Blackboard 9.1 Wimba Voice Presentation

Below are instructions for using Wimba Voice Presentation in your Blackboard class. In order to use Voice Presentation you must first add it to your course. Listed below are the steps to add Wimba Voice Presentation to your course.

1. Log into your Blackboard course.

2. Select a Content Area to add a Voice Presentation to.

3. Click the drop down arrow next to “Add Interactive Tool” and then select Voice Presentation.
4. In section 1 type a title for your Voice Presentation in the text box next to Title and a description of the Voice Presentation in the text box next to Description.

5. In section 2 set the Settings for your Voice Presentation. Use the drop down menu to set the audio quality and max length of your message. Check the boxes you want to apply to your Voice Presentation slide comments.

6. In section 3 Options, you will make the Voice Presentation available, track number of views, and choose date and time restrictions. Click “Yes” to make the voice Presentation available.
7. Click Submit when finished.

8. Your Voice Presentation for your class has been set up in the content area you chose to set it up in.
Below are instructions for using Wimba Voice Presentation in your Blackboard class. These instructions assume you have already added Wimba Voice Presentation to your course.

1. Log into your Blackboard course.

2. Select the Content Area that you added Wimba Voice Presentation to.

3. Click on the Enter Voice Direct Presentation Link.

5. The Wimba Voice Presentation screen will appear. Follow the instructions listed in the text box to the right on the Wimba Voice Presentation screen.
6. Click “New” to create a slide.

7. Type a subject for your slide in the text box next to subject. Type the URL for your slide in the text box next to URL. Type the information you want included in your slide in the large text box provided. Click the Record button to begin recording your slide message. Click the Stop button when you are finished recording your message.
8. When finished with your slide, click the Post button.

10. Click the slide to view it. You will see the web site for the URL you typed on the left side of the screen. Click the Play button to listen to the message you recorded. Click Comment to make a comment about the slide. Click Edit to edit the slide.
11. Click the X to close the Voice Presentation and return to the content area.