

**Collection 00022**  
**Department of Biology**  
**Chair, Rev. Joseph L. Meyers, CSB**

**University of St. Thomas**  
**Houston, Texas**

**Processed by**  
**Nancy Vesey**

**February 1, 2012**

**Size: 8ft. 4 inches**

**Inclusive Dates: 1949 - 2004**

**Bulk Dates: 1974 - 1996**

**Processed by: Nancy Vesey**

### **Historical Note**

**Rev. Joseph L. Meyers, CSB, began his 54 years of service to the University of St. Thomas in 1949 as a professor of Biology. Eventually he became chairman of the Biology Department and served in that capacity until 1983. Father Meyers, known to his students as that pipe-smoking biology professor, was a faithful, dedicated teacher and lab instructor until 1985, when he was named Professor Emeritus in Biology. During his time as professor of biology, he had the privilege of monitoring the building of a new biology facility in 1966 – Anderson Hall. In recognition of his service to the University community, he was awarded an honorary Doctor of Letters at the 1997 May commencement.**

**Father Meyers' involvements in campus life included Faculty Advisor of the yearbook – Summa – and Spiritual Director for the Holy Name Society for men. He also coordinated the First Friday Nocturnal Adoration held in the University Chapel for nearly twenty years. As a member of the University's Basilian Community, he served as Superior from 1968 – 1974.**

**On April 2, 1987, the Rev. Joseph L. Meyers, CSB, Endowed Scholarship in Biology was created. The first recipient of this scholarship was presented to a member of the Senior Class in 1994 at the opening of the new science building – Robertson Hall. A Biology Alumni Committee continues the work of funding this scholarship.**

## **Biographical Note**

**Rev. Joseph L. Meyers, CSB, was born November 7, 1915, in Houston, Texas. His association with the Basilian Fathers began in high school at St. Thomas College (now known as St. Thomas High School) in Houston. He was a member of the class of 1932. His further education included a B.A. degree from the University of Western Ontario – 1938; the M.Ed degree from Wayne State University – 1941. He pursued further graduate studies at the University of Texas, Austin and Galveston, Texas.**

**Father Meyers was ordained a Basilian priest on August 15, 1943, in Toronto, Canada. He celebrated fifty years as a Basilian at a Mass of Thanksgiving at St. Anne's Catholic Church, Houston, on September 19, 1993.**

**After several months of failing health, Fr. Meyers died on May 29, 2003, at St. Michael's Hospital, Toronto, Canada.**

## **Scope and Content Note**

**The collection of the Biology Department covers the period from 1949 to 2004. Subjects include:**

- Administrators Retreats**
- Applications for Teaching Positions**
- Associations, Affiliations, Foundations**
- Biology Building**
- Biology Faculty Searches**
- Board of Directors Meetings**
- Class Grade Records**
- Committees, Councils, Senate**
- Courses**
- Department Meetings**
- Donors**
- Forms**
- General Correspondence**
- Miscellaneous Items**
- Reports and Reviews**
- Students**

## Acquisition Information

The files were obtained from the Department of Biology.

## Physical Condition

Most of the files are in good condition. Some of the papers have a small amount of rust on them from the fasteners that were used. Others are somewhat acidic which have turned the papers brown. No conservation work is planned.

## INVENTORY

### GENERAL CORRESPONDENCE

#### Box Folder

1	1	1949 – 1961
	2	1962 – 1964
	3	1965 – 1966
	4	1967 – 1968
	5	1969 – 1970
	6	1971 – 1972
	7	1973 – 1974
2	1	1974 – 1976
	2	1977 – 1978
	3	1979 – 1981
	4	1982 – 1983
	5	1984 – 1987
	6	1988
	7	1989
3	1	January 4, 1990 – July 30, 1990
	2	August 20, 1990 – December 11, 1990
	3	January 3, 1991 – May 22, 1991
	4	June 5, 1991 – December 19, 1991
	5	1992

## GENERAL CORRESPONDENCE, (continued)

### Box Folder

- 4 1 1993
- 2 1994
- 3 1995
- 4 1996
- 5 1997 - 2000

### FACULTY

- 5 1 Advisors List and Handbook, 1992 – 1997
- 2 Faculty Elections and Results, 1989
- 3 Faculty Humor, 1984 – 1989
- 4 Faculty Meeting of Science/Math/Computer Science: Minutes, 1990
- 5 Faculty Needs and Department Analysis, November 28, 1988
- 6 Faculty Office Hours and Class Schedules, 1989 – 1996
- 7 FYE Advisors List and Memos, 1997 – 1998
- 8 Study Day: Agendas, Meetings, Correspondence, 1979 – 1998
- 9 Study Day: Core Curriculum Publication, August 22, 1980
- 10 Study Day: Four Talks on Origins, Aims, Purpose and Spirit of UST, August 18, 1986

### FACULTY EVALUATIONS

- 6 1 Ruth Ann Bagnall, 1991 – 1996
- 2 Donald Lococo, 1991 – 1996
- 3 Professor McClendon, 1996
- 4 Professor Newsome, 1996
- 5 Ellis L. Nordyke, 1989 – 1996
- 6 Anne Pinkerton, 1990 – 1996
- 7 Evaluation of Teaching Effectiveness: Individual Results  
(All Courses), 1991 – 1996
- 8 Faculty Evaluation and Salary Plans, 1990 – 1992
- 9 Faculty Evaluation Memos, 1989 – 1992
- 10 Performance Evaluations for Contracts Memo and Attachments,  
1990 – 1991

## BIOLOGY DEPARTMENT MEETINGS

### Box Folder

6	11	1971
	12	1973
	13	1974
	14	1976
	15	1978
	16	1979
	17	1980
	18	1981
	19	1982
	20	1983
	21	1988
	22	1989
	23	1990
	24	1991 – 1992
	25	1994 – 1995
	26	1996
	27	1997

## STUDENT CLASS GRADE RECORDS

7	1	1949 – 1955
	2	1955 – 1960
	3	1961 – 1964
	4	1964 – 1967
	5	1967 – 1970
8	1	1970 – 1973
	2	1973 – 1976
	3	1976 – 1979
	4	1979 – 1981
	5	1981 – 1985
9	1	1985 – 1988
	2	1988 – 1992

**STUDENT CLASS GRADE RECORDS, (continued)**

**Box Folder**

- |          |          |                    |
|----------|----------|--------------------|
| <b>9</b> | <b>3</b> | <b>1992 – 1994</b> |
|          | <b>4</b> | <b>1994 – 1996</b> |
|          | <b>5</b> | <b>1997 – 1999</b> |
|          | <b>6</b> | <b>2000 - 2004</b> |

**STUDENTS (MISCELLANEOUS)**

- |           |           |   |
|-----------|-----------|---|
| <b>10</b> | <b>1</b>  | <b>Aquinas Honor Society List, 1968 – 1975</b>  |
|           | <b>2</b>  | <b>Student Biology Hours Transferred to UST, 1991 – 1996</b>                              |
|           | <b>3</b>  | <b>Class Field Trips, n.d.</b>  |
|           | <b>4</b>  | <b>Class Rosters, 1988 – 1990</b>   |
|           | <b>5</b>  | <b>Dean’s List, 1972 – 1980</b>   |
|           | <b>6</b>  | <b>Student Enrollment by Major, 1974</b>  |
|           | <b>7</b>  | <b>Student Evaluation and Recommendations to Graduate Schools,<br/>1979 – 1989</b>        |
|           | <b>8</b>  | <b>Student Evaluation and Recommendations to Graduate Schools,<br/>1991 – 1997</b>        |
|           | <b>9</b>  | <b>Ft. Bend County Scholarships, n.d.</b>   |
|           | <b>10</b> | <b>Grades, 1984 – 1995</b>  |
|           | <b>11</b> | <b>Graduate Lists (Biology), 1950 – 1995</b>  |
|           | <b>12</b> | <b>Harry S. Truman Scholarship Nominations, October 29, 1990</b>                          |
|           | <b>13</b> | <b>Jesuit College Preparatory School Scholarships, October 7, 1964</b>                    |
| <b>11</b> | <b>1</b>  | <b>Letters of Recommendation for Students by Anne Pinkerton,<br/>1991 – 1998</b>          |
|           | <b>2</b>  | <b>Probation Status Lists, 1968 – 1980</b>  |
|           | <b>3</b>  | <b>Student Association Constitution, n.d.</b>   |
|           | <b>4</b>  | <b>Student Lists (handwritten), 1958 – 1970</b>   |
|           | <b>5</b>  | <b>Student Papers (2) by Elizabeth A. Sledden, 1979</b>                                   |
|           | <b>6</b>  | <b>Student Probation, Suspension and Aquinas Honor Society,<br/>1965 – 1967</b>           |
|           | <b>7</b>  | <b>Student Requests to Anne Pinkerton for Letters of<br/>Recommendations, 1991 – 1996</b> |

## STUDENTS (MISCELLANEOUS) (continued)

### Box Folder

- 11 8 Survival Handbook for Students, 1975
- 9 Suspended Student Lists, 1966 – 1973

### COURSES

- 10 Biology Course Schedules, 1983 – 1992
- 11 Closed Classes, 1998 – 2000
- 12 Course Offerings, 1989 – 1990
- 13 Exams, 1993 – 1994
- 14 Exams, 1995 – 2003
- 15 Syllabus and Course Schedules, 1995 – 1996
- 16 Transfer Guide for Jr. College Courses in Biology, 1989

### COMMITTEES, COUNCILS, SENATE

- 12 1 Academic Affairs Committee of the Board, 1994 – 1995
- 2 Chaplaincy Task Force Committee, 1990 – 1991
- 3 College Committee on Teacher Education, 1989 – 1991
- 4 Curriculum Committee: Courses for Undergraduate Catalog, 1966 – 1997
- 5 Curriculum Committee: Course Plans, 1967 – 1999
- 6 Curriculum Committee Meetings: Agendas, Minutes, 1972 – 2000
- 7 Curriculum Committee: Memos and Correspondence re: Core, 1983 – 1997
- 8 Faculty Council Meetings and Agendas, 1980 – 1998
- 9 Faculty Development Committee Report, February 21, 1989
- 10 Faculty Evaluation Committee, 1994 – 1995
  
- 13 1 Faculty Senate Meetings, Minutes and Attachments, 1972 – 1994
- 2 Faculty Senate Expenses, 1988 – 1990
- 3 Graduate Council: Year End Summaries, 1992 – 1993
- 4 Institutional Effectiveness Sub-Committee Report, 1992 – 1993
- 5 Long Range Planning Committee, 1989 – 1992



## COMMITTEES, COUNCILS, SENATE

### Box Folder

- 13 6 Rank, Tenure and Promotion (RTP) Committee, 1975 – 1991  
7 Subcommittee on Core Curriculum, n.d.

## ADMINISTRATIVE RETREATS

- 14 1 Administrators Retreat, Spring 1994  
2 Administrators Retreat, January 1995

## BOARD OF DIRECTORS

- 3 Meeting, December 12, 1990  
4 Meeting, April 12, 1991  
5 Meeting, October 19, 1994  
6 Miscellaneous Items, November 23, 1994  
7 Meeting Summary, October 15, 1997  
8 Meeting Summary, January 28, 1998  
9 Meeting Summary, June 17, 1998  
10 Meeting Summary, January 27, 1999  
11 Historical and Projected Budgets Report Presented to the Board of Directors, 1984 – 2000

## BIOLOGY BUILDING

- 15 1 Howard Barnstone and Partners, Architect Floor Plans, 1965 – 1966  
2 E. H. Sheldon Equipment Company, Muskegon, Michigan, Floor Plans, 1964  
3 Equipment Bid Tabulations, Certified and Plain, January 18, 1966  
4 Hall/Merriman Architect Plans, 1991  
5 Linbeck: Cost Reduction Summary of Science Building, December 13, 1991  
6 Renovation of Anderson Hall, 1<sup>st</sup> and 2<sup>nd</sup> Floor Plan, 1997

## DONORS

### Box Folder

- 15 7 Cullen Trust for Higher Education, 1987
- 8 Endowed Scholarship List of Donors, 1989 – 1990
- 9 Endowment Scholarship in Honor of Joseph L. Meyers, CSB, by Mark Netoskie, 1992
- 10 Leon Jaworski Foundation, Scholarship for Jodie Calvin, 1971 – 1974
- 11 M. D. Anderson Foundation Grant, July 2, 1987
- 12 President's Scholars, 1980 – 1981
- 13 Scholarship Fund, Francis A. Jarratt, 1966 – 1967
- 14 Scholarship Fund In Memory of Victor V. Jacomini, 1984

## FORMS

- 15 All-Campus Facilities, 1989
- 16 Change of Employee Status for Sam Skjonsry, January 27, 1997
- 17 Course Drop by Instructor, February 22, 1991
- 18 Counseling Form for a B.A. Degree, n.d.
- 19 Early Warning Analysis, n.d.
- 20 Key Request, 1991 – 1996
- 21 Learning Center Faculty Referral, n.d.
- 22 New Programs or Course Application, n.d.
- 23 Request for Grade Change, 1989 – 1991
- 24 Track II Advising, n.d.

## REPORTS AND REVIEWS

- 25 Academic Program Review (Revised), October 1994
- 26 Five Year Program Review: Curriculum Reviewers Packet, 1995 – 1996
- 27 Report: A Review of the Divisional Structure of the School of Arts and Sciences, March 5, 1991
- 28 Report on Late Admissions Policy, September 16, 1992
- 29 Three Year Plan for Biology Department, March 1, 1991

## FOUNDATIONS, ASSOCIATIONS, AFFILIATIONS

### Box Folder

- |    |    |  |
|----|----|--|
| 16 | 1  | American Association for the Advancement of Science, 1981                      |
|    | 2  | Consortium for the Advancement of Private Higher Education, 1989               |
|    | 3  | Cooperative College Registrar, January 7, 1977                                 |
|    | 4  | Department of Energy, Washington, D.C., 1989                                   |
|    | 5  | Educational Testing Service (ETS): Cooperative Testing Service,<br>1988 – 1989 |
|    | 6  | Graduate Institution: Report of Scores (GRE), 1955 – 1967                      |
|    | 7  | National Science Foundation (NSF): Graduate Fellowships,<br>1964 – 1991        |
|    | 8  | National Science Foundation (NSF): Chautauqua Courses,<br>1981 – 1991          |
|    | 9  | Project Kaleidoscope, September 8, 1994  |
|    | 10 | Springer International Experimental Brain Research, 1981                       |
|    | 11 | Texas Association of Advisors for Health Professions, 1984 – 1998              |
|    | 12 | Texas Heart Institute: Proposal for Student Internship, n.d.                   |
|    | 13 | Texas Medical Association, 1981 – 1982   |
|    | 14 | The College Board: Multiple Assessment Programs and Services,<br>1981 – 1982   |
|    | 15 | The University of Texas Medical Branch, July 10, 1981                          |
|    | 16 | Tissue Culture Association (TCA), October 16, 1981                             |

## FOUNDATIONS, ASSOCIATIONS, AFFILIATIONS, Southern Association of Colleges and Schools

- |    |   |   |
|----|---|---|
| 17 | 1 | Self-Study: Committee Assignments, 1955   |
|    | 2 | Self-Study: Departments and Correspondence, 1971 – 1972                                   |
|    | 3 | Self-Study: General, 1972   |
|    | 4 | Self-Study: General, 1982   |
|    | 5 | Self-Study: Reports, 1973   |
|    | 6 | Self-Study: Special Study of the University of St. Thomas,<br>(file 1 of 2), October 1954 |

**FOUNDATIONS, ASSOCIATIONS, AFFILIATIONS,**  
**Southern Association of Colleges and Schools (continued)**

**Box   Folder**

- 7     Self-Study: Special Study of the University of St. Thomas,  
       (file 2 of 2), October 1954
- 8     Self-Study: Visiting Committee Report, 1973
- 9     Staff Meetings, 1954

**BIOLOGY SEARCHES**

- 18    1     For Assistant Professor, Applications Denied, (file 1 of 2), May 1993
- 2     For Assistant Professor, Applications Denied, (file 2 of 2), May 1993

**APPLICATIONS FOR TEACHING POSITIONS IN BIOLOGY**

- 19    1     Applications: A through C, 1975 – 1983
- 2     Applications: D through H, 1974 – 1996
- 3     Applications: I through M, 1974 – 1996
- 4     Applications: N through R, 1975 – 1996
- 5     Applications: S, 1975 – 1996
- 6     Applications: T through Z, 1974 – 1997
- 7     Candidates in Catholic Graduate Schools, Available for Teaching  
          Positions, September 1996 and January 1997

**MISCELLANEOUS**

- 20    1     Biology Brochure (Published to Attract High School Students),  
          1980 – 1981
- 2     Biology Exhibit and Supplementary Report, 1949 – 1951
- 3     Biology Pamphlets and Brochures, 1974 – 1997
- 4     Computer Correspondence, 1984 – 1990
- 5     Fixed Asset Inventory for Biology Department, March 21, 1990
- 6     Five Year Calendar, March 15, 1990

**MISCELLANEOUS (continued)**

**Box Folder**

- 20 7 Flyers, 1986 – 1999**
- 8 Golden Gala All Classes Reunion, 1997**
- 9 Houston Chronicle: Proof of Publication for 2 Ads, 1965 – 1966**
- 10 Institute for Storm Research at the University of St. Thomas:  
History, n.d.**
- 11 Irish Heritage, 1974 – 1975**
- 12 News Release on Appointment of 6<sup>th</sup> President, Dr. Joseph M.  
McFadden, July 1, 1988**
- 13 Planning Assumptions and Goals for Biology Department,  
1989 – 1992**
- 14 Projected Needs for Natural Sciences, Mathematics, and Computer  
Science, 1989 – 1992**
- 15 Substance Abuse and Birth Defects and Aids, February 26, 1992**
- 16 University of St. Thomas 25<sup>th</sup> Anniversary Party: Class of 1952,  
May 28, 1977**
- 17 University of St. Thomas 50<sup>th</sup> Anniversary: Plans and  
Correspondence, 1994 - 1996**

