

Safety Week Fall 2023 - Emergency Management

Medical Emergency:

- Immediately call UST PD or 911
- Remain calm and stay with the person until assistance arrives
- Do not attempt to move a person who has fallen or appears to be in pain
- Do not transport an individual to an emergency room or other medical facility
- First aid kits and AEDs are located in each building

Evacuation:

- Evacuate via the nearest exit as quickly as possible
- Meet outside at the designated assembly area
- Prevent people from re-entering the building

Shelter-In-Place:

- Alert occupants of the situation and direct them to the designated shelter(s)
- Shelter on the lowest floor away from windows and close all doors
- Prevent people from exiting the facility until receiving the "all clear"

What to do in an Active Shooter Situation:

RUN: When an active shooter is in your vicinity

- If there is an escape path, attempt to evacuate.
- Evacuate whether others agree to it or not.
- Leave your belongings behind.
- Help others escape if possible.
- Once outside, prevent others from entering the area and get as far away from the scene as possible.
- Call USTPD (713) 525-3888 or 911 when you are safe.

HIDE: If evacuation is not possible, find a place to hide.

- Lock and/or blockade the door.
- Silence your cell phone.
- Hide behind large objects.
- Remain very quiet.

YOUR HIDING PLACE SHOULD:

- Be out of the shooter's view.
- Provide protection if shots are fired in your direction.
- Do not trap or restrict your options for movement.
- If there is another way out of the building (for example window or other door), attempt to evacuate only if you can do it safely.
- Call USTPD (713) 525-3888 or 911 when you are safe.

IF AN ARMED SUBJECT COMES INTO YOUR CLASSROOM OR OFFICE AREA

FIGHT: as a last resort, and only if your life is in danger

- Attempt to incapacitate the shooter.
- Act with physical aggression.
- Improvise weapons.
- Commit to your actions.
- There may be more than one suspect in the incident, but remember overwhelmingly, the offender is a single shooter (98%).

For more information about the emergency procedures visit <https://www.stthom.edu/-ENS/Emergency-Preparedness/Emergency-Preparedness.aqf>.