2323 Legal Aspects of the Criminal Justice System
CRIM 4340 Field Internship in Criminal Justice

**The individuals who score a 75% or higher on the subject matter examination will be granted credit for the specific course with a CRIM rubric. No course substitutions are permissible for the courses in which the individuals test.*