










Registering for Classes

Class registration is the first exciting step in your path to achievement. We can't wait to see what you'll accomplish with us! Below, we'll guide you through the online registration process to ensure a smooth start to your semester. You may also refer to our quick [how-to video](#).

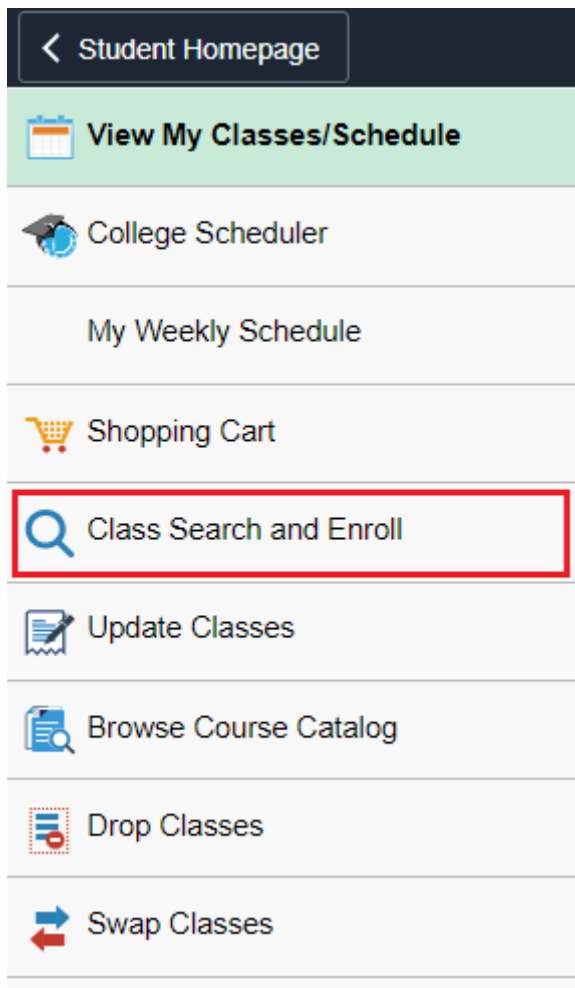
For further assistance, please [contact the Office of the Registrar](#).

Go to the *Student Homepage* and click *Search Classes and Register*.

Student Homepage ▾

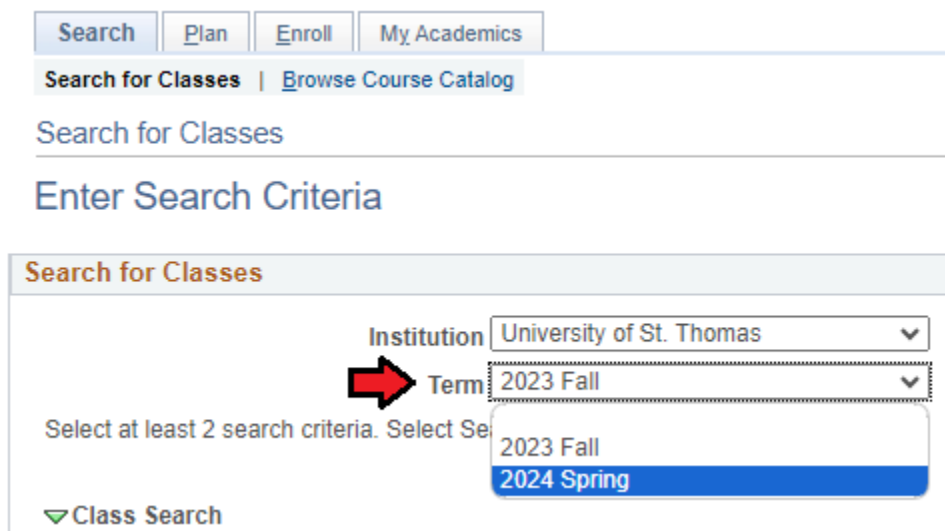
<p>Profile</p>  <p>DUGATB</p>	<p>Tasks</p>  <p>No current tasks</p>	<p>Academic Progress</p> 
<p>Final Grades And Transcripts</p> 	<p>Advisor and Registration Dates</p> 	<p>Search Classes and Register</p> 
<p>Financial Account</p> 	<p>Financial Aid</p> 	<p>UST Resources</p> 

Click *Class Search and Enroll* on the left-side menu.



A vertical list of menu items on a dark background. The items are: 'Student Homepage' (with a back arrow), 'View My Classes/Schedule' (with a calendar icon), 'College Scheduler' (with a graduation cap icon), 'My Weekly Schedule', 'Shopping Cart' (with a shopping cart icon), 'Class Search and Enroll' (with a magnifying glass icon, highlighted with a red border), 'Update Classes' (with a document and pencil icon), 'Browse Course Catalog' (with a document and magnifying glass icon), 'Drop Classes' (with a document and red X icon), and 'Swap Classes' (with two arrows icon).

Select the correct term from the drop-down menu.



The 'Search for Classes' page interface. At the top are tabs for 'Search', 'Plan', 'Enroll', and 'My Academics'. Below them are links for 'Search for Classes' and 'Browse Course Catalog'. The main heading is 'Enter Search Criteria'. A 'Search for Classes' section contains two dropdown menus: 'Institution' (set to 'University of St. Thomas') and 'Term' (set to '2023 Fall'). A red arrow points to the 'Term' dropdown, which is open, showing '2023 Fall' and '2024 Spring' as options. Below the dropdowns is the text 'Select at least 2 search criteria. Select Se' and a 'Class Search' button.

Search for classes. For example, use the drop-down list for *Subject* to select the correct subject, and enter the course number in the input box (if you know it). Once you have narrowed down your selection, click *Search*.

[Search](#) | [Plan](#) | [Enroll](#) | [My Academics](#)

[Search for Classes](#) | [Browse Course Catalog](#)

Search for Classes

Enter Search Criteria

Search for Classes

Institution

Term

Select at least 2 search criteria. Select Search to view your search results.

Show Open Classes Only

Course Career

Subject

Course Number

Mode of Instruction

Session

Days of Week

Thurs Fri Sat Sun

Additional Search Criteria

AAS Communication
 AAS Mathematics
 AAS University Course
 Accounting
 Air Force Science
 Art History
 Arts (Core)
 Arts - Studio Arts
 Biology
 Catholic Studies
 Chemistry
 Chinese
 Classics
 Clinical Mental Health Counsel
 Communication
 Computer Science
 Counseling
 Creative Writing
 Criminology, Law and Society

Click the *Select* button on each section in which you wish to enroll.

▼ ENGL 1301 - Composition I

Class	Section	Instruction Mode	Days & Times	Room	Instructor	Meeting Dates	View Textbook Info	Status	
2498	AAS-LEC CTB	Online - Asynchronous	TBA	TBA	Rebecca Dowden	10/11/2023 - 12/04/2023	View Book Information	●	<input type="button" value="Select"/>
2564	SPA-LEC CTB	Online - Asynchronous	TBA	TBA	Alessandro Cota	10/11/2023 - 12/04/2023	View Book Information	●	<input type="button" value="Select"/>

Class Notes: Note: Course taught in Spanish/ Curso impartido en español.

▼ ENGLC 2301 - Modern World and American Expressions

Class	Section	Instruction Mode	Days & Times	Room	Instructor	Meeting Dates	View Textbook Info	Status	
2635	A-LEC CTB	In Person	TuTh 5:30PM - 8:15PM	TBA	James Barloon	10/11/2023 - 12/04/2023	View Book Information	●	<input type="button" value="Select"/>

Does your course need a permission code to enroll? If so, you may enter it in the *Permission Nbr* box below. Students can obtain a permission code from a department chair if permission is needed to enroll in a specific course. Reasons for using permission codes includes: to override a co-requisite or pre-requisite course/requirement or if the class requires instructor or department consent.

Once code has been input, or if no code is needed, select *Next*.

Search | Plan | **Enroll** | My Academics

Search for Classes | Browse Course Catalog

Search for Classes

Add to Shopping Cart - Enrollment Preferences

2023 Fall | Undergraduate | University of St. Thomas
ENGL 1301 - Composition I

Class Preferences

ENGL 1301-SPA Lecture ● Open

Session Standard Compressed Track II
Career Undergraduate

Wait List Wait list if class is full

Permission Nbr

Grading Graded

Units 3.00

Cancel **Next**

Section	Component	Days & Times	Room	Instructor	Start/End Date
SPA Lecture		TBA	TBA	Alessandro Cota	10/11/2023 - 12/04/2023

NOTES

Class Notes Note: Course taught in Spanish/ Curso impartido en español.

Repeat these steps until all classes have been selected. Then click *Shopping Cart* to see the list of selected classes. Click the *Select* option for all classes you wish to enroll in and then click *Enroll*.

< Student Homepage Shopping Cart Home Menu Logout

2023 Fall
Undergraduate

View My Classes/Schedule
College Scheduler
My Weekly Schedule
Shopping Cart
Class Search and Enroll
Update Classes
Browse Course Catalog

Your Shopping Cart

Select	Availability	Class	Description	Session	Units	Seats	Preferences
<input checked="" type="checkbox"/>	Open	Lecture - Class 1255	ACOM 2300 Writing for Work	Standard Compressed Track II	3.00	Open Seats 19 of 25	Change Preferences
<input checked="" type="checkbox"/>	Open	Lecture - Class 1263	AEEG 2305 PLC System	Standard Compressed Track II	3.00	Open Seats 24 of 25	Change Preferences
<input checked="" type="checkbox"/>	Open	Lecture - Class 2564	ENGL 1301 Composition I	Standard Compressed Track II	3.00	Open Seats 21 of 25	Change Preferences

Enroll Delete Validate

Please note any error messages received, as they will explain why you were not able to enroll into a particular class.

✘ ACOM 2300 - Writing for Work
Permission to enroll in this class is required. The class falls outside your career of study. Choose another class.

✘ AEEG 2305 - PLC System
Permission to enroll in this class is required. The class falls outside your career of study. Choose another class.