## **CIRCULATION POLICIES**

		Main Book Coll.	Popular Books	Ellis Books	AV Coll.	Reference	Periodicals	Grad Phil Book	Grad Phil Special Coll./Ref.	Max. Items Checked-Out at One Time
UST	Student	5 wks, 3 renews	5 wks, 3 renews	5 wks, 3 renews	1 wk, no renews	х	Х	Х	х	75
	Faculty (PT* & FT)	End of semester	5 wks, 3 renews	End of semester	1 wk, 3 renews	May checkout if arranged with ref. librarian	May checkout if arranged with ref. librarian	х	х	30 (PT) 125 (FT)
	Staff	5 wks, 3 renews	5 wks, 3 renews	5 wks, 3 renews	1 wk, no renews	Х	Х	Х	х	75
	Alumni	5 wks, 3 renews	5 wks, 3 renews	Х	Х	Х	Х	Х	х	4
	Audit	5 wks, 3 renews	5 wks, 3 renews	Х	Х	Х	Х	Х	х	4
	Board of Directors	End of semester	5 wks, 3 renews	End of semester	1 wk, no renews	Х	Х	Х	х	10
		Main Book Coll.	Popular Books	Ellis Books	AV Coll.	Reference	Periodicals	Grad Phil Book	Grad Phil Special Coll./Ref.	Max. Items Checked-Out at One Time
UST Grad Phil	Student	End of semester	5 wks, 3 renews	End of semester	1 wk, no renews	х	х	End of semester	End of semester	75
	Faculty (PT)*	End of semester	5 wks, 3 renews	End of semester	1 wk, 3 renews	May checkout if arranged with ref. librarian	May checkout if arranged with ref. librarian	End of semester	х	30 general coll. 10 Grad Phil coll.
	Faculty (FT)	End of semester	5 wks, 3 renews	End of semester	1 wk, 3 renews	May checkout if arranged with ref. librarian	May checkout if arranged with ref. librarian	End of semester	End of semester	125
		Main Book Coll.	Popular Books	Ellis Books	AV Coll.	Reference	Periodicals	Grad Phil Book	Grad Phil Special Coll./Ref.	Max. Items Checked-Out at One Time
	FOL	5 wks, 3 renews	5 wks, 3 renews	5 wks, 3 renews	Х	х	х	Х	Х	4
	TexShare	5 wks, 3 renews	Х	5 wks, 3 renews	Х	х	Х	Х	Х	4
	ELS	Х	х	Х	Х	х	х	Х	Х	0

A "student" is defined as someone enrolled for the semester during which he or she wants to borrow library materials.

If you are taking a semester off, you may borrow by obtaining a TexShare card or by purchasing a Friends of the Library card. If you graduated from UST, you may borrow by purchasing a UST Alumni card from the Office of Student Affairs.

 $<sup>\</sup>ensuremath{^{*}\text{May}}$  borrow only during the term in which they are teaching