

CIRCULATION POLICIES

		ITEM TYPE							
		Main Book Coll.	Grad. Phil Book	Grad Phil Spec. Coll./ Reference	Popular Books	Reference	Ellis Books	Periodicals	Audio/Video
Borrower Type	UST Student	5 weeks, 3 renewals	Cannot check out	Cannot check out	5 weeks, 3 renewals	Cannot check out	5 weeks, 3 renewals	Cannot check out	1 week, no renewals
	UST Alumni	5 weeks, 3 renewals	Cannot check out	Cannot check out	5 weeks, 3 renewals	Cannot check out	Cannot check out	Cannot check out	Cannot check out
	UST Audit	5 weeks, 3 renewals	Cannot check out	Cannot check out	5 weeks, 3 renewals	Cannot check out	Cannot check out	Cannot check out	Cannot check out
	UST Grad Phil Student	Check out until end of semester	Cannot check out	Cannot check out	5 weeks, 3 renewals	Cannot check out	Check out until end of semester	Cannot check out	1 week, no renewals
	ELS Student	Cannot check out	Cannot check out	Cannot check out	Cannot check out	Cannot check out	Cannot check out	Cannot check out	Cannot check out
	UST Staff	5 weeks, 3 renewals	Cannot check out	Cannot check out	5 weeks, 3 renewals	Cannot check out	5 weeks, 3 renewals	Cannot check out	1 week, no renewals
	UST FT Faculty	Check out until end of semester	Cannot check out	Cannot check out	5 weeks, 3 renewals	May check out if arranged w/ Ref. librarian	Check out until end of semester	May check out if arranged w/ Ref. librarian	1 week, 3 renewals
	UST PT Faculty *	Check out until end of semester	Cannot check out	Cannot check out	5 weeks, 3 renewals	May check out if arranged w/ Ref. librarian	Check out until end of semester	May check out if arranged w/ Ref. librarian	1 week, 3 renewals
	UST PT Grad Phil Faculty *	Check out until end of semester	Check out until end of semester	Cannot check out	5 weeks, 3 renewals	May check out if arranged w/ Ref. librarian	Check out until end of semester	May check out if arranged w/ Ref. librarian	1 week, 3 renewals
	UST Grad Phil Faculty	Check out until end of semester	Check out until end of semester	Check out for 90 days	5 weeks, 3 renewals	May check out if arranged w/ Ref. librarian	Check out until end of semester	May check out if arranged w/ Ref. librarian	1 week, 3 renewals
	UST Board of Directors	Check out until end of semester	Cannot check out	Cannot check out	5 weeks, 3 renewals	Cannot check out	Check out until end of semester	Cannot check out	1 week, no renewals
	Friends of the Library	5 weeks, 3 renewals	Cannot check out	Cannot check out	5 weeks, 3 renewals	Cannot check out	5 weeks, 3 renewals	Cannot check out	Cannot check out
TexShare	5 weeks, 3 renewals	Cannot check out	Cannot check out	Cannot check out	Cannot check out	5 weeks, 3 renewals	Cannot check out	Cannot check out	

A "student" is defined as someone enrolled for the semester during which he or she wants to borrow library materials. If you are taking a semester off, or have graduated, you may borrow by obtaining a TexShare card or by purchasing a Friends of the Library card.

* May borrow only during the term in which they are teaching

Maximum Number of Items that May Be Checked Out at One Time	
UST Students	75
UST Staff	75
UST Faculty	125
UST PT Faculty	30
UST PT Grad Phil Faculty	75 from general collection, 10 from Grad Phil collection
UST Board of Directors	10
Alumni	4
Friends of the Library	4
Audit	4
TexShare	4

If requested by another patron, items may be kept until due date, but not renewed