

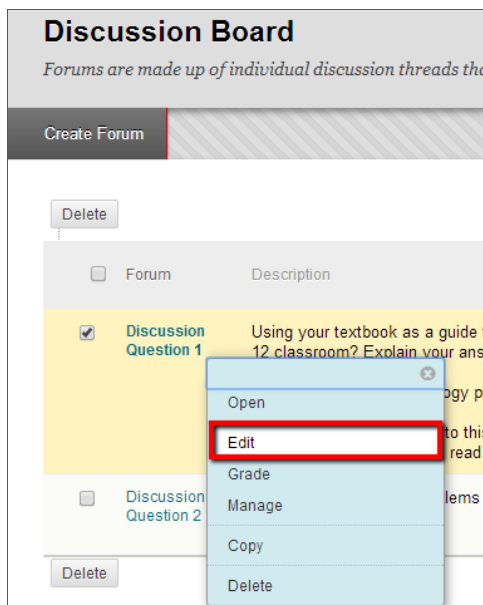


Editing Forums

As the discussion progresses, you can solve some discussion issues by editing forum settings. For example, if students are posting to the wrong topic, you can fine-tune the forum name or description to clarify the forum's purpose.

You can create all forums at the beginning of the term and make them unavailable. When a forum is needed, edit the forum to make it available. You can also leave them available, but restrict the date range.

1. Access the Discussion Board, and click a forum's contextual menu button.
2. Select **Edit**.



3. On the Edit Forum page, change the forum's name, description, availability, or settings.
4. Click **Submit** to save all changes.

