

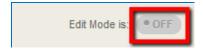
## **Edit Mode**

When an Instructor opens a course in which he or she is enrolled, the **Edit Mode** button appears in the top-right corner. Edit Mode enables or disables the ability to make changes to content within the Course view. Click the button to toggle Edit Mode ON and OFF. When Edit Mode is OFF, buttons used to modify the course become invisible, including contextual arrows; if you cannot see the button to add a module to the Home Page or a link to the Course Menu, check Edit Mode.

- 1. Log into Blackboard, and select your course.
- 2. In the top right corner of the Blackboard course screen, you will see an Edit Mode toggle button. When it is ON, the Color Scheme button appears just to the left.



3. To view course content as a student would see it, toggle Edit Mode to OFF. The Color Scheme button no longer appears to the left of the Edit Mode button.



4. To modify course content, click the button again to toggle Edit Mode to ON.