Nomination Form

All nominations must be submitted on this form to Human Resources
Nomination deadlines: 1st qtr. – August 15th; 2nd qtr. – November 15th; 3rd qtr. – February 15th; 4th qtr. – May 15th

I wish to nominate the following UST staff employee for a Tom Overton Award

Name of Nominee: ________________________________________

Job Title: ________________________________________________

Department: _____________________________________________

Please provide the information requested below to describe your nominee.

A. Nominee consistently goes beyond what is normally expected for excellent work performance. Give specific examples.

B. Nominee consistently exhibits the values of the University in terms of Goodness, Discipline, Knowledge and Community. Give specific examples.

C. Describe in detail why you are recommending this nominee and why you feel they should be selected for a Tom Overton Award.

Your name: _____________________________________________ Date: ______________________

Your job title: ___________________________________________

Your Department: ________________________________________